

Qualification title:	OCR Level 3 NVQ Certificate in Management		
Qualification number:	501/0499/8	Credit value:	25
An overview of this qualification	<ul style="list-style-type: none"> • The OCR Level 3 NVQ Certificate in Management allows you to evidence the key skills, knowledge and competence that employers would expect of someone working in a role that involves leading a team. It is also appropriate if you are responsible for the control of activities and work output of a team. • It is a competence based qualification that supports you in confirming that you are proficient in a role where you have responsibility for the control of activities and work output of a team. You will develop a portfolio of evidence that meets the assessment criteria in your chosen units. The units encompass a broad range of competencies from the management and leadership sector allowing you to contextualise the qualification to your own occupational field. • You will complete: <ul style="list-style-type: none"> ○ three mandatory units covering: managing your own professional development within an organisation, setting objectives and providing support for team members and planning, allocating and monitoring the work of a team. ○ optional units that allow for contextualisation to the requirements of your individual role. These include: providing leadership and direction for your own area of responsibility, managing risk in your own area of responsibility, implementing change in your own area of responsibility, recruiting staff in your own area of responsibility and supporting learning and development within your own area of responsibility. • Each unit within the qualification has a credit size allocated. You must achieve 25 credits in total consisting of 14 credits from the mandatory units and 11 from the optional units. • Minimum amount of vocational learning = 25 credits • Maximum amount of vocational learning = 25 credits 		
Entry requirements	There are no formal entry requirements for the qualification and there is no need for you to have completed any lower level qualifications beforehand. However, it is anticipated that you will have the ability and opportunity to demonstrate recognisable management skills.		
Age restrictions	This qualification is for learners aged 18 years and over.		

<p>Is this qualification right for me?</p>	<p>This Level 3 certificate size qualification is appropriate if you are responsible for the control of activities and work output of a team. It is relevant if you demonstrate recognisable management skills, which may include setting team objectives, planning and implementing change or managing a budget or project.</p> <p>The primary purpose of this qualification is to confirm that you are competent in a specific job role. This qualification will enable you to undertake a learning programme to confirm that you are competent in a role where you have responsibility for the control of activities and work output of a team. It targets the key skills, knowledge and competence that employers would expect of someone working as a manager at this level.</p> <p>The OCR Level 3 NVQ Certificate in Management sits within a suite of Management and Leadership NVQ qualifications that allow for natural progression from Level 2 to Level 7. The qualifications also come in different sizes:</p> <ul style="list-style-type: none"> • Certificates allow you to evidence a range of skills, knowledge and competence relevant to your role • Diplomas allow you to evidence a breadth of skills, knowledge and competence relevant to your role <p>This specific size, type and level of qualification might be right for you if you:</p> <ul style="list-style-type: none"> • would like a longer course of 130 guided learning hours (GLH) • have previously studied qualifications at Level 2 • would like a course that can be tailored to your specific requirements • would like to confirm that you are competent in Management • are studying for career development and are already in employment • wish to gain a Level 3 qualification to support further study in Further Education (FE) or Higher Education (HE) in any other sector or subject area
<p>How could I progress from this qualification?</p>	<p>The primary purpose of this qualification is to confirm that you are competent in a specific job role such as:</p> <ul style="list-style-type: none"> • Senior Supervisor • Assistant Risk Manager • Learning and Development Leader • Section Manager • Assistant Manager <p>You may want to take the OCR Level 3 NVQ Certificate in Management if you are seeking progression or self-development in a role that requires you to manage a team.</p>

	<p>The qualification is designed for those in employment wanting to evidence the skills, knowledge and competence needed in a management role. The units encompass a broad range of competencies from the management and leadership sector allowing you to contextualise the qualification to your own occupational field.</p> <p>Achievement of your chosen units allows you to evidence the knowledge, skills and competence that are truly pertinent to your role and, where relevant, the organisation in which you work. The choice of units included in the qualification enables you to contextualise the qualification to the needs of your own, specific management role.</p> <p>Alternatively, this qualification supports progression to further learning. You could progress to other qualifications suitable to your level of experience and autonomy, such as the:</p> <ul style="list-style-type: none"> • OCR Level 3 Certificate in Management (QCF) - Knowledge Qualification • OCR Level 3 Diploma in Management (QCF) – Combined Knowledge and Competence Qualification • OCR Level 5 NVQ Diploma in Management and Leadership (QCF) – Competence Qualification
<p>Support</p>	<p>This qualification was developed in conjunction with the Sector Body for Management and Leadership.</p> <p>The following employers directly support this qualification, recognising it as valuable for their employees:</p> <p>Scottish Power HR Department McKechnies BaxterStorey Ltd Flick Learning</p>
<p>Further information</p>	<p>To find out more about the OCR Level 3 NVQ Certificate in Management please refer to the Centre Handbook available on the OCR website: http://www.ocr.org.uk/Images/97460-centre-handbook.pdf</p> <p>If you have any other queries please contact: vocational.qualifications@ocr.org.uk</p>
<p>About us</p>	<p>OCR is a leading UK awarding body. We provide qualifications which engage people of all ages and abilities at school, college, in work or through part-time learning programmes.</p> <p>Our general and vocational qualifications equip learners with the knowledge and skills they need for their future, helping them achieve their full potential.</p>