

## **Vocational Qualifications (QCF, NVQ, NQF)**

### **IT Users (CLAiT International Suite)**

IT Users Level 1 Certificate/Diploma (New CLAiT – International) – **04636**

IT Users Level 2 Certificate/Diploma (CLAiT Plus – International) – **04637**

## **OCR Report to Centres 2016 – 2017**

OCR (Oxford Cambridge and RSA) is a leading UK awarding body, providing a wide range of qualifications to meet the needs of candidates of all ages and abilities. OCR qualifications include AS/A Levels, Diplomas, GCSEs, Cambridge Nationals, Cambridge Technicals, Functional Skills, Key Skills, Entry Level qualifications, NVQs and vocational qualifications in areas such as IT, business, languages, teaching/training, administration and secretarial skills.

It is also responsible for developing new specifications to meet national requirements and the needs of students and teachers. OCR is a not-for-profit organisation; any surplus made is invested back into the establishment to help towards the development of qualifications and support, which keep pace with the changing needs of today's society.

This report on the examination provides information on the performance of candidates which it is hoped will be useful to teachers in their preparation of candidates for future examinations. It is intended to be constructive and informative and to promote better understanding of the specification content, of the operation of the scheme of assessment and of the application of assessment criteria.

Reports should be read in conjunction with the published question papers and mark schemes for the examination.

OCR will not enter into any discussion or correspondence in connection with this report.

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### **OCR REPORT TO CENTRES**

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## IT Users Level 1–2 (CLAiT International Suite)

### Overview:

Level 1 New CLAiT International and Level 2 CLAiT Plus International have been delivered during the year by a number of centres although Ofqual does not accredit the qualification. The qualification is assessed using a choice of six live assignments for each unit and these assignments are available through Interchange. Candidates are only permitted one attempt at each live assignment but can resit the unit using a different live assignment if necessary.

Following a review of the CLAiT International qualifications OCR has reluctantly decided to withdraw the Level 1 and Level 2 Certificate and Diplomas. The final registration date is 30 September 2017 and certification is available until 31 March 2018. Details are found in a 'Frequently Asked Questions' document available from the qualification web page. Any further queries can be answered by telephoning the Customer Contact Centre on 02476 851509 or emailing [vocational.qualifications@ocr.org.uk](mailto:vocational.qualifications@ocr.org.uk).

The following qualifications may be of particular interest to centres currently offering CLAiT International:

**Digital Employability:** This is a recently developed qualification available from Entry 1 to Level 1 and prepares learners to be digital citizens and work in 21st century environments. Similar to CLAiT, the assessment consists of task-based assignments.

**ITQ:** Centres can use OCR-set CLAiT assignments as one of the assessment methods available for candidates to achieve ITQ units towards their qualification. Delivery or assessment will not need to be changed if you enter the learners for ITQ.

Additional information regarding these qualifications can be found on the relevant qualification web page.

Unfortunately, there are no other qualifications that are an alternative to CLAiT International for non-UK based Centres.

### General Comments

The majority of centres demonstrate that systems are in place to ensure that assessors follow the requirements set out in the Centre Handbook. Many assessors mark scripts by annotating the relevant assessment objectives achieved by candidates and highlighting any errors found which is effective and helpful in the moderation process.

Occasionally batches are received by Examiner-moderators that indicate the unit marking guidance has not been adhered to resulting in units being withdrawn as the permitted error tolerance has been exceeded. Assessors can email the assessment query mailbox ([vocational.qualifications@ocr.org.uk](mailto:vocational.qualifications@ocr.org.uk)) to clarify any assessment queries before submitting the work.

### Comments on Individual Units

**CLAiT Plus Unit 4 e-Publication Design:** Issues surrounding the production of evidence for printing colour separations (assessment objective 4b) are still on going. Centres are advised to use Publisher 2010 or earlier for this unit. If this is not possible an alternative unit should be selected from the outset.

CLAiT Plus Unit 7 Website Creation: There is an issue with the interactive form response (assessment objective 3d). A notice has been uploaded on the qualification web page advising centres regarding the marking of this assessment objective.

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