



PRELIMINARY ENTRIES (ORDER FOR MATERIALS) JUNE 2014 EXAMINATIONS

OCR collects preliminary entries for GCE Applied Art and Design, Design and Technology, ICT and Law, where in-course teaching guides and question papers are required at a very early stage of the teaching process.

If your centre offers any of the qualifications listed, please ensure that subject teachers are aware that they need to complete this form in order to receive the course materials. Please submit your preliminary entries by **31 January 2013**.

If you are not teaching any of the subjects shown, or are not intending to enter candidates for the June 2014 series, you do not need to complete or return this form.

If you have any queries about submitting preliminary entries, please contact the OCR Customer Contact Centre:

Tel: 01223 553998

(As part of our quality assurance programme, your call may be recorded or monitored for training purposes.)

Email: general.qualifications@ocr.org.uk

(Preliminary entries cannot be submitted via email. Entries received by email will be returned for resubmission.)

Changes to preliminary entries

If the number of candidates for a specification/unit later changes from the number originally submitted, and further materials are required, please submit a revised form showing the **new total number** of candidates.

Despatch of materials

Early release materials will be despatched to centres as follows:

Unit/specification	Materials despatched
GCE units F142, F143, F149	May 2013
GCE units F521, G062, G154, G156, G158	September 2013

If preliminary entries are received by OCR after the despatch has taken place, materials will be sent in a 'pick-up' despatch. These will start in October 2013.

Submitting preliminary entries is purely a mechanism for obtaining early release material and does not replace the need to make estimated and final entries.

For further information on submitting estimated and final entries, please refer to your OCR *Admin Guide: 14–19 Qualifications*, which can also be downloaded from the OCR website.



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Please email, post or fax this form by **31 January 2013** to:

- centreservices@ocr.org.uk
- Centre Services, OCR, 1 Hills Road, Cambridge, CB1 2EU
- Fax: 01223 552742

Enter your centre number and name in the boxes below:

Centre number					
Centre name					

In the table below, enter the number of candidates that you expect to enter for each specification/unit for examination in June 2014:

GCE units	No of candidates
F142 Applied Art and Design (Preparing and working to a brief)	
F143 Applied Art and Design (The creative process)	
F149 Applied Art and Design (Professional practice and progression)	
F521 Design and Technology (Advanced Innovation Challenge)	
G062 ICT (Structured ICT Tasks)	
G154 Law (Criminal Law Special Study)	
G156 Law (Law of Contract Special Study)	
G158 Law (Law of Torts Special Study)	

Name _____ Date _____

Position _____

Remember, you still need to make estimated and final entries for these specifications/units.