

Vocational Enquiries about Results

PLEASE COMPLETE IN BLOCK CAPITALS

Centre number:			
Centre name:			
Address:			
Postcode:			
Tel:		Email:	
Qualification title:			
Scheme/entry code:		Unit number(s):	
Session/series:			
Number of candidates:		Batch number: (if applicable)	
First/last names in batch:			
Date results received at centre:			
Please indicate assessment method used for this batch	Standard (Paper)	e-portfolio	CBA (CLAiT units only) (Computer Based Assessment)

Is the enquiry for an on-demand or timetabled scheme?

On-demand Timetabled

ENQUIRY TYPE REQUIRED:

<input type="checkbox"/> Clerical re-check (free of charge) (NB This service is not available for on-demand Units)	Post results review of marking Individual <input type="checkbox"/>	Post results review of marking with report Individual <input type="checkbox"/> Group <input type="checkbox"/>
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Please refer to the relevant Admin Guide for more information about each of these services. Current fees are available in the OCR Fees List.

Payment method

If the cheque/invoice box below is ticked, by submitting this form, centres commit to paying the full fee for the enquiry.

Cheque

Invoice

Please complete and sign this form, indicating candidate name(s), the reason for enquiry and attaching any supporting documentation, if necessary.

Name(s) of candidate(s) whose work you wish to be reassessed (if it is not the entire group of candidates):

Reason for enquiry:

To be signed by head of centre or Exams Officer

Name:

Position:

Signature:

Date:

This form should be emailed to: vq_result_enquiries@ocr.org.uk or it can be returned to:

OCR Examinations
Vocational Result Enquiries
Progress House
Westwood Way
Coventry
CV4 8JQ