

Functional Skills Qualification in ICT at Level 1

SAMPLE ASSESSMENT MATERIALS

OCR Functional Skills Qualification in ICT at Level 1

The scheme code for these qualifications is:

OCR Functional Skills Qualification in ICT at Level 1 09876

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Version 2 - September 2016

OXFORD CAMBRIDGE AND RSA EXAMINATIONS

LEVEL 1 FUNCTIONAL SKILLS

INFORMATION AND COMMUNICATION TECHNOLOGY

09876

PART A – TASK AND ANSWER BOOKLET

This assessment may be taken within these dates

SAMPLE ASSESSMENT MATERIAL

TIME: 15 MINUTES

INSTRUCTIONS

Fill in all the boxes below. Use BLOCK LETTERS.

Centre name

Centre number

Your OCR candidate number

Your surname or family name

Your first forename (if any)

Your second forename (if any)

Date of birth

YOU NEED

- This task and answer booklet.
- Access to a computer, software and a printer.
- A pen with black ink.

FOR EXAMINERS' USE ONLY		
Task No.	Mark	Total
1	/5	/5
Total	/5	

YOU HAVE 15 MINUTES TO COMPLETE THE TASK

- Printing may be carried out after the time allocated for this assessment.
- When you have finished, check that your name appears on EVERY printout. Printouts without names will be awarded no marks.
- Insert your printouts into this booklet in the correct order and hand it to the supervisor when you have completed both Part A and Part B of this test.

You are working with Sam on a project about some of the rights people have when they start a job. The following task is part of the project you have to do.

TASK 1

You need to find information about the UK National Minimum Wage rates.

There are different wage rates for workers aged 21 to 24, for workers aged 18 to 20 and for workers under 18.

Find this information on the internet.

You will need this information to complete Task 2b in Part B of this test.

Evidence you must provide

Screen dump(s) of the search you carried out using the internet.

A printout or a screen dump of the information you found.

(5 marks)

END OF PART A

Check that your name appears on EVERY printout. Insert your printouts into this booklet in the correct order and hand it to the supervisor when you have completed both Part A and Part B of this test. **Printouts without your name will be awarded no marks.**

Printouts required:

Task 1 Screen dump(s) of searching carried out
 Printout or screen dump of the information you found

OXFORD CAMBRIDGE AND RSA EXAMINATIONS

LEVEL 1 FUNCTIONAL SKILLS

INFORMATION AND COMMUNICATION TECHNOLOGY

09876

PART B – TASK AND ANSWER BOOKLET

This assessment may be taken within these dates

SAMPLE ASSESSMENT MATERIAL

TIME: 1 HOUR 45 MINUTES

INSTRUCTIONS

Fill in all the boxes below. Use BLOCK LETTERS.

Centre name

Centre number

Your OCR candidate number

Your surname or family name

Your first forename (if any)

Your second forename (if any)

Date of birth

YOU NEED

- This task and answer booklet.
- Access to a computer, software and a printer.
- Access to the data files listed below. Your supervisor will tell you where these are stored.

Folder name	File name
starting a job talk	rights text phone image
student data	student pay data

FOR EXAMINERS' USE ONLY		
Task No.	Mark	Total
2a	/18	/33
2b	/10	
2c	/5	
3a	/16	/18
3b	/2	
4	/4	/4
Total	/55	

- A pen with black ink.

YOU HAVE 1 HOUR 45 MINUTES TO COMPLETE THE 3 TASKS

- Space has been provided in this booklet for you to write your answers but you may word process your answers if you prefer. Ensure that each answer is numbered correctly eg 2c.
- Printing may be carried out after the time allocated for this assessment.
- When you have finished, check that your name appears on EVERY printout. Printouts without names will be awarded no marks.
- Insert your printouts into this booklet in the correct order and hand both Part A and Part B to the supervisor.

You are working with Sam on a project about some of the rights people have when they start a job. The following tasks are the parts of the project you have to do.

Save your work regularly. You should save any files you create so it is clear to Sam what is in them.

Sam has found out some information. He has provided you with two folders containing files as listed below.

Folder name	File name
starting a job talk	rights text phone image
student data	student pay data

TASK 2

You and Sam are going to give a short talk to your class. The talk is about some of the rights people have when they start a job. Sam has found out some facts and has listed these in a file.

- a) You have to create slides that you can show on screen during your talk.

Insert the facts that Sam has found into a suitable number of slides.

You have agreed with Sam that you should include an image in the slides, in an appropriate place. Sam has provided one that you could use.

