

APPRENTICESHIPS

APPRENTICESHIP FINDER

Version 2



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INTRODUCTION

This document is an outline of what Apprenticeships OCR offers. Each sector is outlined to define what qualification products exist within each area; it indicates what components belong within each type and level.

To find out more about Apprenticeships, go to ocr.org.uk/apprenticeships

BUSINESS AND ADMINISTRATION

Entry Code	Qualification	Level	Component
10383	Diploma in Business Administration	2	Competence
	Incorporated within Competence based qualification	2	Knowledge
	Mathematics, English and ICT Level 1		Functional Skills
	Evidence via prepared form/workbook		Employee Rights and Responsibilities
10384	Diploma in Business Administration	3	Competence
	Incorporated within Competence based qualification	3	Knowledge
	Mathematics, English and ICT Level 2		Functional Skills
	Evidence via prepared form/workbook		Employee Rights and Responsibilities
10385	NVQ Diploma in Business Administration	4	Competence
10337	Diploma in Business and Administration	4	Knowledge

CHILDREN AND YOUNG PEOPLE'S WORKFORCE

Entry Code	Qualification	Level	Component
10391	Certificate for the Children and Young People's Workforce	2	Competence
	Incorporated within Competence based qualification	2	Knowledge
	Mathematics, English and ICT Level 1		Functional Skills
04711	Award in Employment Responsibilities and Rights in Health, Social Care and Children and Young People's Settings (England) Evidenced via prepared form/workbook (Wales)	2	Employee Rights and Responsibilities (England only)
10392	Diploma for the Children and Young People's Workforce	3	Competence
	Incorporated within Competence based qualification	3	Knowledge
	Mathematics, English and ICT Level 2		Functional Skills
04711	Award in Employment Responsibilities and Rights in Health, Social Care and Children and Young People's Settings (England) Evidenced via prepared form/workbook (Wales)	2	Employee Rights and Responsibilities (England only)

Note: Scheme 10392 only qualifies for 'Pathway 2: Children and Young People's Social Care' of the Advanced Apprenticeship

CREATIVE AND DIGITAL MEDIA

Entry Code	Qualification	Level	Component
10323	Diploma in Creative and Digital Media Competence	3	Competence
04311	Certificate for Creative iMedia	3	Knowledge
	Mathematics, English and ICT Level 2		Functional Skills
	Evidence via prepared form/workbook		Employee Rights and Responsibilities

CUSTOMER SERVICE

Entry Code	Qualification	Level	Component
10379	Diploma in Customer Services	2	Competence
	Incorporated within Competence based qualification	2	Knowledge
	Mathematics, English and ICT Level 1		Functional Skills
	Evidence via prepared form/workbook		Employee Rights and Responsibilities
10380	Diploma in Customer Service	3	Competence
	Incorporated within Competence based qualification	3	Knowledge
	Mathematics, English and ICT Level 2		Functional Skills
	Evidence via prepared form/workbook		Employee Rights and Responsibilities

HEALTH AND SOCIAL CARE

Entry Code	Qualification	Level	Component
05923	Diploma in Health and Social Care (Adults) for England	2	Competence
04700	Certificate in Preparing to Work in Adult Social Care (not required in Wales)	2	Knowledge
	Mathematics and English Level 1		Functional Skills
04711	Award in Employment Responsibilities and Rights in Health, Social Care and Children and Young People's Settings (England) Evidenced via prepared form/workbook (Wales)	2	Employee Rights and Responsibilities (England only)
	Mathematics and English Level 1		Functional Skills
	Evidence via prepared form/workbook (Wales)		Employee Rights and Responsibilities
05926	Diploma in Health and Social Care (Adults) for English	3	Competence
04701	Certificate in Preparing to Work in Adult Social Care (not required in Wales)	3	Knowledge
	Mathematics and English Level 2		Functional Skills
04711	Award in Employment Responsibilities and Rights in Health, Social Care and Children and Young People's Settings (England) Evidenced via prepared form/workbook (Wales)	2	Employee Rights and Responsibilities (England only)
	Mathematics and English Level 2		Functional Skills
	Evidenced via prepared form/workbook (Wales)		Employee Rights and Responsibilities
10395	Diploma in Leadership for Health and Social Care and Young People's Services (England) (Adults' Advanced Practice)	5	Competence
	Incorporated within Competence based qualification	5	Knowledge
10394	Diploma in Leadership for Health and Social Care and Young People's Services (England) (Adults' Management)	5	Competence
	Incorporated within Competence based qualification	5	Knowledge
10393	Diploma in Leadership for Health and Social Care and Young People's Services (England) (Adults' Residential Management)	5	Competence
	Incorporated within Competence based qualification	5	Knowledge

