

Unit Title: Manage physical resources
Sector unit number: E8
Level: 4
Credit value: 3
Guided learning hours: 25
Unit Reference Number: K/600/9711

Unit purpose and aim

Learning Outcomes	Assessment Criteria	Exemplification
<p>The Learner will:</p> <p>1 Be able to identify resource requirements for own area of responsibility</p>	<p>The Learner can:</p> <p>1.1 Consult with colleagues to identify their planned activities and corresponding resource needs</p> <p>1.2 Evaluate past resource use to inform expected future demand</p> <p>1.3 Identify resource requirements for own area of responsibility</p>	
<p>2 Be able to obtain required resources for own area of responsibility</p>	<p>2.1 Submit a business case to procure required resources</p> <p>2.2 Review and agree required resources with relevant individuals</p> <p>2.3 Explain an organisation's processes for procuring agreed resources</p> <p>2.4 Explain how to order and acquire resources in own area of responsibility</p>	
<p>3 Understand the importance of sustainability when using physical resources</p>	<p>3.1 Explain the importance of using sustainable resources</p> <p>3.2 Explain the potential impact of resource use on the environment</p>	

Learning Outcomes	Assessment Criteria	Exemplification
	3.3 Describe actions one can take to minimise any adverse environmental impact of using physical resources	
4 Be able to monitor and review the quality and usage of resources in own area of responsibility	4.1 Monitor the quality of resources against required specifications 4.2 Identify differences between actual and planned use of resources and take corrective action 4.3 Analyse the effectiveness and efficiency of resource use in own area of responsibility 4.4 Make recommendations to improve the effectiveness and efficiency of resource use	

Assessment

This unit must be assessed in accordance with Skills for Care and Development's assessment principles.

Assessment decisions for competence based learning outcomes (eg those beginning with 'Be able to') must be made in a real work environment by an occupationally competent assessor. Any knowledge evidence integral to these learning outcomes may be generated outside of the work environment but the final assessment decision must be within the real work environment.

This unit is competence based. This means that it is linked to the candidate's ability to competently perform a range of tasks connected with their work. This unit may be assessed using any method, or combination of methods, which clearly demonstrates that the learning outcomes and assessment criteria have been met. This unit requires workplace assessment of occupational competence.

Competence based assessment must include direct observation as the main source of evidence.

Guidance on assessment and evidence requirements

OCR does not stipulate the mode of delivery for the teaching of the content of this unit. Centres are free to deliver this unit using any mode of delivery that meets the needs of their candidates. Centres should consider the candidates' complete learning experience when designing learning programmes.

Details of relationship between the unit and national occupational standards

This unit has been developed by Skills for Care and Development in Partnership with Awarding Organisations. It provides a key progression route between education and employment (or further study/training leading to employment). It is directly relevant to the needs of employers and relates to national occupational standards developed by Skills for Care and Development.

As such, the unit may provide evidence for the following national occupational standards in the children and young people's workforce developed by Skills for Care and Development.

Additional information

For further information regarding administration for this qualification, please refer to the OCR document '*Administrative Guide for Vocational Qualifications*' (A850).

The *OCR Children and Young People's Workforce Centre Handbook* contains important information for anyone delivering, working towards or involved with the Children and Young People's Workforce qualifications, of which this unit forms a part. This can be downloaded from OCR's website www.ocr.org.uk.

This unit is a shared unit. It is located within the subject/sector classification system 01.5 Child Development and Well Being.