

# Candidate Evidence Checklist

## OCR Award and Certificate in Employability Skills

00017/00018/00019/10178/10179/10180

Unit 1 – Assessing myself for work

### Entry Level 3

Assessment criteria	Document/Page number	Attached (insert ✓)
1.1 Indicate what is meant by being successful in the workplace 1.2 Identify transferable skills in different workplace situations that lead to success 1.3 Identify sector-specific skills in different workplace situations that lead to success 1.4 Identify personal attributes in different workplace situations that lead to success		
2.1 Use feedback from others to help identify current strengths in skills 2.2 Use feedback from others to help identify personal attributes		
3.1 With support, identify skills that need to be gained or developed for a sector area 3.2 With support, identify personal attributes that need to be gained or developed for a sector area		
4.1 Identify ways of developing skills and personal attributes for a sector area in an action plan 4.2 Identify people and/or organisation that can help develop skills and personal attributes for a sector area in an action plan 4.3 Identify different stages in an action plan		