

Awards in Understanding Business Enterprise Frequently Asked Questions (FAQs)

What do I have to send with the work to the Moderator?

Centres should include a print out of the Interchange entries completed on eclaims. Each candidate's work must be accompanied by the two page Submission Cover Sheet which can be downloaded from the qualification pages of the OCR website.

I've been told that the transition period for phasing out the old units is up to June 2013 i.e. I can submit old units for certification up to that point, could you please confirm this?

It is not a transition period. All the old qualifications expired for registration on 30 June 2012, therefore you can only register for the new qualifications after this date. The last certification dates are staggered. ie level 1 30/6/13, level 2 30/6/14, level 3 30/6/15. Therefore as long as you registered candidates before 30 June 2012, you can claim certification on the old units/qualifications up until the last certification date.

Can I still enrol students on the old units, at least until we can put all the scheme of work, lesson plans, etc, in place for the new units? I make unnamed entries and purchase the folders in advance.

Since 1 July 2012, you should not have been able to register candidates for the old schemes. If you had made bulk unnamed entries before that date then you have until the last certification dates to claim. The new units are very similar to the previous versions, therefore centres should not require substantial changes to their course material.

My centre ran the previous Understanding Business Enterprise Activities qualifications, however we do not have approval for the new qualifications. Why not?

Centres that are approved and were active for the old suite within the last three years should automatically be approved for the new suite. If you do not have approval, however you think you should, please contact Operations via the Customer Contact Centre.

Having looked through Interchange, I am unable to find the new assignments for the above qualification. Please can you advise where we can find them?

The assignment booklets are available on the qualification pages of the OCR website, rather than OCR Interchange. Here is a link to the business enterprise area of the OCR website.
http://www.ocr.org.uk/qualifications/type/qcf/bus_ent/

Is there a mark scheme for the units in Understanding Business Enterprise?

There is no specific mark scheme for these qualifications. The units and assignment booklets should provide sufficient detail of the requirements, however please do not hesitate to contact OCR if you would like clarification on specific points.

The only general guidance we can provide to centres is that all assessment criteria must be met. Therefore if a task requires the candidates to eg identify 6..., candidates must identify at least 6. eg If the candidate is asked to explain, they must explain and not just identify.

Are the qualifications graded ie Pass, distinction?

The qualifications are awarded as either pass or fail. Candidate work must be assessed within the centre. Feedback can be made to the candidate of what is required in order to meet the standard. Centres should also internal quality assure the portfolios to ensure that the consistent standard is achieved. When submitting the work for moderation it is the responsibility of the centre to ensure that all work meets the requirements of the qualification and is considered to be a pass.

Do you have any samples answers for the new assignments?

Unfortunately due to the methods of assessment OCR will not be providing sample answers to the new assignments. The tutor notes have been developed to just include pertinent information and will be reviewed regularly. However, if you have any issues please do not hesitate to contact the Qualifications Leader.

Can I still use the old assignment booklets with the new qualifications?

No. Centres must not submit portfolios from the old qualifications under the new qualifications scheme codes. The new units have slightly different learning outcomes and assessment criteria. The new assignment booklets have been developed to ensure all assessment criteria is met. Centres who submit work for the new qualifications with the old assignments will have the batches rejected as fails.

When it states that the candidates should respond in a specified number of words, what is acceptable?

A tolerance of about +/-20% will be accepted on all tasks specifying approximate word counts. The word count provides a guide for centres as the level of depth required in the candidate answer.

We have not delivered the course before in our centre. Do we just get the candidates to complete the assignments and then post these to the moderator for marking?

Centres should carry out internal assessment of these qualifications and show evidence of this. Assessors should check that the candidates have met all of the assignment requirements and that the answers actually fit the task. Assessors should feed back to the Candidate who should then have the opportunity to correct errors and meet the required standard. The work must be that of the candidate and corrections in the assessor's hand are not acceptable. When submitting the work for moderation it is the responsibility of the centre to ensure that all work meets the requirements of the qualification and is considered to be a pass.