Evidence

Paper

Some units require reviews, evaluations and/or explanations. These will usually be written and evidence is most easily created with a simple word-processed document presented in printed form.

There is no objection to the use of templates/writing frames, where these do no more than provide the headings/prompts that might otherwise be provided on a worksheet. However, heavily scaffolded worksheets stifle creativity and could over-direct candidates, preventing the achievement of higher levels.

Some units have assessment objectives that specifically require printouts. Whilst these can be provided as .pdf documents, they are most easily produced on paper.

Most units require some design work, which **must** take place before work is completed using the software. These are most easily created using pen and paper, although alternative methods are acceptable, provided these do not include screenshots etc of the final product.

Some specific techniques, eg using fields for Distinction in Unit 1 AO4, are difficult to evidence from the final outcome. These may be evidenced by screenshots, or by clear referencing to aid an assessor/moderator to find the relevant place in an electronic file.

Electronic files

Whilst not compulsory, providing electronic files can reduce the amount of screenshots and printouts and can provide a more complete picture of the work done by a candidate.

Sometimes this supplements paper evidence and often it allows the assessor to more fully appreciate the quality of the work produced.

WARNING – electronic evidence allows a more accurate assessment of the quality of work. Whilst this usually works in the candidates' favour it also makes it more difficult for candidates to 'fool' the assessor into thinking that elements work when they actually do not!

Witness statements

There is no formal restriction to the use of witness statements but they must be a clear and specific description of the activity witnessed. Therefore, too much reliance on witness statements can lead to severe work overload for teachers. It can also lead to teachers' lesson time being driven by demands to witness activities, leaving little time for the general monitoring and support that is needed.

Witness statements are useful when they:

- Require little effort for the teacher

- Are at teachers' convenience rather than 'on demand'

- Replace tedious/repetitious screenshots