IT, SOFTWARE, WEB AND TELECOMS PROFESSIONALS

Entry Code	Qualification	Level	Component
08737	Diploma in Professional Competence (PROCOM)	2	Competence
04818	Award in ICT Systems and Principles for Practitioners (PROCOM – Technical)*	2	Knowledge
05340	Cambridge Technical Certificate in IT*	2	Knowledge
05342	Cambridge Technical Extended Certificate in IT*	2	Knowledge
05345	Cambridge Technical Diploma in IT*	2	Competence
	Mathematics, English and ICT Level 1		Functional Skills
	Completing the ERR portfolio available from e-Skills		Employee Rights and Responsibilities
10262	Diploma in Professional Competence (PROCOM)	3	Competence
04819	Certificate in ICT Systems and Principles for IT Professionals (PROCOM – Technical)**	3	Knowledge
05347	Cambridge Technical Certificate in IT**	3	Knowledge
05349	Cambridge Technical Introductory Diploma in IT**	3	Knowledge
05352	Cambridge Technical Subsidiary Diploma in IT**	3	Knowledge
05355	Cambridge Technical Diploma in IT**	3	Knowledge
05358	Cambridge Technical Extended Diploma in IT**	3	Knowledge
	Mathematics, English and ICT Level 2		Functional Skills
	Completing the ERR portfolio available from e-Skills		Employee Rights and Responsibilities
10351	Diploma in Professional Competence for IT and Telecoms Professionals	4	Competence
05805	Cambridge Technical Diploma in IT	4	Knowledge

* Either qualification can be used for the Knowledge based component at Level 2

** Either qualification can be used for the Knowledge based component at Level 3

IT APPLICATION SPECIALISTS

Entry Code	Qualification	Level	Component
13996	QCF Diploma for IT User	2	Competence
	Incorporated within Competence based qualification	2	Knowledge
	Mathematics and English at Level 1, ICT at Level 2		Functional Skills
	Evidence via prepared form/workbook		Employee Rights and Responsibilities
13999	QCF Diploma for IT User	3	Competence
	Incorporated within Competence based qualification	3	Knowledge
05347	Cambridge Technical Certificate in IT**	3	Knowledge
	Mathematics, English and ICT at Level 2		Functional Skills
	Evidence via prepared form/workbook		Employee Rights and Responsibilities

LEARNING AND DEVELOPMENT

Entry Code	Qualification	Level	Component
10230	Certificate in Learning and Development	3	Competence
	Incorporated within Competence based qualification	3	Knowledge
	Mathematics, English and ICT at Level 2		Functional Skills
	Evidence via prepared form/workbook		Employee Rights and Responsibilities

MANAGEMENT AND TEAM LEADING

Entry Code	Qualification	Level	Component
10386	Diploma in Team Leading	2	Competence
	Incorporated within Competence based qualification	2	Knowledge
	Mathematics, English and ICT at Level 1		Functional Skills
	Evidence via prepared form/workbook		Employee Rights and Responsibilities
10387	Diploma in Management	3	Competence
	Incorporated within Competence based qualification	3	Knowledge
	Mathematics, English and ICT at Level 2		Functional Skills
	Evidence via prepared form/workbook		Employee Rights and Responsibilities
10388	NVQ Diploma in Management and Leadership	5	Competence
10336	Diploma in Management and Leadership	5	Knowledge

PROFESSIONAL SERVICES

Entry Code	Qualification	Level	Component
Pathway 1: Audit			
10355	Diploma in Audit Practice	4	Competence
10354	Diploma in Accounting and Business	4	Knowledge
Pathway 2: Tax			
10357	Diploma in Tax Practice	4	Competence
10356	Diploma in Tax	4	Knowledge
10354	Diploma in Accounting and Business	4	Knowledge
Pathway 3: Management Consulting			
10358	Diploma in Management Consulting Practice	4	Competence
10331	Certificate in Management Consulting	4	Knowledge
Pathway 4: Management Accounting			
10353	Diploma in Business Accounting Practice	4	Competence
10352	Diploma in Business Accounting	4	Knowledge
Pathway 1: Accountancy			
10338	Diploma in Professional Services (Audit and Accountancy Practice)	7	Competence
	ICAEW's Chartered Accountant (ACA) Qualification - <i>awarded by professional body</i>		Knowledge
Pathway 2: Audit			
10338	Diploma in Professional Services (Audit and Accountancy Practice)	7	Competence
	ICAEW's Chartered Accountant (ACA) Qualification - <i>awarded by professional body</i>		Knowledge
Pathway 3: Tax			
10339	Diploma in Professional Services (Tax Practice)	7	Competence
	ICAEW's Chartered Accountant (ACA) Qualification - <i>awarded by professional body</i>		Knowledge
	CIOT's Chartered Tax Adviser (CTA) Qualification - <i>awarded by professional body</i>		Knowledge