Make sure all the information in the slides is formatted appropriately.

Evidence you must provide

Printout(s) or screen dump(s) showing the slides with the text and image inserted and displayed clearly.

(18 marks)

- b) Add a new slide and enter the information about UK National Minimum Wage rates that you found in Part A of this test.

Make sure the information is presented so that it is clear to your class what it is about.

Evidence you must provide

A printout or screen dump showing the slide you created to show the UK National Minimum Wage rates information.

(10 marks)

- c) Prepare an email to Sam. He wants you to send him the file you created.

Sam's email address is sam@progress-media.co.uk

(You just have to prepare the email. You do not have to send it.)

Evidence you must provide

Screen dump(s) showing the email you have prepared.

(4 marks)

Why should you ask Sam before you give his email address to other people?

(1 mark)

TASK 3

- a) Sam has provided you with a file which contains details he collected from some students about their pay.

You need to produce an information sheet that shows the hourly rate of pay that the students receive. The hourly rate of pay is **pay** divided by the **hours worked**.

Make sure all the text and values are displayed appropriately.

Evidence you must provide

A printout of how you used ICT to work out each student's hourly pay rate ie a formula printout.

A printout of the information sheet.

(16 marks)

- b) The student pay data file contains personal information. Sam needs you to protect the file with a password.

Evidence you must provide

Screen dump showing that the student pay data file has been protected by a password.

(2 marks)

TASK 4

Make sure that you have saved the files you created in the appropriate folders.

Evidence you must provide

Screen dump(s) showing the files you have created and where they are stored.

(4 marks)

END OF TEST

Check that your name appears on EVERY printout. Insert your printouts into this booklet in the correct order and hand it to the supervisor. **Printouts without your name will be awarded no marks.**

Printouts required:

- Task 2** Printout(s) or screen dump(s) showing slides with text and image
Printout or screen dump showing slide with UK National Minimum Wage rates
Screen dump(s) showing evidence of email you prepared
- Task 3** Printout of how ICT was used to work out the hourly pay rate (formula printout)
Printout of student pay data information sheet
Screen dump showing the password protection for the student pay data file
- Task 4** Screen dump(s) showing files and where they are stored.

**OCR FUNCTIONAL SKILLS
QUALIFICATION IN ICT AT LEVEL 1**

Specimen Mark Scheme

The maximum mark for this paper is [60].

ICT FUNCTIONAL SKILLS – SAMS 2010 MARK SCHEME

Series	ICT FUNCTIONAL SKILLS SAMS 2010	Level	1
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Mark scheme analysis				
Skill area	Assessment Weightings	Marks out of 60	Actual Marks	Fixed response
Using ICT	20-30%	12-18	18	6 marks = 10%
Finding and selecting information	10-20%	6-12	7	
Developing, presenting and communicating information	50-70%	30-42	35	

Notes to Examiners:

- Every printout must have a name on it. **Any printout without a name must be marked but an award of zero made.**
- Follow through must be applied.

Task	Skill Standard	Coverage and Range		Mark	Total
1	1.5	1.5.1	Evidence of use of internet and appropriate search criteria used eg UK National Minimum Wage rates Evidence of searching using internet with inappropriate search criteria used eg Wage rates– 2 marks only Evidence seen of URL– 1 mark only	3	5
	1.6		Evidence seen of all correct rates (£6.70, £5.30, £3.87) having been selected (ignore formatting) Evidence seen of at least one correct rate having been selected – 1 mark only	FR 2	
2a	1.1	1.1.1	Text and image split between a suitable number of slides (eg approx. 4-6 slides) appropriately Text and image split between a suitable number of slides but not appropriately – 2 marks only Text and image split between a unsuitable number of slides but more than 1 – 1 mark only	3	18
	1.2	1.2.1	Evidence seen of the use of appropriate software (eg file extension/icon on filename for email or screen dump in task 3) that allows on screen viewing of slides	1	
		1.2.2	All correct text appears in slides (eg use of copy and paste or entering information) Minor omission eg 1 heading or 1 point or up to 2 errors in spelling – 2 marks only Major omissions eg 1 section missing or >2 errors in spelling – 1 mark only	3	
	1.7	1.7.1	Headings are appropriate size (no smaller than body text) (1) Headings are all formatted consistently (ie font type and style) (1) Points are clearly separate (1) Points have been highlighted by use of e.g. bullet characters (1) Points are all formatted consistently (1)	5	
	1.2	1.2.2	At least one image has been inserted into a slide	1	
	1.6		At least one suitable image (illustrates some part of text) has been selected	1	
	1.7	1.7.1	Image has been positioned with appropriate text	1	
			Image presented clearly –size (1) position on slide (1)	2	
	1.11	1.11.1	Text/image on all slides clearly displays all information placed there for on screen viewing.	1	

