Health and Social Care

OCR J811/J821 Unit R030 Level 1/Level 2
Cambridge Nationals Certificate/Diploma in Health and Social Care
Unit Recording Sheet

Please read the instructions printed at the end of this form. **One** of these sheets, suitably completed, should be attached to the assessed work of **each** candidate.

Unit Title	Research – a project approach			Unit Code	R030	Session	Jan / June	Year	2	0		
Centre Name							Centre Number					
Candidate Name							Candidate Number					

Criteria	Teacher Comments	Mark	Page No.
LO1: Be able to create project plans for specific purposes [1]			

MB1: 1 - 3 marks	MB2: 4 - 6 marks	MB3: 7 - 9 marks
Gives a **simple** reason for doing the project making **few** links to a specific purpose.	Gives a **clear** reason for doing the project, making **some** links to a specific purpose.	Gives a **clear** and **detailed** rationale for doing the project, making **clear** links to a specific purpose.
Gives a **limited** description of project objectives with **limited** clarity.	Gives a **detailed** description of project objectives with **some** clarity.	Gives a thorough description of project objectives. Objectives are stated **clearly** and **precisely**.
Produces a **basic** project plan with **limited** detail of what is to be done and a very **brief** outline of timelines.	Produces a project plan which is **detailed** and assigns timelines to the tasks.	Produces a **comprehensive** project plan showing clearly the realistic expected timelines for all of the tasks.
Support and guidance needed in identifying and scoping a project topic related to a health, social care or early years setting.	**Some** support and guidance needed in identifying and scoping a project topic related to a health, social care or early years setting.	Works **independently** in identifying and scoping a project topic related to a health, social care or early years setting.
[1 2 3]	**[4 5 6]**	**[7 8 9]**

Criteria			Teacher Comments	Mark	Page No.
LO2: Know how to conduct research projects [2]					
MB1: 1 - 6 marks	**MB2: 7 - 12 marks**	**MB3: 13 - 18 marks**			
There is evidence of **basic** research. Produces a bibliography which shows a **limited** range of resources, **some** of which may not have relevance to the project. Gives a **basic** justification for the choice of resources and **partly** checks on the reliability of the resources used. **[1 2 3 4 5 6]**	There is evidence of **relevant** research. Produces a bibliography which shows a **reasonable** range of relevant resources. Gives **sound** justification for the choice of resources and **mostly** checks the reliability of the resources used. **[7 8 9 10 11 12]**	There is evidence of **extensive, relevant** research. Produces a bibliography which shows evidence of the use of a **wide** range of relevant resources. Gives a **clear** and **effective** justification for the choice of resources and **fully** checks the reliability of the resources used. **[13 14 15 16 17 18]**			

LO3: Be able to carry out projects [3]					
MB1: 1 - 6 marks	**MB2: 7 - 11 marks**	**MB3: 12 - 15 marks**			
An attempt has been made to meet project objectives. The project record contains: • a basic description and explanation of the development of the project • limited evidence of review of the original plan and any consequent amendments made as a result of feedback • progress of project objectives are partly articulated • limited use made of technical language • some errors in spelling, punctuation and grammar which may be sufficient to detract from the clarity of the record The information in the project record is partly relevant and presented in a format with a basic structure. Draws upon limited skills/knowledge/understanding from other units in the specification. **[1 2 3 4 5 6]**	Some of the project objectives are met. The project record contains: • a sound description and explanation of the development of the project • some evidence of review of the original plan and any consequent amendments made as a result of problems encountered or feedback • project objectives are mostly articulated • some use made of technical language • minor errors in spelling, punctuation and grammar but insufficient to detract from the clarity of the record The information in the project record is mostly relevant and presented in a structured and clear format. Draws upon some relevant skills/knowledge/understanding from other units in the specification. **[7 8 9 10 11]**	Most of the project objectives have been met. The project record contains: • a full and clear description and explanation of the development of the project • clear evidence of review of the original plan and any consequent amendments made as a result of problems encountered or feedback • project objectives are clearly and fully articulated • appropriate and accurate use made of technical terminology • few, if any, errors in spelling, punctuation and grammar so that the record is clear and coherent The information in the project record is relevant, clear, organised and presented in a structured and coherent format. Clearly draws upon relevant skills/knowledge/understanding from other units in the specification. **[12 13 14 15]**			

Criteria			Teacher Comments	Mark	Page No.
LO4: Know how to review projects [4]					
MB1: 1 - 6 marks	**MB2: 7 - 12 marks**	**MB3: 13 - 18 marks**			
Produces a **basic** review of the project which makes **limited** reference back to the project objectives and identifies **some** issues but with a **limited** attempt to identify solutions. Demonstrates a **limited** understanding of the learning achieved as a result of completing the project with a **limited** understanding of the process. **[1 2 3 4 5 6]**	Produces a **sound** review of the project which makes **some** reference back to the project objectives and shows **some** indication of what went well and what could have been improved. Demonstrates **some** understanding of the learning achieved as a result of completing the project with **some** understanding of the process. **[7 8 9 10 11 12]**	Produces a **thorough** review of the project which refers back to the project objectives with a **clear** indication of what went well and what could have been improved. Demonstrates a **clear** understanding of the learning achieved as a result of completing the project with **clear** understanding of the process. **[13 14 15 16 17 18]**			
			Total/		

If this is a re-sit, please tick		Session and Year of previous submission	Jan / June	**2**	**0**		Please tick to indicate this work has been standardised internally	

Please note: This form may be updated on an annual basis. The current version of this form will be available on the OCR website (www.ocr.org.uk).

Guidance on Completion of this Form

1   **One** sheet should be used for each candidate.
2   Please ensure that the appropriate boxes at the top of the form are completed.
3   Please enter *specific* page numbers where evidence can be found in the portfolio, and where possible, indicate to which part of the text in the mark band the evidence relates.
4   Circle the mark awarded for each strand of the marking criteria in the appropriate box and also enter the circled mark in the final column.
5   Add the marks for the strands together to give a total out of 60. Enter this total in the relevant box.