

Unit Title:	Reflect on and improve professional practice
OCR unit number	Unit 2
Level:	6
Credit value:	6
Guided learning hours:	40

## Unit purpose and aim

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This unit aims to develop the learner's critical understanding of reflective practice, its role in the development of effective practice and how to determine the need for continuous professional development and the impact that this has on own practice.

Learning Outcomes	Assessment Criteria
The learner can: 1. Understand reflective practice	The learner will: 1.1 critically evaluate theories of reflective practice 1.2 analyse principles of reflective practice
2. Understand methodologies used to reflect on practice	2.1 evaluate methods used to reflect on professional practice 2.2 critically evaluate the application of reflective practice methodologies on own professional practice
3. Understand the need for continuous professional development as a careers information, advice and guidance practitioner	3.1 analyse the role of continuous professional development in professional updating and improvement of practice 3.2 evaluate continuous professional development approaches and activities to improve practice
4. Be able to reflect on own performance as a career information, advice and guidance professional	4.1 apply reflective practice methods to reflect on own performance 4.2 evaluate own performance as a career information, advice and guidance professional 4.3 review own practice with respect to legislation and codes of practice
5. Be able to improve own practice through continuous professional development	5.1 prioritise areas for continuous professional development and improvement 5.2 produce personal action plans to update, maintain and improve practice 5.3 undertake planned continuous professional development to update, maintain and improve practice 5.4 evaluate continuous professional development against identified priorities

## Assessment

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This unit is internally assessed and externally verified by OCR Assessors. Simulations are not allowed.

To achieve a Pass, candidates must produce evidence which meets all of the assessment criteria.

## Evidence requirements

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All evidence of a candidate's performance must be generated in the workplace. Candidates must produce their own work and assessors use a range of assessment methods. Candidates may provide evidence of knowledge and understanding prior to, or during the assessment phase. Further information regarding suitable forms of evidence can be found in the OCR Level 6 Diploma in Career Guidance and Development Centre Handbook.

## Guidance on assessment and evidence requirements

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In order to provide appropriate evidence to meet the assessment criteria for this unit, direct observation may be used and OCR recommends the use of witness testimony, as appropriate. Other suitable evidence could include:

- assignment – personal development plan
- current appraisal/supervision
- updated reflective diary to indicate how CPD has impact on IAG practice
- feedback from clients, peers and management
- product evidence: training attended

## Additional information

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For further information regarding administration for this qualification, please refer to the OCR document '*Admin Guide: Vocational Qualifications*' (A850) on the OCR website [www.ocr.org.uk](http://www.ocr.org.uk) .