Task	Skill Standard	Coverage and Range		Mark	Total
2b	1.10	1.10.2	Rates are clearly described eg 21-24, 18-20, under 18 (1+1+1) Descriptions have been assigned to correct rate (1) Descriptions are spelt accurately (1) Rates values are indicated as being £ to 2dp (1)	6	10
		1.10.2	An appropriate heading has been entered for the slide (1) Heading is accurate (1) Heading formatted consistently with headings on previous slides (ie font type and font style) (1)	3	
	1.11	1.11.1	Candidate has evaluated the presentation and ensured that the information has been arranged on the slide so that it is clearly displayed for viewer eg table, tabbed, bullet points	1	
2c	1.9	1.9.1	Evidence seen of email having been prepared with presentation file attached	2	5
			Evidence seen of email having been prepared but incorrect file or no file attached – 1 mark only		
		Subject of email is clearly stated eg Starting a job talk slides	1		
	1.10	1.10.1	Screen dump printed	1	
		1.9.2	Eg Out of respect for Sam To protect Sam Might be used by spammer etc.	FR 1	

Task	Skill Standard	Coverage and Range		Mark	Total
3a	1.6		student pay data file selected (award for any evidence of file contents)	FR 1	16
	1.2	1.2.1	Evidence seen of software selection that allows number processing	1	
		1.2.2	All student pay data has been copied and pasted/entered accurately (40 students) Incomplete set of data/or errors introduced – 1 mark only	2	
	1.8	1.8.1	Correct values for hourly pay rate seen for each student (£4.00, £3.25, £5.00...)	1	
			Effective formula to calculate value seen eg =E4/D4 Formula transposes correct cell references (eg =D4/E4) or uses one incorrect cell reference (e.g. =E4/D5) – 2 marks only Attempt at a formula seen – 1 mark only	3	
			Evidence seen of replication used	1	
	1.10	1.10.2	New values have been labelled in a suitable location (ie relative to values created) (1) Label is meaningful eg Hourly rate (1) Label is spelt accurately (1)	3	
1.11	1.11.1	Candidate has evaluated the presentation of the data in the information sheet to ensure data is all clearly displayed ie Orientation is appropriate (use of white space etc.) Page breaks (if any) are appropriate and column headings repeated on any second page Font size and style means data can be read clearly Column widths are appropriate for data Alignment of data is appropriate and clear Labels are clearly displayed (Any one aspect of presentation poor – 2 marks only) (Any two aspects of presentation poor – 1 mark only)	3		
1.2	1.2.2	Evidence provided of changing software settings to show formulas	1		
3b	1.4	1.4.1	Evidence seen of accessing file password facility (1) Evidence seen of entering a password to protect the file (1)	FR 2	2
4	1.3	1.3.1	Presentation file saved with meaningful filename (1) saved in starting a job talk folder (1)	2	4
			Number processing file saved with meaningful filename (1) saved in student data folder (1)	2	

SAMPLE PRINTOUT OF SEARCHING BEING CARRIED OUT

The screenshot shows a web browser window with a Google search for "UK national minimum wage rates". The search results page displays several links, including "HM Revenue & Customs: National minimum wage", "HM Revenue & Customs: PAYE and NICs rates and limits for 2009-10", "National Minimum Wage (NMW) - BERR", and "The National Minimum Wage rates : Directgov - Employment". There are also sponsored links for "National Minimum Wage" and "National Pay Rates".

Google UK national minimum wage rates

Search Sign In Norton

Google would like to have access to your location. The Google Toolbar will periodically use the network to keep your location up to date. [Share my location](#) [Don't share](#) Remember for this site

Web Images Videos Maps News Shopping Mail more Web History Search settings Sign in

Google UK national minimum wage rates Search Advanced Search

Search: the web pages from the UK

Web [Show options...](#) Results 1 - 10 of about 478,000 for UK national minimum wage rates. (0.28 seconds)

HM Revenue & Customs: National minimum wage
National minimum wage - rates, how to get help or make a complaint. ... are working legally in the UK; are not genuinely self-employed; have a written, ...
www.hmrc.gov.uk/nmw/ - [Cached](#) - [Similar](#)

