

Unit Title:	Explore and agree the career guidance and development needs of clients
OCR unit number	Unit 5
Level:	6
Credit value:	6
Guided learning hours:	40

Unit purpose and aim

This unit aims to develop the learner's critical understanding and application of career guidance techniques and theories used for exploring and agreeing client need, identifying options, selecting a course of action, planning, implementing and reviewing a course of action including overcoming barriers to achieving a course of action.

Learning Outcomes	Assessment Criteria
<p>The learner can:</p> <p>1. Understand methodologies to explore client career guidance and development needs</p>	<p>The learner will:</p> <p>1.1 evaluate methodologies to explore the career guidance and development needs of clients</p> <p>1.2 evaluate methodologies used to develop client decision-making skills with respect to their career guidance and development needs</p>
<p>2. Understand methods to agree client career guidance and development needs</p>	<p>2.1 evaluate methods used to agree career guidance and development options</p> <p>2.2 analyse ways to include clients in the planning of career guidance and development options</p>
<p>3. Understand how to evaluate the impact on clients of career guidance and development</p>	<p>3.1 critically analyse methodologies used to evaluate the impact on clients of career guidance and development</p>
<p>4. Be able to analyse client career guidance and development needs</p>	<p>4.1 apply methodologies to analyse the career guidance and development needs of clients</p> <p>4.2 review the outcomes of analysis with clients to identify career guidance and development options and actions</p> <p>4.3 apply techniques to support the development of client confidence and skills to determine their own career guidance and development needs</p>
<p>5. Be able to agree action plans with clients to meet their career guidance and development needs</p>	<p>5.1 agree the objectives and content of action plans with clients to meet their career guidance and development needs</p> <p>5.2 establish with clients support needed to achieve career guidance and development objectives</p>

Learning Outcomes	Assessment Criteria
6. Be able to evaluate with clients the impact of career guidance and development	6.1 apply methodologies to evaluate with clients the impact of career guidance and development 6.2 use evaluation of impact to agree with client's their further career guidance and development needs 6.3 record plans agreed with clients for further career guidance and development

Assessment

This unit is internally assessed and externally verified by OCR Assessors. Assessment must include direct observation of practice. Simulations are not allowed.

To achieve a Pass, candidates must produce evidence which meets all of the assessment criteria.

Evidence requirements

All evidence of a candidate's performance must be generated in the workplace. Candidates must produce their own work and assessors use a range of assessment methods. Candidates may provide evidence of knowledge and understanding prior to, or during the assessment phase. Further information regarding suitable forms of evidence can be found in the OCR Level 6 Diploma in Career Guidance and Development Centre Handbook.

Guidance on assessment and evidence requirements

In order to provide appropriate evidence to meet the assessment criteria for this unit, direct observation must be used and OCR recommends the use of witness testimony, as appropriate. Other suitable evidence could include:

- case study
- product evidence – selection of action plans evaluated with assessor “in situ”

Additional information

For further information regarding administration for this qualification, please refer to the OCR document ‘*Admin Guide: Vocational Qualifications*’ (A850) on the OCR website www.ocr.org.uk .