Example scenario

1

You would like to **get a job** at a local company.

2

Your friend tells you that Progress House Solutions has **vacancies** in the local paper.

3

Research: You look in the paper and find the vacancy your friend mentioned and after looking on the company website you update your CV and decide to apply online.

4

You've been **invited** to an interview. You now need to **organise** yourself to attend.

5

What do I do next?

6

You need to decide **how to get there on time**. Is the company close enough to walk or will you need to drive or use public transport?

7

You decide to get the bus to your interview. **Use the timetable** to find out which bus time would get you to the interview.

8

What should I wear?

9

From your research: **Think** about what the company image is and how perhaps you could dress to **demonstrate** this at an interview.

10

You attend the interview and are informed the next day that you have been successful – **well done!**

OCR
Oxford Cambridge and RSA