HM Revenue & Customs: PAYE and NICs rates and limits for 2009-10
National Insurance rates and earnings limits 2009-2010 (PDF 71K) ... is entitled to SPP because a child was being adopted in the UK or from abroad. ... National Minimum Wage. From 1 October 2009. Main rate £5.80 per hour (22 years and ...
www.hmrc.gov.uk/payee/rates-thresholds.htm - [Cached](#) - [Similar](#)

[Show more results from www.hmrc.gov.uk](#)

National Minimum Wage (NMW) - BERR
Please visit the new Pay and the National Minimum Wage (NMW) page
<http://www.berr.gov.uk/whatwedo/employment/pay/index.html> ...
www.berr.gov.uk/.../pay/national-minimum-wage/index.html - [Cached](#) - [Similar](#)

The National Minimum Wage rates : Directgov - Employment
Information on the current National Minimum Wage (NMW) rates, guidance in foreign languages and advice on what to do if you have any problems with being

Sponsored Links

National Minimum Wage
A National Minimum Wage Guide for UK Employers/Employees
www.is4profit.com

National Pay Rates
Find the Best Results for National Pay Rates
Ask.com

[See your ad here »](#)

Internet | Protected Mode: On 100%

SAMPLE PRINTOUT OF SLIDES CREATED

starting a job talk slides.ppt [Compatibility Mode] - Microsoft PowerPoint

Home Insert Design Animations Slide Show Review View PDF

Normal Slide Sorter Notes Page Slide Show Slide Master Handout Master Notes Master

Ruler Gridlines Message Bar Show/Hide

Zoom Fit to Window Zoom

Color Grayscale Pure Black and White Color/Grayscale

New Window Arrange All Cascade Move Split Switch Windows Macros

Presentation Views Window Macros

STARTING A JOB

1

The 48 Hour Week

- should not have to work more than 48 hours
- working week includes job related duties
- working week does not include breaks and normal travel

2

Sick Pay

- could be entitled to Statutory Sick Pay (SSP)
- starts if on sick leave for four days or more in a row
- guarantees paid a minimum amount while ill

3


Holiday Entitlement

- minimum of 5.6 weeks paid annual leave
- part-time workers entitled to the same pro rata
- no right to paid leave on bank and public holidays
- paid your normal pay for holiday

4

Pay Rights Helpline

Call 0800 917 2368 for confidential help and advice.



