

**Leisure and Tourism**

**B184 Meeting Customer Needs in the Leisure and Tourism Industries**

**Unit Recording Sheet**

<i>Centre number</i>		<i>Series and year</i>	
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<i>Centre name</i>	
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<i>Candidate name</i>		<i>Candidate number</i>	
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Please fill out the mark awarded against each assessment objective for each investigation and comment on why the mark has been awarded.

Task 1	Page Location	Max Mark	Mark Awarded
AO2		6	
Task 3			
AO1		6	
Task 4			
AO1		4	
AO2		6	

Task 5	Page Location	Max Mark	Mark Awarded
AO1		6	
AO2		12	
Task 6			
AO3		6	
Tasks 7 and 8			
AO3*		14	
		<b>Overall Mark</b> (max 60)	

0 marks = no evidence submitted or work submitted does not address assessment objective

\* = This assessment objective includes assessment of quality of written communication

**Level 1:** Quality of written communication demonstrates limited clarity and coherence with basic use of correct terminology. Errors of grammar, punctuation and spelling may be noticeable and intrusive.

**Level 2:** Quality of written communication demonstrates clarity and coherence with appropriate use of correct terminology. There may be occasional errors of grammar, punctuation and spelling but these are not intrusive.

**Level 3:** Quality of written communication demonstrates clarity, coherence and fluency with effective and confident use of appropriate terminology. There are few, if any, errors of grammar, punctuation and spelling.

#### Guidance on Completion of this Form

- 1 One sheet should be used for each candidate.
- 2 Please ensure that the appropriate boxes at the top of the form are completed.
- 3 Add the marks for the assessment objectives together to give a total out of 60. Enter this total in the relevant box.