

PRELIMINARY ENTRIES (ORDER FOR MATERIALS) JUNE 2017 EXAMINATIONS

OCR collects preliminary entries for GCE Applied Art and Design, and ICT where in-course teaching guides and question papers are required at a very early stage of the teaching process.

Note: All preliminary materials for other subjects will be available online on Interchange, or from 1 September 2016, on the OCR website.

If your centre offers any of the qualifications listed, please ensure that subject teachers are aware that they need to complete this form in order to receive the course materials. Please submit your preliminary entries by **31 January 2016**.

If you are not teaching any of the subjects shown, or are not intending to enter candidates for the June 2017 series, you do not need to complete or return this form.

If you have any queries about submitting preliminary entries, please contact the OCR Customer Contact Centre:

Tel: 01223 553998

(As part of our quality assurance programme, your call may be recorded or monitored for training purposes.)

Email: general.qualifications@ocr.org.uk

Changes to preliminary entries

If the number of candidates for an Advanced GCE unit later changes from the number originally submitted, and further materials are required, please submit a revised form showing the **new total number** of candidates.

Despatch of materials

Early release materials will be despatched to centres as follows:

Advanced GCE units	Materials despatched
F142, F143, F149	May 2016
G062	September 2016

If preliminary entries are received by OCR after the despatch has taken place, materials will be sent in a 'pick-up' despatch. These will start in October 2016.

Submitting preliminary entries is purely a mechanism for obtaining early release material and does not replace the need to make estimated and final entries.

For further information on submitting estimated and final entries, please refer to your OCR *Admin Guide*, which can be downloaded from the OCR website at www.ocr.org.uk/admin-guides.

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Please post, email or fax this form by **31 January 2016** to:

Entries and Set-Up Team, OCR, 1 Hills Road, Cambridge, CB1 2EU
OCRGQ.EntryProcessing@ocr.org.uk
Fax: 01223 552742

Enter your centre number and name in the boxes below:

Centre number					
Centre name					

In the table below, enter the number of candidates you expect to enter for each GCE unit for examination in June 2017:

Advanced GCE units	June 2017
F142 Applied Art and Design (Preparing and working to a brief)	
F143 Applied Art and Design (The creative process)	
F149 Applied Art and Design (Professional practice and progression)	
G062 ICT (Structured ICT Tasks)	

Signed _____ Date _____

Position _____

Remember, you still need to make estimated and final entries for these units.