

PERSONAL LIFE SKILLS

10273 Entry Level 3 Award

10274 Entry Level 3 Certificate

Unit 13: Assessing myself for work

CANDIDATE EVIDENCE CHECKLIST

This form should only be used for candidates not using the Candidate Evidence Booklet or if supplementary tasks are to be inserted in to the Evidence Booklet.

CANDIDATE'S NAME

<p>The work you submit for assessment must be your own. You must not copy from someone else or allow someone else to copy from you.</p> <p>I confirm that this is all my own work.</p> <p>Candidate's signature Date</p>

Assessment criteria	Document/Page number	Attached (insert ✓)
1.1 Indicate what is meant by being successful in the workplace		
1.2 Identify transferable skills in different workplace situations that lead to success		
1.3 Identify sector-specific skills in different workplace situations that lead to success		
1.4 Identify personal attributes in different workplace situations that lead to success		
2.1 Use feedback from others to help identify current strengths in skills		
2.2 Use feedback from others to help identify personal attributes		
3.1 With support, identify skills that need to be gained or developed for a sector area		
3.2 With support identify personal attributes that need to be gained or developed for a sector area		
4.1 Identify ways of developing skills and personal attributes for a sector area in an action plan		
4.2 Identify people and/or organisations that can help develop skills and personal attributes for a sector area in an action plan		
4.3 Identify different stages in an action plan		