

## Revising Sample Assessment Material (SAMs) for New Qualifications

### Task Descriptors

*All tasks must be undertaken after completing training, and in accordance with relevant instructions and to specified deadlines.*

1. Participate in the development process of the qualification.
2. Undertake a detailed review and evaluation of the **first draft** and subsequent **drafts** of the sample assessment material under development.
3. Provide a report detailing constructive feedback for the improvement of the sample assessment material under development.
4. Prepare for and participate in any related meetings/activities.
5. Complete the required supporting documentation at all stages.

### Essential Criteria

For this task you will need:

- appropriate subject expertise
- relevant assessment experience
- the ability to review material to a specified brief
- a meticulous approach
- problem solving skills
- collaboration and communication skills
- time management skills
- IT skills.

*Demonstrated by:*

*written application*

*written application*

*selection task*

*selection task*

*selection task*

*written application*

*selection task*

*selection task*