

freshwater

OCR
Progress House
Westwood Way
Coventry
CV4 8JQ

25 October 2013

Dear OCR,

As an employer working within a wide range of sectors I believe that the following qualification will enable students in the 16-19 age range to develop specialist knowledge and skills relevant to employment in our business and that the standard of knowledge and skills is suitable for an 18 year old in full time education. We believe a student who achieves one of the following qualifications should be effectively prepared for related jobs, apprenticeships, training or higher education courses:

500/6485/X OCR (QCF) Level 3 Diploma in Administration (Business Professional)

The content within this qualification prepares the learners for a job role in administration and I support it for inclusion in the school and college performance tables for 16-19 year olds.

Yours,

Aled Edwards

Director
Freshwater UK

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