

**Post Results Service fees for June 2017
examination series and Replacement
certificate/Certifying statement of
results fees 2017/18**

Post-results services

Fees applicable to June 2017 Series



Enquiries about results (EAR)	GCSE, GCE, FSMQ, Principal Learning/Cambridge Nationals, Reformed AS GCE, GCSE, Entry Level (Linear = per component; Unitised = per unit (£))	With copy of Script
Service 1 – Clerical Re-check		
Service 1 Clerical re-check per candidate	16.40	27.80
Service 2 – Mark review		
Priority Service 2 Mark review per candidate (Level 3 qualifications only*)	56.30	67.70
Service 2 Mark review per candidate	45.60	57.00
Service 3 – Moderation review		
Service 3 Moderation review (Internally marked coursework components only)	212.00	
Service 2a Mark review with individual report (exceptions only**) per candidate	99.00	
Service 2b Mark review with group report (exceptions only**)		
For first 5 candidates	212.00	
Each extra candidate (max 15)	45.60	

If a cancellation is accepted (and providing the review of marking or moderation has not already begun), a cancellation fee of 50% of the original fee will be applied.

*Priority Service 2 is only available for Level 3 qualifications (GCE, Advanced FSMQ, Level 3 Principal Learning, Level 3 Certificate).

**Service 2a and 2b reports are available for units/components that are not available through the access to scripts provision. Please see the exceptions list on the OCR website, link below:

www.ocr.org.uk/ear2

Appeals	Fee (£)
Preliminary appeal	139.60
Appeals Hearing	199.40

Access to Scripts	Fee (£)
Priority scripts to support reviews of marking (Level 3 & GCSE)	11.40
Non-priority scripts to support teaching and learning	11.00

Replacement certificate/Certifying statement of results fees



Centres have one month to report missing certificates in order to obtain a free replacement. After this date, there will be a charge.

Replacement certificates will only be issued for six months from the date of issue (except where a grade has changed as a consequence of an enquiry about results, in which case replacements will be issued free of charge up to a year from the date of issue). After this date, centres must apply instead for certifying statements of results.

November series	Fee (£)
Personal detail amendments (eg to correct name misspellings or incorrect date of birth)	44.30 per certificate
Replacements for lost/damaged certificates - up to 31 March	Free of charge
Replacements for lost/damaged certificates - from 1 April to 31 August	44.30 per certificate

January series	Fee (£)
Personal detail amendments (eg to correct name misspellings or incorrect date of birth)	44.30 per certificate
Replacements for lost/damaged certificates - up to 30 June	Free of charge
Replacements for lost/damaged certificates - from 1 July to 30 November	44.30 per certificate

June series	Fee (£)
Personal detail amendments (eg to correct name misspellings or incorrect date of birth)	44.30 per certificate
Replacements for lost/damaged certificates - up to 30 November	Free of charge
Replacements for lost/damaged certificates - from 1 December to 30 April	44.30 per certificate

After six months, a certifying statement of results will be issued (see below).

Certifying statement of results	Fee (£)
Certifying statement of results for the first examination and subsequent series	44.30 per series
3rd Party Verification - for third parties applying for confirmation of grades	44.30 per series
Extra copies for any examination series	14.95 each
Despatch by courier (compulsory for all overseas centres)	30.90 per address

Please note: whilst we endeavour to find your result, we cannot always guarantee success. In such cases we will retain 50% of the fee to cover administration costs.

Transfer of candidate from one centre to another	Fee (£)
The administration fee for candidates who transfer from one centre to another to sit their examinations is:	34.00 per candidate