



Qualification title: OCR Level 3 Cambridge Technical Extended Diploma in Business

Qualification number: 603/0299/9

Who is the OCR Level 3 Cambridge Technical Extended Diploma in Business for?

This qualification is for you if you're 16 years old or over and you want to study business.

There are no formal entry requirements for this qualification, but, ideally, you will typically have or be working towards GCSEs at grade 4/grade C or above including maths and English.

What does this qualification cover?

You will be required to take 15 units; 13 units are mandatory and 2 are optional units of your choice.

Everybody will take units on:

- The business environment
- Working in business
- Business decisions
- Customers and communication
- Marketing and market research
- Human Resources
- Economics for business
- Accounting concepts
- Change management
- Principles of project management
- Responsible business practise
- International Business
- Delivering a business project

The Delivering a business project unit, will draw on the skills, knowledge and understanding you've acquired through the other units and apply what you've learned.

What could this qualification lead to?

This qualification will provide you with a comprehensive understanding of business and will help you to progress onto a qualification in the same subject area in Higher Education (HE). Progression could be onto a Business degree, for example Business Management or a non-related degree programme. It also prepares you to take up employment in business where you could continue to study, either directly after achieving the qualification or after HE.

You will learn by applying the skills, knowledge and understanding from the qualification to tasks or activities that are relevant to business. This will help prepare you to continue your education in this sector. We have worked with leading universities and employers to design content that develops the knowledge, understanding and skills that they are looking for, such as:

- communication
- team working
- planning
- organisation
- research
- problem solving
- recording data accurately
- maintaining business records
- market research methods and evaluating results.

As this qualification requires personal study as well as external and internal assessments, you will be better prepared to make the adjustment to the learner-led study at university.

Is this qualification right for me?

This qualification is part of a suite of Cambridge Technicals in Business at Levels 2 and 3.

You would take an OCR Level 2 Cambridge Technical qualification if you're 16 years old or over and you are looking for a qualification that will enable you to progress into employment in a specific job role.

You would take one of the OCR Level 3 Cambridge Technicals in Business if you wish to progress onto a qualification in the same subject area at a higher level in Higher Education (HE).

Normally, you would choose one of the OCR Level 3 Cambridge Technicals in Business qualifications because you have an interest in the subject area and/or have successfully gained Level 2 qualifications in a similar or related subject.

There are five sizes of qualification available in the Level 3 Cambridge Technicals in Business suite:

- OCR Level 3 Cambridge Technical Certificate in Business
- OCR Level 3 Cambridge Technical Extended Certificate in Business
- OCR Level 3 Cambridge Technical Foundation Diploma in Business
- OCR Level 3 Cambridge Technical Diploma in Business
- **OCR Level 3 Cambridge Technical Extended Diploma in Business**

This qualification is a similar size to three A levels and can be taken in two years and will form your complete study program. This will give you the breadth of business knowledge, subject specific skills, understanding and transferable skills to progress to a business degree programme in HE. It would also prepare you to move onto an apprenticeship programme in business where you could continue to study.

You would take the Certificate, which is the same size as an AS Level, if you are looking for a smaller qualification that could complement the main subjects in your study programme and prepare you for further study.

The Extended Certificate is similar in size to one A level and can be taken in one or two years. This gives you the flexibility to take other qualifications, vocational or academic, to progress to a degree programme in HE or into employment where you could continue to study.

The Foundation Diploma is similar in size to one and a half A levels and will give you a broad understanding of business without specialising in a specific business function. It would also prepare you to study a business-related or non-business-related degree programmes in a HE institution or into employment where you could continue to study.

The Diploma is a larger qualification, similar in size to two A levels, which gives you the flexibility to take other qualifications, vocational or academic. The Diploma allows you to tailor your learning to a specific area in the business sector by selecting a specialist pathway (marketing or accounting). It will prepare you to study relevant business degrees in a HE institution. It will also prepare you for employment or to move onto an apprenticeship programme in that area.

Who supports this qualification?

The following Universities support this qualification:

University of Buckingham

Leeds Beckett University

University of Sheffield

Staffordshire University

Details of this support can be found on the OCR website:

<http://www.ocr.org.uk/qualifications/by-type/vocational-education-and-skills/performance-table-information/>

Further information

This qualification is being submitted as an Applied General qualification.

To find out more about the OCR Level 3 Cambridge Technical Extended Diploma in Business please refer to the centre handbook available on the OCR website.

If you have any other queries please contact vocational.qualifications@ocr.org.uk

About us

OCR is a leading UK awarding body. We provide qualifications which engage people of all ages and abilities at school, college, in work or through part-time learning programmes.

Our general and vocational qualifications equip you with the knowledge and skills needed for the future, helping you to achieve your full potential.