HELPLINE

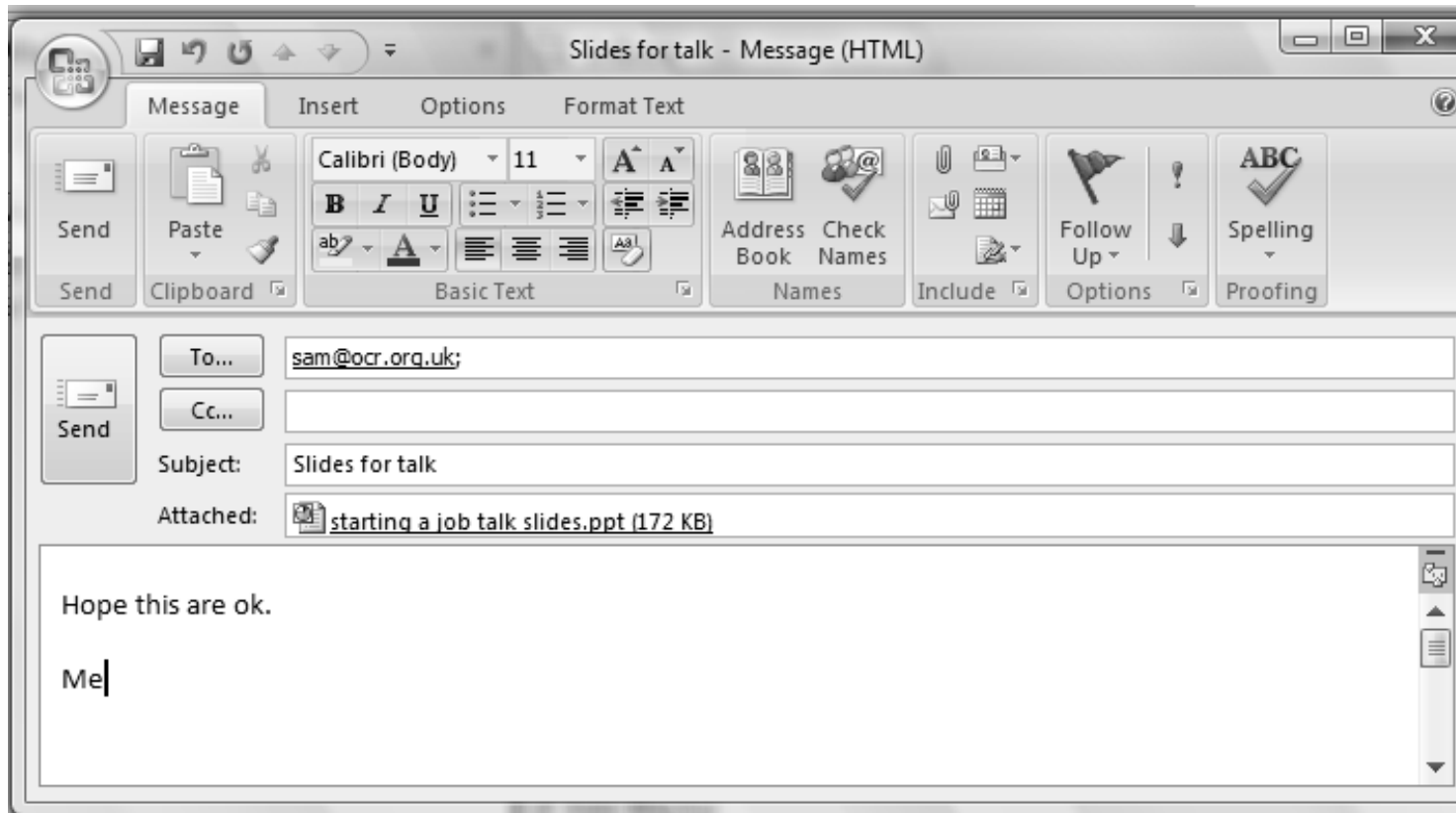
5

UK National Minimum Wage Rates

Rate	Applies to
£5.80	Workers aged 22 and over
£4.83	The 18-21 rate
£3.57	The 16-17 rate

6

SAMPLE PRINTOUT EMAIL PREPARED



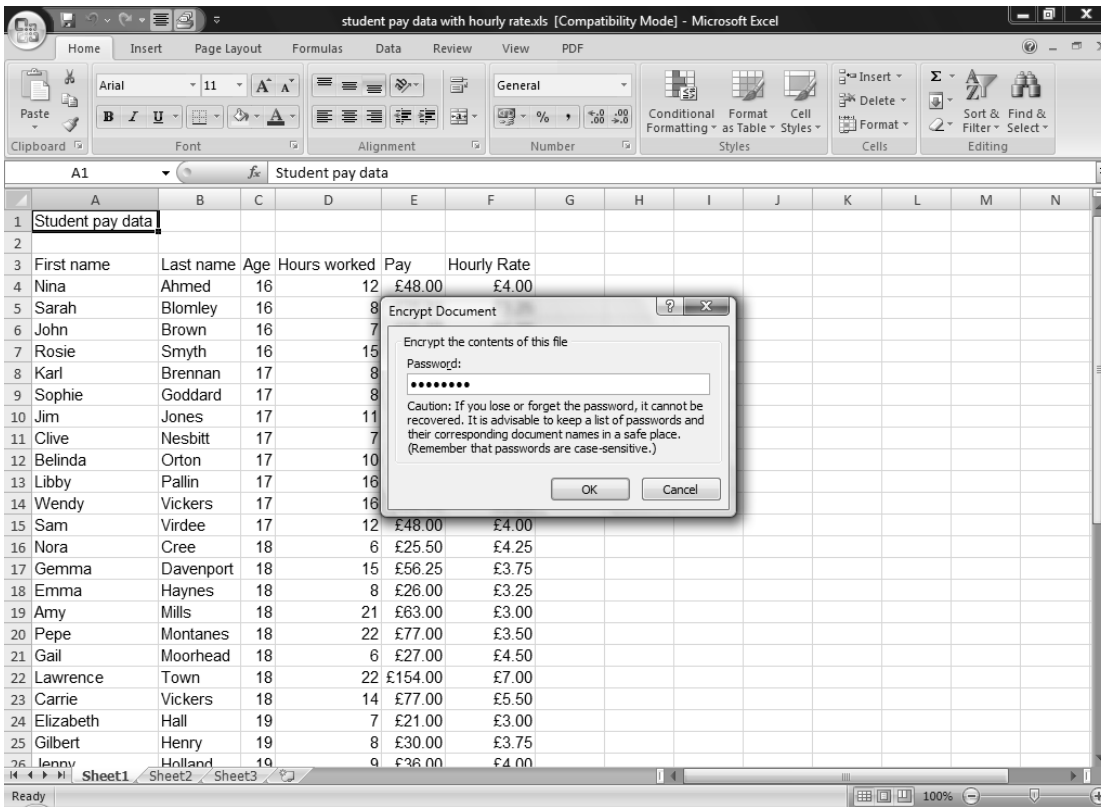
SAMPLE PRINTOUT OF STUDENT PAY DATA INFORMATION SHEET

