

Qualification title:	OCR Level 4 Diploma in Learning and Development (QCF)		
Qualification number:	600/2545/1	Credit value:	45
An overview of this qualification	<p>The OCR Level 4 Diploma in Learning and Development (QCF) is part of a suite of qualifications at Levels 3 and 4 and consists of units based on the national occupational standards developed by LLUK, the Sector Skills Council for Lifelong Learning in the UK.</p> <p>This qualification is for those whose role is the facilitation of learning of learners based primarily in the workplace or in work-related programmes of learning.</p> <p>Employment in a learning and development role involves a diverse range of functions, tasks and activities which are constantly developing in light of technological advances and changes in working practices. Learning and development may involve more specialised tasks such as evaluation and the analysis of data or delivery of training using information technology.</p> <p>This qualification contains the following two mandatory units (12 credits):</p> <ul style="list-style-type: none"> ○ Reflect on and improve own practice in learning and development ○ Principles, theories and practices of learning and development <p>The qualification includes optional units on assessing and internal quality assurance for those whose role may require additional qualifications in these:</p> <ul style="list-style-type: none"> ○ Understanding the principles and practices of assessment ○ Assess occupational competence in the work ○ Assess vocational skills, knowledge and understanding ○ Understanding the principles and practice of internally assuring the quality of assessment ○ Internally assure the quality of assessment <p>The qualification also includes optional units in management which, if selected, can lead to a management endorsement.</p> <p>These qualifications are competence-based. This means that they are linked to a person's ability to competently perform a range of tasks connected with their work and are assessed in the workplace.</p> <p>Minimum amount of vocational learning = 45 credits Maximum amount of vocational learning = 45 credits</p>		
Entry requirements	There are no specific OCR entry requirements but colleges or training providers may have their own guidelines.		
Age restrictions	You must be a minimum of 19 years old.		

<p>Is this qualification right for me?</p>	<p>The OCR Level 4 Diploma in Learning and Development (QCF) might be right for you if you are:</p> <ul style="list-style-type: none"> ○ involved in a mixture of practice and management ○ Responsible for the development of learners. ○ A trainee assessor of learners in a variety of situations such as in the workplace, a simulated work shop environment or classroom and would like to be a fully qualified assessor of learners both in the classroom and the work environment. ○ A trainee internal quality assurer with a role in the maintenance of the quality of assessment within an organisation or assessment centre <p>This specific size and level of qualification may be right for you if you are:</p> <ul style="list-style-type: none"> ○ a learning and development practitioner with relatively complex skills and significant autonomy and working across several, if not all, phases of the learning and development cycle ○ a manager of Learning and Development provision at the operational level <p>By selection of specific optional units you may also achieve smaller qualifications in assessing and internal quality assurance.</p>
<p>How could I progress from this qualification?</p>	<p>The primary purpose of this qualification is to confirm that you are competent in a specific job role. This qualification will enable you to undertake a learning programme to confirm that you are competent in a role where you have responsibility for facilitating learning programmes for other learners based primarily in the workplace or in work-related training and learning programmes. It targets the key skills, knowledge and competence that employers would expect of someone working at this level as a programme manager.</p> <p>Successful achievement of this qualification will provide sufficient evidence that you have acquired the necessary skills and knowledge to enable you to work autonomously across several phases of the learning and development cycle and manage Learning and Development provision at an operational level.</p> <p>Once you have your qualification you will be able to work in a number of job roles such as:</p> <ul style="list-style-type: none"> ○ in-house trainers and training managers ○ external trainers, managers and consultants ○ workplace managers and supervisors ○ experienced staff with responsibility for developing ○ colleagues with less experience, skills and knowledge ○ assessors ○ verifiers <p>Candidates may wish to progress on to the higher level OCR Management and Team Leading qualifications such as the:</p>

	<ul style="list-style-type: none"> ○ OCR Level 5 Diploma in Management and Leadership ○ OCR Level 5 Technical Certificate in Management and Leadership ○ OCR Level 7 Diploma in Management
Support	<p>Employers in this sector will be training providers themselves such as private training providers, training departments within large organisations or further education colleges.</p> <p>This qualification was developed in conjunction with the LLUK who were the sector skills council for Lifelong Learning in the UK and is supported by the following centre providers:</p> <p>Milbeck Training Direct Rail Services Boom Training Ltd Solihull College Helen Arkell Centre</p>
Further information	<p>OCR Level 4 Diploma in Learning and Development (QCF) please refer to the Centre Handbook available on the OCR website: http://www.ocr.org.uk/Images/81118-centre-handbook.pdf</p> <p>If you have any other queries please contact: vocational.qualifications@ocr.org.uk</p>
About us	<p>OCR is a leading UK awarding body. We provide qualifications which engage people of all ages and abilities at school, college, in work or through part-time learning programmes.</p> <p>Our general and vocational qualifications equip learners with the knowledge and skills they need for their future, helping them achieve their full potential.</p>