

Medical Audio-Transcription (Intermediate) Business Professional – 06995 Spring 2009

Candidates have generally incurred very few problems with this newly developed 3 Document exam paper. Most have submitted exceptional work but a few are still not proof-reading their work, especially the non-medical words and not referring to the Information Sheet for the correct spelling and presentation of names and proper nouns.

Document 1: Examples, of the omission of 'Dr' from the addressee's name and address block. The spelling errors commonly experienced with the words; 'paraesthesia', 'dysaesthesia', 'carpal', 'Tinel's' (though presented on Information Sheet), 'affected'. *Note: 'Enc' must now be appropriately presented singular/plural.*

Document 2: The most commonly incurred spelling errors of words exemplified within this document, included; 'pulpotomy' and 'root' but generally Candidates completed this document with no problem.

Document 3: Spelling mistakes experienced, included; 'splenic', 'scapula', 'haemothorax', 'pneumothorax', 'retroperitoneal', 'haematoma', 'bowel', 'urinalysis', 'scintiscanning', were on occasion incorrect.

Note: American alternative spellings are penalised eg parasthesia, hemothorax, hematoma, etc.