Student pay data					
First name	Last name	Age	Hours worked	Pay	Hourly Rate
Nina	Ahmed	16	12	£48.00	£4.00
Sarah	Blomley	16	8	£26.00	£3.25
John	Brown	16	7	£35.00	£5.00
Rosie	Smyth	16	15	£48.00	£3.20
Karl	Brennan	17	8	£48.00	£6.00
Sophie	Goddard	17	8	£40.00	£5.00
Jim	Jones	17	11	£44.00	£4.00
Clive	Nesbitt	17	7	£21.00	£3.00
Belinda	Orton	17	10	£40.00	£4.00
Libby	Pallin	17	16	£48.00	£3.00
Wendy	Vickers	17	16	£52.00	£3.25
Sam	Virdee	17	12	£48.00	£4.00
Nora	Cree	18	6	£25.50	£4.25
Gemma	Davenport	18	15	£56.25	£3.75
Emma	Haynes	18	8	£26.00	£3.25
Amy	Mills	18	21	£63.00	£3.00
Pepe	Montanes	18	22	£77.00	£3.50
Gail	Moorhead	18	6	£27.00	£4.50
Lawrence	Town	18	22	£154.00	£7.00
Carrie	Vickers	18	14	£77.00	£5.50
Elizabeth	Hall	19	7	£21.00	£3.00
Gilbert	Henry	19	8	£30.00	£3.75
Jenny	Holland	19	9	£36.00	£4.00
Alex	Jones	19	11	£55.00	£5.00
Gordon	Boal	19	12	£90.00	£7.50
Ruth	Norris	19	9	£45.00	£5.00
Mohammed	Radcliff	19	16	£48.00	£3.00
Linda	Love	19	12	£63.00	£5.25
Jenny	Lyle	20	12	£93.00	£7.75
John	Manse	20	16	£60.00	£3.75
George	Winter	20	21	£126.00	£6.00
Sheila	Duncan	21	16	£84.00	£5.25
Julio	Jan	21	12	£45.00	£3.75
David	London	21	20	£80.00	£4.00
Peta	Sam	21	16	£52.00	£3.25
Emily	Gannon	22	21	£84.00	£4.00
Susan	Rey	22	15	£75.00	£5.00
Kerry	Hamilton	24	9	£33.75	£3.75
Stephen	Kennedy	26	13	£65.00	£5.00
Peter	McDonald	27	16	£92.00	£5.75

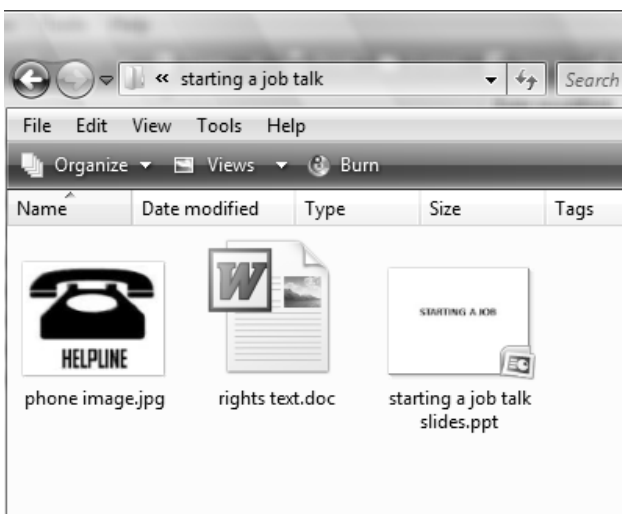
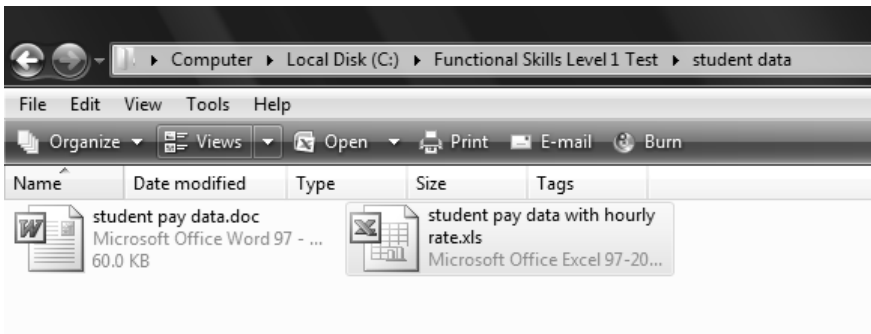
SAMPLE PRINTOUT OF HOW HOURLY RATE WAS CALCULATED