RETAIL

Entry Code	Qualification	Level	Component
10288	Level 2 Certificate in Retail Skills*	2	Competence
10289	Level 2 Diploma in Retail Skills*	2	Competence
01767	Level 2 Certificate in Retail Knowledge	2	Knowledge
	Mathematics and English Level 1		Functional Skills
	Embedded within Retail Knowledge Units		Employee Rights and Responsibilities
10293	Level 3 Diploma in Retail (Management)**	3	Competence
10294	Level 3 Diploma in Retail (Sales Professional)**	3	Competence
10295	Level 3 Diploma in Retail (Visual Merchandising)**	3	Competence
01769	Level 3 Certificate in Retail Knowledge	3	Knowledge
	Mathematics and English Level 2		Functional Skills
	Embedded within Retail Knowledge Units		Employee Rights and Responsibilities

* Either qualification can be used for Competence based component at Level 2

** Either qualification can be used for Competence based component at Level 3

The last entry date for Retail Apprenticeship qualifications is 31 December 2016.

For further details please refer to: ocr.org.uk/apprenticeships

SUPPORTING TEACHING AND LEARNING IN SCHOOLS

Entry Code	Qualification	Level	Component
04465	Level 2 Certificate in Supporting Teaching and Learning in Schools	2	Competence
	Incorporated with Competence based	2	Knowledge
	Mathematics and ICT Level 1, English Level 2		Functional Skills
	Evidenced via prepared form/workbook		Employee Rights and Responsibilities
04470	Level 3 Diploma in Specialist Support for Teaching and Learning in Schools	3	Competence
	Incorporated with Competence based	3	Knowledge
	Mathematics, English and ICT Level 2	3	Functional Skills
	Level 3 Certificate in Retail Knowledge	3	Knowledge
	Evidenced via prepared form/workbook		Employee Rights and Responsibilities

FURTHER INFORMATION

English and maths – Current Specification of Apprenticeship Standards England (SASE) Requirements

All Apprenticeships need to include opportunities for learners to develop English and maths. It is recognised to be important for apprentices in learning to enhance knowledge and understanding and apply English and maths in the workplace.

For Intermediate Level Apprenticeships, apprentices must achieve a minimum of a Level 1 qualification or above in Functional Skills or GCSE at grade E or higher.



ocr.org.uk/qualifications/gcse-english-language-j351-from-2015/



ocr.org.uk/qualifications/functional-skills-english-level-1-09498/



ocr.org.uk/qualifications/gcse-mathematics-j560-from-2015/



ocr.org.uk/qualifications/functional-skills-english-level-2-09499/

For Advanced Level Apprenticeships, apprentices must achieve Level 2 English and maths to specify that an apprentice must achieve at least a Functional Skills qualification to Level 2 or GCSE at grade C or higher.



ocr.org.uk/qualifications/gcse-english-language-j351-from-2015/



ocr.org.uk/qualifications/functional-skills-english-level-2-09499/



ocr.org.uk/qualifications/gcse-mathematics-j560-from-2015/



ocr.org.uk/qualifications/functional-skills-maths-level-2-09866/

If apprentices already have the minimum level required as specified in an Apprenticeship framework, learners should be offered the opportunity to work towards the level above.

ICT – Current SASE Requirements

Where this is mandated in an Apprenticeship framework, an apprentice must achieve or have achieved at Intermediate Level either a Functional Skills qualification in ICT to either Level 1 or 2 or GCSE at grade E or higher.



ocr.org.uk/qualifications/gcse-computer-science-j276-from-2016/



ocr.org.uk/qualifications/functional-skills-ict-level-1-09876/



ocr.org.uk/qualifications/functional-skills-ict-level-2-09877/

Employee Rights and Responsibilities (ERR) – Current SASE Requirements

An Apprenticeship framework will specify that an apprentice must achieve the standards of attainment set out in Employee Rights and Responsibilities (ERR) national outcomes. Requirements will be laid out in relation to each Apprenticeship framework, either within a qualification or elsewhere, and how achievement is to be evidenced.

Personal Learning and Thinking Skills (PLTS) – Current SASE Requirements

A framework must specify that an apprentice must achieve the criteria of attainment set out in PLTS national outcomes. The apprentice must demonstrate coverage of the following: Independent Enquiry, Creative Thinking, Reflective Learning, Team Working, Self-Management and Effective Participation. Each Apprenticeship framework specifies where achievement of PLTS is located within the Apprenticeship framework, either within a qualification or elsewhere and how achievement must be evidenced.



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www.ocr.org.uk/expression-of-interest

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