

Unit 7 – Identify goals for a work placement and complete work related tasks

This form should only be used for learners **not** using the OCR Evidence Booklet or if supplementary tasks are to be inserted in to the Evidence Booklet.

Entry Level 3

Candidate's name:

The work you submit for assessment must be your own.

You must not copy from someone else or allow someone else to copy from you.

I confirm that this is all my own work.

Candidate's signature

Date

Assessment criteria	Document/Page number	Attached (insert ✓)
1.1 Identify personal goals to be achieved in a work placement		
1.2 State an organisation for a proposed work placement		
1.3 Identify a method of transport to the proposed work placement		
2.1 Identify the behaviour expected during a work placement		
2.2 State why it is important to behave appropriately		
3.1 Complete work related tasks		
3.2 Demonstrate appropriate skills or personal attributes when completing tasks		

Assessment criteria	Document/Page number	Attached (insert ✓)
4.1 Identify whether their personal goals have been met		
4.2 Identify skills or personal attributes used when completing work related tasks		
4.3 Identify personal improvements needed when completing work related tasks		