Student pay data					
First name	Last name	Age	Hours worked	Pay	Hourly Rate
Nina	Ahmed	16	12	48	=E4/D4
Sarah	Blomley	16	8	26	=E5/D5
John	Brown	16	7	35	=E6/D6
Rosie	Smyth	16	15	48	=E7/D7
Karl	Brennan	17	8	48	=E8/D8
Sophie	Goddard	17	8	40	=E9/D9
Jim	Jones	17	11	44	=E10/D10
Clive	Nesbitt	17	7	21	=E11/D11
Belinda	Orton	17	10	40	=E12/D12
Libby	Pallin	17	16	48	=E13/D13
Wendy	Vickers	17	16	52	=E14/D14
Tej	Virdee	17	12	48	=E15/D15
Nora	Cree	18	6	25.5	=E16/D16
Gemma	Davenport	18	15	56.25	=E17/D17
Emma	Haynes	18	8	26	=E18/D18
Amy	Mills	18	21	63	=E19/D19
Pepe	Montanes	18	22	77	=E20/D20
Gail	Moorhead	18	6	27	=E21/D21
Lawrence	Town	18	22	154	=E22/D22
Carrie	Vickers	18	14	77	=E23/D23
Elizabeth	Hall	19	7	21	=E24/D24
Gilbert	Henry	19	8	30	=E25/D25
Jenny	Holland	19	9	36	=E26/D26
Alex	Jones	19	11	55	=E27/D27
Gordon	Boal	19	12	90	=E28/D28
Ruth	Norris	19	9	45	=E29/D29
Mohammed	Radcliff	19	16	48	=E30/D30
Linda	Love	19	12	63	=E31/D31
Jenny	Lyle	20	12	93	=E32/D32
John	Manse	20	16	60	=E33/D33
George	Winter	20	21	126	=E34/D34
Sheila	Duncan	21	16	84	=E35/D35
Julio	Jan	21	12	45	=E36/D36
David	London	21	20	80	=E37/D37
Peta	Sam	21	16	52	=E38/D38
Emily	Gannon	22	21	84	=E39/D39
Susan	Rey	22	15	75	=E40/D40
Kerry	Hamilton	24	9	33.75	=E41/D41
Stephen	Kennedy	26	13	65	=E42/D42
Peter	McDonald	27	16	92	=E43/D43

SAMPLE PRINTOUT OF HOW FILE HAS BEEN PROTECTED BY A PASSWORD



SAMPLE PRINTOUTS OF SAVING AND STORING FILES



SAMPLE ASSESSMENT MATERIAL

INSTRUCTIONS TO CENTRES

The test is divided into two parts – Part A and Part B. The following instructions must be followed.

- Both parts must be taken in one sitting as one test.
- At the start of the test the candidate should be provided with the Part A Task and Answer Booklet only.
- To complete Part A the candidate will require access to the internet to be able to receive and send emails.
- Candidates may be required to save or print out information they have found on the internet that they will then use as part of the Part B task(s).
- At the end of the 15 minutes allowed for Part A the centre should disable internet and email before the Part B Task and Answer Booklet are given out. The candidate should keep their work from Part A.
- When internet and email access have been disabled the candidate can be given Part B of the test.
- During the time allowed (1 hour 45 minutes) for Part B, candidates must not have access to the internet. Candidates should not be able to send or receive emails **but must have access to email software (such as Outlook or Outlook Express) so that they can demonstrate their ability to eg organise attachments when sending an email.**
- For Part B of the test candidates must use data provided by OCR to carry out this part of the test.
- At level 2 candidates should receive the Part B Resource Booklet at the same time as the Part B Task and Answer Booklet.
- Part A and Part B Task and Answer Booklets should be collected at the end of the test. The Part A and Part B Task and Answer Booklets for each candidate must be kept together when being sent to the examiner.

