

## French / German / Spanish

**OCR French Units F701– F703**

**OCR German Units F711– F713**

**OCR Spanish Units F721– F723**

### Speaking Visit Arrangement Request Form

Oral Session 15 March – 15 May

**FOR THE ATTENTION OF THE HEAD OF FRENCH / GERMAN / SPANISH**

Completed forms should be returned to E&L Deployment, Examiners and Assessors, OCR, Westwood Way, Coventry, CV4 8JQ, to arrive not later than 10 January.

Centre Name \_\_\_\_\_ Centre Number \_\_\_\_\_

Unit Number \_\_\_\_\_

Your Provisional entry for this series indicates that you have 20+ candidates and require a Visiting Examiner to conduct the orals at your Centre.

Please complete both sides of this form in order to assist the Visiting Examiner to make his/her arrangements. Print one form for AS and another for A2 as the Visiting Examiner might be different for AS and A2.

#### SECTION A: Arrangements for Visiting Examiners

Contact Person \_\_\_\_\_

Telephone No. \_\_\_\_\_

If your centre is part of a consortium, please give the name(s) of the other centre(s) involved and state where the oral examinations are to be held.

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#### Examination Dates

Please state below any dates within the period 15 March to 15 May **which are impossible** for the oral examinations. (Please give inclusive dates.) Any date not marked as impossible may be chosen by the Visiting Examiner for the examinations.

Easter holiday.....  
Other impossible dates: (May Bank Holiday)

\_\_\_\_\_

\_\_\_\_\_

Centre hours: a.m. from \_\_\_\_\_ to \_\_\_\_\_  
p.m. from \_\_\_\_\_ to \_\_\_\_\_

Please state here if your Centre is open on Saturdays: \_\_\_\_\_

TURN OVER

