

<b>Unit Title:</b>	<b>Managing social relationships</b>
OCR unit number:	M31
Life and Living Skill Area:	Personal Skills
Level:	Entry 3
Credit value:	2
Guided learning hours:	20

## Unit purpose and aim

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To encourage learners to use appropriate behaviours when interacting with others in social situations.

Learning Outcomes	Assessment Criteria	Example of ways assessment criteria could be met
<b>The Learner will:</b> 1 Understand how to interact with others in familiar social situations	<b>The Learner can:</b> 1.1 Identify situations in which they may need to interact with others  1.2 Identify positive behaviours which can be used when interacting with others	<p>The learner will find out about situations where they may need to interact with others. Situations may include: working as a group in college; working with colleagues at work either as individuals or in a small team; friends when out and about; family members at social events e.g. birthday parties etc.</p> <p>This activity can be completed through discussion, circling images that represent different situations, listing everyday activities etc.</p> <p>Learners may select behaviours from a given list; learners examine audio/audio visual sources of people interacting with each other or answer questions based on examples.</p> <p>Positive behaviours could include respecting personal space, listening, engaging appropriately, speaking at an appropriate level, allowing others to speak etc.</p>

Learning Outcomes	Assessment Criteria	Example of ways assessment criteria could be met
<p>2 Demonstrate how to interact with others in familiar social situations</p>	<p>2.1 Take part in an exchange with one or more people about a topic in which they have an interest</p> <p>2.2 Use appropriate positive behaviours when participating in the exchange</p> <p>2.3 Make appropriate contributions</p> <p>2.4 Express opinions and respect the views of others</p>	<p>An exchange could be with friends, colleagues, group members, tutors or family members. Learners should engage in an exchange with one or more people. Topics that they may discuss could include weekend plans, their favourite place to go, their hobbies, favourite meal.</p> <p>Learners could keep a simple diary where they mark when they have an exchange and who with.</p> <p>The learner will be provided with opportunities to use appropriate positive behaviours. For example, planned discussions, role play activities, paired tasks etc.</p> <p>Appropriate behaviour could include allowing others to have their say, interjecting at the appropriate place, open body language.</p> <p>The learner will be provided with the opportunity to make appropriate contributions. For example, the learner could present an item in a club or group meeting, take part in role play, make a comment about an activity.</p> <p>Contributions should be relevant to the activity taking place e.g. if talking about favourite meals, they follow on from the previous point eg asking the other person a question about how they make their lasagne etc</p> <p>The learner will be provided with the opportunity to express opinions and respect the views of others. Example activities could include: taking part in debates/discussions, taking part in meetings and interviews etc.</p>

## Assessment

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This unit may be assessed using any method, or combination of methods, which clearly demonstrate that the learning outcomes and assessment criteria have been met.

Assessment for this unit will primarily be completed through observations, audio recordings or witness statements due to the speaking and listening/communication nature of the assessment criteria

Possible ways of demonstrating that the assessment criteria have been met are provided in the third column of the unit, these are examples only, learners may demonstrate their ability to meet the criteria in many other ways.

## Evidence requirements

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The Record of Assessment and Evidence for this unit must be completed in full and signed by the assessor to confirm the evidence is authentic and meets the requirements of the learning outcomes and assessment criteria. The completed Record of Assessment and Evidence, together with any other appropriate form of evidence that has been generated for the unit, must be submitted for moderation.