Use of data files

- One of the assessment criteria of the functional skills standards is that candidates show that they can "select and use software applications to meet needs". Candidates will have to copy and paste or import the data provided into appropriate software applications that they have selected during the test, to carry out the tasks set.

- It is the centre's responsibility to ensure that candidates are prepared to do this.
- OCR will provide the data required for tests in the following formats:
 - Microsoft 97 – 2003 document (.doc)**
 - Text files – (.txt)**
 - Image files are supplied as .jpg**
 - Video clips are supplied as .mpg, .mp4 and .wmv**
 - Sound clips are supplied as .mp3**
- It is the centre's responsibility to ensure that the data files are in a format that suits how their candidates have been prepared.

For example, candidates can copy and paste the data provided in Microsoft Word into a spreadsheet application so that they can process numerical data, display numerical data in a graphical format and/or enter, search, sort and edit records.

However, some database applications do not allow this facility and candidates will need to import the data from a text file.
- Centres can use the .txt files to ensure that the data is presented to candidates in a format that suits them (if Microsoft 97 – 2003 format is not suitable). Instructions for formatting any of the files are detailed on the following pages.

or

Centres may provide the data as .txt files to candidates to use to import the data into various applications. This should only happen if that is how the candidates have been prepared.
- It may be required that the data files for the test are provided in a specified folder structure.
- Folders/files must be available for each individual candidate to work with during the test. Candidates should not have access to any of the data files prior to the test or after printing has been carried out.

DATA FILES

Data files have been supplied for this test as follows.

Folder name	File name	Format provided
starting a job talk	rights text	.doc (Microsoft Word 97-2003 format) .txt
	phone image	.jpg
student data	student pay data	.doc (Microsoft Word 97-2003 format) .txt

rights text file – text should be formatted as set out below.

Font: Arial 11 point.

Alignment: left.

Line spacing: single.

STARTING A JOB

The 48 Hour Week

should not have to work more than 48 hours
over 18 you can choose to opt out of the 48 hour limit
working week includes job related duties
working week does not include breaks and normal travel

Sick Pay

could be entitled to Statutory Sick Pay (SSP)
starts if on sick leave for four days or more in a row
guarantees paid a minimum amount while ill

Holiday Entitlement

entitled to a minimum of 5.6 weeks' paid annual leave
part-time workers are entitled to the same pro rata
no statutory right to paid leave on bank and public holidays
paid your normal pay for holiday

Pay Rights Helpline

Call 0800 917 2368 for confidential help and advice.

phone image file – should be formatted as set out below.
size: 113 x 90 pixels



student pay data file – text should be formatted in a table, as set out below.
Font: Arial 11 point.
Alignment: as set out below.
There should be no cell borders. (Cell borders are shown below for display only.)

Student pay data				
First name	Last name	Age	Hours worked	Pay
Nina	Ahmed	16	12	£48.00
Sarah	Blomley	16	8	£26.00
Karl	Brennan	17	8	£48.00
John	Brown	16	7	£35.00
Nora	Cree	18	6	£25.50
Gemma	Davenport	18	15	£56.25
Sheila	Duncan	21	16	£84.00
Emily	Gannon	22	21	£84.00
Sophie	Goddard	17	8	£40.00
Elizabeth	Hall	19	7	£21.00
Kerry	Hamilton	24	9	£33.75
Emma	Haynes	18	8	£26.00
Gilbert	Henry	19	8	£30.00
Jenny	Holland	19	9	£36.00
Julio	Jan	21	12	£45.00
Jim	Jones	17	11	£44.00
Alex	Jones	19	11	£55.00
Stephen	Kennedy	26	13	£65.00
David	London	21	20	£80.00
Gordon	Boal	19	12	£90.00
Jenny	Lyle	20	12	£93.00
John	Manse	20	16	£60.00
Peter	McDonald	27	16	£92.00
Peta	Sam	21	16	£52.00
Amy	Mills	18	21	£63.00
Pepe	Montanes	18	22	£77.00
Gail	Moorhead	18	6	£27.00
Clive	Nesbitt	17	7	£21.00
Ruth	Norris	19	9	£45.00
Belinda	Orton	17	10	£40.00
Libby	Pallin	17	16	£48.00
Mohammed	Radcliff	19	16	£48.00
Susan	Rey	22	15	£75.00
Rosie	Smyth	16	15	£48.00
Linda	Love	19	12	£63.00
Lawrence	Town	18	22	£154.00
Carrie	Vickers	18	14	£77.00
Wendy	Vickers	17	16	£52.00
Sam	Virdee	17	12	£48.00
George	Winter	20	21	£126.00