



Oxford Cambridge and RSA

## PRELIMINARY ENTRIES (ORDER FOR MATERIALS) JUNE 2018 EXAMINATIONS

OCR collects preliminary entries for GCE Applied Art and Design where in-course teaching guides and question papers are required at a very early stage of the teaching process.

**Note:** All preliminary materials for other subjects will be available online on Interchange, or from 1 September 2017, on the OCR website.

If your centre offers this qualification, please ensure that the subject teacher is aware they need to complete this form in order to receive the course materials. Please submit your preliminary entries by **31 January 2017**.

If you are not teaching the units shown, or are not intending to enter candidates for the June 2018 series, you do not need to complete or return this form.

If you have any queries about submitting preliminary entries, please contact the OCR Customer Contact Centre:

**Tel: 01223 553998**

(As part of our quality assurance programme, your call may be recorded or monitored for training purposes.)

**Email: [general.qualifications@ocr.org.uk](mailto:general.qualifications@ocr.org.uk)**

### Changes to preliminary entries

If the number of candidates later changes from the number originally submitted, and further materials are required, please submit a revised form showing the **new total number** of candidates.

### Despatch of materials

Early release materials will be despatched to centres as follows:

Advanced GCE units	Materials despatched
F142, F143, F149	May 2017

If preliminary entries are received by OCR after the despatch has taken place, materials will be sent in a 'pick-up' despatch. These will start in October 2017.

**Submitting preliminary entries is purely a mechanism for obtaining early release material and does not replace the need to make estimated and final entries.**

For further information on submitting estimated and final entries, please refer to the OCR website at [www.ocr.org.uk/administration](http://www.ocr.org.uk/administration)



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Please post, email or fax this form by **31 January 2017** to:

**Entries and Set-Up Team, OCR, 1 Hills Road, Cambridge, CB1 2EU**  
**OCRGQ.EntryProcessing@ocr.org.uk**  
**Fax: 01223 552742**

Enter your centre number and name in the boxes below:

Centre number					
Centre name					

In the table below, enter the number of candidates you expect to enter for each GCE unit for examination in June 2018:

<b>Advanced GCE units</b>	<b>June 2018</b>
F142 Applied Art and Design (Preparing and working to a brief)	
F143 Applied Art and Design (The creative process)	
F149 Applied Art and Design (Professional practice and progression)	

Signed \_\_\_\_\_ Date \_\_\_\_\_

Position \_\_\_\_\_

**Remember, you still need to make estimated and final entries for these units.**