

## Text Production Level 1 – 06966, and Text Production – Screen Reader Level 1 – 00004 Spring 2010

### **General:**

Many candidates were well prepared and produced work of a high standard and very few candidates did not complete all three documents.

### **Document 1:**

A very large number of candidates were unable to correct the circled word *client's*. In addition to *clients'*, *client* was also accepted. Many candidates rendered the times inconsistently, incurring penalty under Marking Criteria 4L. *Cres* was often not expanded or was rendered incorrectly (Assessment Criteria 3.5). The word *advise* was changed to *advice* (paragraph 1) and *practice/Practice* changed to *practise/Practise* (final paragraph and designation) (MC 1.1). The word *modern* was often omitted from paragraph 3 (MC 2.1).

### **Document 2:**

*OCTOBER* was sometimes rendered as *October* (MC 4J) and *Sturdy* was replaced with *Saturday* (MC 2.1). Some candidates omitted an item from the list (MC 2.1).

Many candidates omitted the full stop at the end of the document (MC 1.2).

### **Document 3:**

Two of the most common errors on this document was the omission of *to* in the phrase *help you to deal* (paragraph 2) and *not* in the phrase *you will not need* (paragraph 4) (MC 2.1). Another common error was to change *the* to *a* in the phrase *There is the chance* at the beginning of the penultimate paragraph. The abbreviation *cos* was often rendered as *costs*, *customers*, *companys* or *because* (AC 3.5).