

Unit Title: **CYPOP45 Support the referral process for children and young people**

Level: 3

Credit value: 3

Guided learning hours: 20

Unit accreditation number: R/601/1386

Unit purpose and aim

This unit aims to provide the knowledge, skills and understanding to enable learners to provide appropriate referral opportunities for children and young people as required in a Connexions service.

Learning Outcomes	Assessment Criteria	Exemplification
<p>The learner will:</p> <p>1 Understand the referral options that are available for children and young people</p>	<p>The learner can:</p> <p>1.1 Explain the services provided by individuals and agencies that children and young people can be referred to</p> <p>1.2 Explain how to identify the most appropriate referral opportunity for children and young people</p>	<p>Individuals and agencies may include:</p> <ul style="list-style-type: none"> • colleagues in own organisation • colleagues in other organisations including: <ul style="list-style-type: none"> – education welfare – education psychologist – drug and alcohol teams – SENCO – youth offending team – behaviour and educational support teams (BEST) – support for gifted and talented students

<p>2 Be able to work with children and young people in order to encourage their participation in the referral process</p>	<p>2.1 Demonstrate in own practice how to encourage participation of children or young people during the referral process</p> <p>2.2 Demonstrate in own practice how to support children or young people to make realistic and appropriate choices in terms of their referral options</p>	
<p>3 Be able to support children and young people through the referral process</p>	<p>3.1 Explain how children and young people are supported through difficult decisions and conflict situations</p> <p>3.2 Facilitate the referral process between the child or young person and the referral opportunity</p>	
<p>4 Be able to evaluate the effectiveness of the referral process suggesting improvements</p>	<p>4.1 Evaluate the referral process</p> <p>4.2 Suggest improvements to the referral process in the light of the evaluation</p>	

Assessment

This unit needs to be assessed in line with the Skills for Care and Development QCF Assessment principles.

Assessment decisions for competence based learning outcomes (eg those beginning with 'Be able to') must be made in a real work environment by an occupationally competent assessor. Any knowledge evidence integral to these learning outcomes may be generated outside of the work environment but the final assessment decision must be within the real work environment.

This unit is competence based. This means that it is linked to the candidate's ability to competently perform a range of tasks connected with their work. This unit may be assessed using any method, or combination of methods, which clearly demonstrates that the learning outcomes and assessment criteria have been met. This unit requires workplace assessment of occupational competence.

Competence based assessment must include direct observation as the main source of evidence.

Guidance on assessment and evidence requirements

OCR does not stipulate the mode of delivery for the teaching of the content of this unit. Centres are free to deliver this unit using any mode of delivery that meets the needs of their candidates.

Centres should consider the candidates' complete learning experience when designing learning programmes.

Details of relationship between the unit and national occupational standards

This unit has been developed by Skills for Care and Development in Partnership with Awarding Organisations. It provides a key progression route between education and employment (or further study/training leading to employment). It is directly relevant to the needs of employers and relates to national occupational standards developed by Skills for Care and Development.

As such, the unit may provide evidence for the following national occupational standards in the children and young people's workforce developed by Skills for Care and Development:

- LDSS: 308
- ENTO AG 13: Enable clients to access referral opportunities

Additional information

For further information regarding administration for this qualification, please refer to the OCR document '*Administrative Guide for Vocational Qualifications*' (A850).

The *OCR Children and Young People's Workforce Centre Handbook* contains important information for anyone delivering, working towards or involved with the Children and Young People's Workforce qualifications, of which this unit forms a part. This can be downloaded from OCR's website www.ocr.org.uk.

This unit is a shared unit. It is located within the subject/sector classification system 01 Health, Public Services and Care and 01.5 Child Development and Well Being.