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|  | | | **Evidence Record Sheet**  OCR Level 4 Diploma in Career Information and Advice | | |
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| **Unit Title:** | **Plan and deliver career-related learning in groups** | | | | |
| **OCR unit number:** | **Unit 06** | | | | |
|  |  | | | | |
| **Candidate Name:** |  | | | | |
| I confirm that the evidence provided is a result of my own work. | | | | | |
| **Signature of candidate:** | |  | | **Date:** |  |

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| **Learning Outcomes** | **Assessment Criteria** | **Evidence Reference** | **Assessment Method\*** |
| 1.Understand theories of how people learn in groups | 1.1analyse theories of how people learn in groups  1.2explain the principles of group dynamics |  |  |
| 2.Understand how to plan and deliver career-related learning in groups to meet needs | 2.1evaluate delivery methods and resources to promote learning in groups  2.2explain how to plan and resource group sessions to meet needs  2.3explain how to manage barriers and risks to learning within groups  2.4analyse way to motivate individuals within large and small groups |  |  |
| 3.Be able to plan career-related learning in groups | 3.1identify the learning objectives of groups  3.2establish learning outcomes for group sessions |  |  |
| 4.Be able to deliver career-related learning in groups | 4.1use facilitation and group management skills to deliver career-related learning in groups  4.2facilitate participation by all group members  4.3communicate with group members to support achievement of learning outcomes |  |  |
| 5.Be able to evaluate career-related learning in groups | 5.1evaluate with clients the outcomes of career-related learning in groups  5.2use the outcomes of the evaluation to plan and improve future career-related learning in groups |  |  |
| **\*Assessment method key:** O = observation of candidate, EP = examination of product; EWT = examination of witness testimony; ECH = examination of case history; EPS = examination of personal statement; EWA = examination of written answers to questions; QC = questioning of candidate; QW = questioning of witness; PD = professional discussion | | | |

I confirm that the candidate has demonstrated competence by satisfying all of the criteria for this unit and that I have authenticated the work.

Signature of assessor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Name (in block capitals): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Countersignature of qualified assessor (if required) and date:

IV initials (if sampled) and date: Countersignature of qualified IV (if required) and date: