



# FEE LIST

## 2011/12

## From 1 September 2011

The fees published in this booklet are effective from 1 September 2011 and are based on current administrative procedures.

Fees quoted are accurate at time of publication. OCR reserves the right to amend fees at any time and will notify changes in any subsequent versions.

### Searching this pdf

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- In the tool bar at the top you should see a search box – if you do not see a box press **Control** and **F** (or **Command** and **F** on an Apple Mac) and this will open the search box.
- If known you can enter the qualification scheme code to quickly navigate to the correct page.
- To search by any other criteria click on the down arrow next to the search box and select **Open full reader search**, entering your search text in this box will show detailed results in a second window.





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## Cambridge TEC Fees 2012/13

### Cambridge TEC from September 2012

Qualification	Unit Fee (£)	Full Qual Fee (£)
Cambridge TEC Level 2 Certificate	£19.50	£38.60
Cambridge TEC Level 2 Extended Certificate	£19.50	£63.10
Cambridge TEC Level 2 Diploma	£19.50	£99.00
Cambridge TEC Level 3 Certificate	£19.50	£71.90
Cambridge TEC Level 3 Introductory Diploma	£19.50	£98.40
Cambridge TEC Level 3 Subsidiary Diploma	£19.50	£113.40
Cambridge TEC Level 3 Diploma	£19.50	£125.90
Cambridge TEC Level 3 Extended Diploma	£19.50	£142.00

These qualifications, covering Art and Design, Business, Health and Social Care, IT, Media and Sport, are scheduled to go live for entries from 1st September 2012.

# General Qualifications

Underlined qualifications in **blue** are links to their relevant page on the OCR website.

## General Certificate of Education (GCE) (including AS/AS Double/A Level/A Level Double Award)

### Certification

Certification entries are free of charge.

## Advanced GCE Award (AS and A Level *excluding* GCEs in Applied Subjects).

Qualification	Fee (£)
Standard fee per unit (4 unit specification)	18.45
<b>Except:</b>	
Biblical Hebrew unit F191 and F192	36.90
Modern Foreign Languages (main) units F701C, F703C, F711C, F713C, F721C and F723C	32.55
Modern Foreign Languages (lesser taught) units F881 to F890	36.90
Performance Studies unit G404	32.55
Physical Education unit G452 and G454	32.55

Qualification	Fee (£)
Standard fee per unit (6 unit specification)	14.20
<b>Except:</b>	
Music unit G351 and G354	28.40

All individual GCE unit fees are detailed in GCE Appendix A on [page 16](#).

## Advanced GCE Award (AS and A Level *excluding* GCEs in Applied Subjects)

### Legacy specifications

Qualification	Fee (£)
Standard fee per unit	14.20
<b>Except:</b>	
Mathematics (MEI) units 4753, 4758 and 4776	18.45

Units/options 4753B, 4758B and 4776B involve a carry-forward coursework component and will therefore attract the standard Advanced GCE entry fee.

All individual GCE unit fees are detailed in GCE Appendix A on [page 16](#).



## GCE in Applied Subjects (including AS/AS Double/A Level/A Level Double Award)

### Certification

Certification entries are free of charge.

### Fee (£)

Standard fee per unit

18.95 or 19.00 (see [Appendix A](#))

## Free Standing Mathematics Qualification (FSMQ) (including Foundations of Advanced Mathematics and Additional Mathematics)

### Fee (£)

19.70

## Mathematics for Engineers Level 3 Certificate

### Fee (£)

H860

28.40

H865

19.60



## General Certificate of Secondary Education (GCSE) (including Unitised, Short Course, Level 1 & 2 Certificate and Level 2 Award but excluding Applied Subjects)

### Certification

Certification entries are free of charge

### The total cost of certificating units for the constituent components of a 'Full' GCSE will be: Fee (£)

2 Units	13.90
3 Units	28.00
4 Units	27.80
5 Units (only applicable to specifications J630 and J631 – last certification June 2012)	28.10

## General Certificate of Secondary Education (GCSE) (Linear only)

### Certification

	Fee (£)
Linear	27.80

## GCSE in Applied Subjects

### Certification

Certification entries are free of charge

### Overall cost of attaining Certification

	Fee (£)
3 Unit (only applicable to ICT & Science)	57.25
4 Unit	57.25

All individual GCSE units are detailed in Appendix B on [Page 19](#)



Diploma Certification Fee	Fee (£)
Fee	12.10

## Diploma – Principal Learning Suite (for Wales see [page 9](#))

Code	Qualification	Level	Unit fee (£)
F261 – F267		1	12.65
F268 – F278		2	12.00
F279 – F289		3	16.05
F471 – F475		1	17.60
F476 – F482		2	18.85
F483 – F488		3	29.35
F541 – F547		1	12.65
F548 – F555		2	16.60
F556 – F564		3	19.60
G011 – G016		1	14.70
G017 – G024		2	16.60
G025 – G034		3	17.60
G081 – G085		1	17.60
G086 – G092		2	18.85
G093 – G099		3	25.20
G291 – G296		1	14.70
G297 – G303		2	18.85
G304 – G312		3	19.60



G421- G425	1	17.60
G426 – G433	2	16.60
G434 – G439	3	29.35

G511 – G516	1	14.70
G517 – G525	2	14.70
G526 – G533	3	22.05

F931 – F938	1	11.10
F939 – F947	2	14.70
F948 – F953	3	29.35

G691 – G696	1	14.70
G697 – G704	2	16.60
G705 – G713	3	19.60

G751 – G756	1	14.70
G757 – G763	2	18.85
G764 – G772	3	19.60

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## Diploma – Principal Learning Suite – Wales

Code	Qualification	Level	Unit fee (£)
<b>Business, Administration and Finance (Wales)</b>			
F101 – F107		1	12.65
F108 – F118		2	12.00
F119 – F129		3	16.05
<b>Creative and Media (Wales)</b>			
F021 – F025		1	17.60
F026 – F032		2	18.85
F033 – F038		3	29.35
<b>Engineering (Wales)</b>			
F041 – F047		1	12.65
F048 – F055		2	16.60
F056 – F064		3	19.60
<b>Hospitality (Wales)</b>			
F811 – F816		1	14.70
F817 – F824		2	16.60
F825 – F834		3	17.60
<b>Information Technology (Wales)</b>			
F071 – F075		1	17.60
F076 – F082		2	18.85
F083 – F089		3	25.20
<b>Manufacturing and Product Design (Wales)</b>			
G191 – G196		1	14.70
G197 – G203		2	18.85
G204 – G212		3	19.60



## Project

Code	Qualification	Level	Fee (£)
		1	24.80
		2	24.80
		3	41.80

## Entry Level Certificate (ELC)

Qualification	Fee (£)
	19.30

## Specification with Teacher-Assessed Material – Final assessment opportunity for this specification will be June 2012

Qualification	Fee (£)
Teacher-Assessed Material	3.25
Final Entry	16.05

## Additional Specialised Learning

Code	Scheme title	Level	Unit fee (£)	Full qual fee (£)
01788	Certificate in Preparing to Work with Children and Young People	3	19.00	51.30
01789	Diploma in Preparing to Work with Children and Young People	3	19.00	90.30



# Fees for late entries, withdrawals, entry amendments and transfer of candidates

## Late entry policy

The accurate and timely submission of entries is critical to the successful delivery of OCR's services to centres. Entries received after the advertised deadlines can disrupt carefully scheduled processes and ultimately jeopardise the final production and delivery of results. Processes that can be affected include:

- Recruitment and allocation of examiners and moderators
- Printing of examination papers
- Quality checks on the accuracy of entry data
- Production of documentation such as attendance registers and examiner address labels
- Moderation or marking of candidates' work
- Collection of internally assessed and examination marks
- Establishing grade boundaries
- Preparation of results files and documents
- Submission of data to UCAS.

Late entry fees are therefore applied both to recover the costs associated with the additional processing requirements and to promote the submission of entries by the advertised closing dates.

**Late entry fees will not be refunded.**

## Definition of terms

<b>Candidate Entry</b>	The submission of the four-digit entry code (plus any associated tier/option code) as defined in the relevant <i>OCR Admin Guide and Entry Codes: 14–19 Qualifications or Basedata</i> issued by OCR. It should be noted that, for unitised schemes, there is a separate entry code for each unit (including coursework units) and also the associated certification entry.
<b>Certification Entry</b>	An entry to indicate an overall specification grade, for unitised examinations, where an award is expected for the candidate in the series.
<b>Entry Amendment</b>	An additional entry for a candidate which is made at the same time as a withdrawn entry for the same candidate (including option and tier changes).
<b>New Candidate</b>	A candidate for whom no candidate entries have previously been made in the current series.
<b>Option Change</b>	An amendment to the option code associated with a specific entry code, e.g. F961A changes to F961B. If the amendment involves a change from one entry code to another, e.g. F962 changes to F963, then it is considered an 'Entry amendment'.
<b>Pirate Entry</b>	An entry created by OCR in response to internally assessed work or scripts submitted for a candidate who had not been formally entered by a centre.
<b>Tier Change</b>	An amendment to the tier code associated with a specific entry code, e.g. A351F changes to A351H. If the amendment involves a change from one entry code to another, e.g. F962 changes to F963, then it is considered an 'Entry amendment'.
<b>Withdrawn Entry</b>	The removal of a candidate entry after it has been received.



The table below identifies the fees which will be charged for the different entry submissions at the various stages within the examination cycle. The table on the following page provides you with the associated dates by series.

Action (See definitions on previous page)	Submission before entry closing date	Submission within one month of entry closing date	Submission more than one month after entry closing date
<b>Candidate Entry</b>	<b>Entry Fee</b>		
	<b>Late Entry Fee</b>	No	– Stage 1
	<b>Refund</b>	No	No
<b>Certification Entry</b>	<b>Entry Fee</b>	No	No
	<b>Late Entry Fee</b>	No	No
	<b>Refund</b>	No	No
<b>Entry Amendment</b>	<b>Entry Fee</b>		
	<b>Late Entry Fee</b>	No	– Stage 1
	<b>Refund</b>	of withdrawn entry	of withdrawn entry
<b>New Candidate</b>	<b>Entry Fee</b>		
	<b>Late Entry Fee</b>	No	– Stage 1
	<b>Refund</b>	No	No
<b>Option Change</b>	<b>Entry Fee</b>		
	<b>Late Entry Fee</b>	No	– Stage 1
	<b>Refund</b>	of withdrawn entry	of withdrawn entry
<b>Pirate Entry</b>	<b>Entry Fee</b>	No	No
	<b>Late Entry Fee</b>	No	– Stage 2
	<b>Refund</b>	No	No
<b>Tier Change</b>	<b>Entry Fee</b>		
	<b>Late Entry Fee</b>	No	– Stage 2
	<b>Refund</b>	of withdrawn entry	of withdrawn entry
<b>Withdrawn Entry</b>	<b>Entry Fee</b>	No	No
	<b>Late Fee</b>	No	No
	<b>Refund</b>	of withdrawn entry	of withdrawn entry

\* Entry fees will be refunded for candidate entries withdrawn up to two weeks prior to the issue of results, on the production of a medical certificate for medically unfit candidates. For bereaved or deceased candidates, a letter on school headed paper should be provided. Both documents should be forwarded to: Manager, Centre Services, OCR, 1 Hills Road, Cambridge CB1 2EU.



# Summary of associated dates

Series	Closing date	Stage 1 late entry fees £14.20 per entry*	Stage 2 late entry fees and date from which changes of tiers will be charged £28.40 per entry*	Withdrawn entries with refunds will be accepted until
November 2011	4 October 2011	5 October 2011 – 4 November 2011	5 November 2011 onwards	4 November 2011
January 2012	21 October 2011	22 October 2011 – 21 November 2011	22 November 2011 onwards	21 November 2011
June 2012 GCSE/Applied GCSE/ GCSE Short Course/Entry Level	21 February 2012	22 February 2012 – 21 March 2012	22 March 2012	21 March 2012
June 2012 GCE/Applied GCE/ Diploma PLU's	21 March 2012	22 March 2012 – 21 April 2012	22 April 2012	21 April 2012

\* These late entry fees will apply to entries where the entry fee is £14.20 or above. Where the entry fee is less than £14.20, a different late entry fee will apply as follows:

**Stage 1** late entries will incur a charge equivalent to the 'normal' entry fee.

**Stage 2** late entries will incur a charge equivalent to double the 'normal' entry fee.

Exceptions for GCSE and ELC re-sit entries: Where a candidate is re-sitting the same GCSE or ELC unit in June as sat in January, the entry can be made up to and including 21 March without incurring any late entry fees. However, if resit entries are made after these deadline dates they will be immediately subject to Stage 2 late entry fees.



# Post-results services

## Fees applicable to November 2011 and January 2012

Enquiries about results (EARS)	GCSE, Entry Level (Linear - per qualification) (£)	GCSE, GCE, FSMQ, Principal Learning (Unitised - per unit) (£)
<b>Service 1 – Clerical Re-check</b>		
Service 1 Clerical re-check per candidate	13.10	13.10
Service 1 Clerical re-check with photocopy script(s) per candidate	37.70	25.50
<b>Service 2 – Post-results review of marking</b>		
Priority Service 2 Review of marking per candidate (Level 3 qualifications only*)	n/a	45.90
Priority Service 2 Review of marking with photocopy script(s) per candidate (Level 3 qualifications only*)	n/a	58.70
Service 2 Review of marking per candidate	64.80	37.10
Service 2 Review of marking with photocopy script(s) per candidate	86.60	49.60
Service 2a Review of marking with individual report (exceptions only**) per candidate	117.60	80.80
Service 2b Review of marking with group report (exceptions only**) For first 5 candidates	347.00	173.20
Each extra candidate (max 15)	64.80	37.10
<b>Service 3 – Post-results review of moderation</b>		
Service 3 Review of moderation (Internally marked coursework components only)	173.20	173.20

If a cancellation is accepted (and providing the review of marking or moderation has not already begun), a cancellation fee of 50% of the original fee will be applied.

\*Priority Service 2 is only available for Level 3 qualifications, eg GCE and Level 3 Principal Learning; they are not available for GCSE and only for the June 2012 series.

\*\*Service 2a and 2b reports are available for units/components that are **not** available through the access to scripts provision. Please see the exceptions list in the *OCR Admin Guide: 14–19 Qualifications* for full details.

Appeals	Fee (£)
Stage 1	114.00
Stage 2	163.00

  

Access to Scripts	Fee (£)
Priority (per script) Level 3 Qualifications Only	9.30
Non-priority (per script)	8.80

# Replacement certificate/statement fees

Centres have one month to report missing certificates in order to obtain a free replacement. After this date, there will be a charge.

Replacement certificates will only be issued for six months from the date of issue (except where a grade has changed as a consequence of an enquiry about results, in which case replacements will be issued free of charge up to a year from the date of issue). After this date, centres must apply instead for certifying statements of results.

January Series	Fee (£)
Personal detail amendments (eg to correct name misspellings or incorrect date of birth)	36.00 per certificate
Replacements for lost/damaged certificates - up to 30 June	Free of charge
Replacements for lost/damaged certificates - from 1 July to 30 November	36.00 per certificate

June Series	Fee (£)
Personal detail amendments (eg to correct name misspellings or incorrect date of birth)	36.00 per certificate
Replacements for lost/damaged certificates - up to 30 November	Free of charge
Replacements for lost/damaged certificates - from 1 December to 30 April	36.00 per certificate

After six months, a certifying statement of results will be issued (see below).

Certifying statement of results	Fee (£)
Certifying statement of results for the first examination series	36.00
Certifying statement of results for subsequent examination series	15.00 per series
Extra copies for any examination series	12.00 each
Despatch overseas by DHL	24.00 per address

Please note: whilst we endeavour to find your result, we cannot always guarantee success. In such cases we will retain 50% of the fee to cover administration costs.

Transfer of candidate from one centre to another	Fee (£)
The administration fee for candidates who transfer from one centre to another to sit their examinations is:	25.80 per candidate



# Appendix A

## GCE

Qualification	Unit fee (£)	Units																
<b>Accounting</b>	18.45	F011	F012	F013	F014													
<b>Ancient History</b>	18.45	F391	F392	F393	F394													
<b>Applied Art &amp; Design</b>	18.95	F140	F141															
	19.00	F142	F143	F144	F145	F146	F147	F148	F149	F150	F151	F152	F153	F154	F155	F156	F157	
<b>Art &amp; Design</b>	18.45	F410	F411	F412	F413	F414	F415	F416	F421	F422	F423	F424	F425	F426	F431	F432	F433	
		F434	F435	F436	F441	F442	F443	F444	F445	F446								
<b>Biology</b>	14.20	F211	F212	F213	F214	F215	F216											
<b>Biblical Hebrew</b>	36.90	F191	F192															
<b>Applied Business</b>	19.00	F240	F241	F244	F245	F246	F247	F249	F250	F251	F252	F253	F254	F255	F256	F257		
	18.95	F242	F243	F248														
<b>Business Studies</b>	18.45	F291	F292	F293	F294	F295	F296	F297										
<b>Chemistry</b>	14.20	F321	F322	F323	F324	F325	F326	F331	F332	F333	F334	F335	F336					
<b>Classical Civilisation</b>	18.45	F381	F382	F383	F384	F385	F386	F387	F388	F389	F390							
<b>Classical Greek</b>	18.45	F371	F372	F373	F374													
<b>Computing</b>	18.45	F451	F452	F453	F454													
<b>Critical Thinking</b>	18.45	F501	F502	F503	F504													
<b>Design &amp; Technology</b>	18.45	F521	F522	F523	F524													
<b>Dutch</b>	36.90	F881	F882															
<b>Economics</b>	18.45	F581	F582	F583	F584	F585												
<b>Electronics</b>	14.20	F611	F612	F613	F614	F615	F616											
<b>English</b>	18.45	F651	F652	F653	F654	F661	F662	F663	F664	F671	F672	F673	F674					
<b>French</b>	18.45	F701A	F701B	F702	F703A	F703B	F704											
	32.55	F701C	F703C															
<b>General Studies</b>	18.45	F731	F732	F733	F734													
<b>Geography</b>	18.45	F761	F762	F763	F764													
<b>Geology</b>	14.20	F791	F792	F793	F794	F795	F796											
<b>German</b>	18.45	F711A	F711B	F712	F713A	F713B	F714											
	32.55	F711C	F713C															
<b>Government &amp; Politics</b>	18.45	F851	F852	F853	F854	F855	F856											
<b>Gujarati</b>	36.90	F883	F884															
<b>Applied Health &amp; Social Care</b>	18.95	F910	F911	F912														
	19.00	F913	F914	F915	F916	F917	F918	F919	F920	F921	F922	F923	F924	F925				





# Appendix A

## GCE

Qualification	Unit fee (£)	Units
<b>Science</b>	14.20	G641 G642 G643
<b>Sociology</b>	18.45	G671 G672 G673 G674
<b>Spanish</b>	18.45	F721A F721B F722 F723A F723B F724
	32.55	F721C F723C
<b>Applied Travel &amp; Tourism</b>	18.95	G720 G723 G728
	19.00	G721 G722 G724 G725 G726 G727 G729 G730 G731 G732 G733 G734 G735
<b>Turkish</b>	36.90	F889 F890

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# Appendix B

## GCSE

Qualification	Unit fee (£)	Units															
<b>Ancient History</b>	6.95	A031	A032	A033	A034												
<b>Art &amp; Design</b>	13.90	A110	A111	A112	A113	A114	A115	A116	A117	A120	A121	A122	A123	A124	A125	A126	A127
<b>Biology</b>	4.65	A221	A222														
	6.95	A161	A162	A163	A164												
	9.30	B631	B731														
	9.35	B632	B635	B636	B732	B733											
	9.45	A223	A229	A230													
<b>Biblical Hebrew</b>	13.90	A201	A202														
<b>Applied Business</b>	14.30	A242	A243	A244													
	14.35	A241															
<b>Business Studies</b>	9.30	A265	A292														
	9.35	A266	A267	A291	A293												
<b>Chemistry</b>	4.65	A321	A322														
	6.95	A171	A172	A173	A174												
	9.30	B641	B741														
	9.35	B642	B645	B646	B742	B743											
	9.45	A323	A329	A330													
<b>Citizenship Studies</b>	6.95	A341	A342	A343	A344												
<b>Classical Civilisation</b>	6.95	A351	A352	A353	A354												
<b>Classical Greek</b>	6.95	B401	B402	B403	B404	B405											
<b>Computing</b>	9.30	A451															
	9.35	A452	A453														
<b>Design &amp; Technology</b>	6.95	A511	A512	A513	A514	A521	A522	A523	A524	A531	A532	A533	A534	A541	A542	A543	A544
		A551	A552	A553	A554	A561	A562	A563	A564	A571	A572	A573	A574				
<b>Drama</b>	9.30	A581															
	9.35	A582	A583														
<b>Dutch</b>	6.95	A801	A802	A803	A804												
<b>Economics</b>	9.30	A592															
	9.35	A591	A593														
<b>Applied Engineering</b>	14.30	A622	A623	A624													
	14.35	A621															



# Appendix B

## GCSE

Qualification	Unit fee (£)	Units														
<b>English</b>	5.10	2433	2434	2435												
	5.60	A641	A642	A643												
	5.90	2441	2445													
	6.95	A661	A662	A663	A664											
	8.40	A651	A652													
	8.80	2431	2432													
	10.35	2443	2447													
	11.00	A680														
	11.50	2442	2444	2446	2448											
<b>Expressive Arts</b>	9.30	A691														
	9.35	A692	A693													
<b>French</b>	6.95	A701	A702	A703	A704											
<b>Geography</b>	6.95	A671	A672	A673	A674	A771	A772									
	9.30	B561														
	9.35	B562	B563													
<b>German</b>	6.95	A711	A712	A713	A714											
<b>Gujarati</b>	6.95	A811	A812	A813	A814											
<b>Applied Health &amp; Social Care</b>	14.30	A911	A913	A914												
	14.35	A912														
<b>History</b>	6.95	A981	A982	B871	B872	B873	B874	B875	B876	B877	B878	B879	B880	B881	B882	
	9.30	A951	A971													
	9.35	A952	A953	A972	A973											
<b>Home Economics</b>	9.35	B001	B002	B011	B012											
	9.30	B003	B013													
<b>Humanities</b>	9.30	B031														
	9.35	B032	B033													
<b>ICT</b>	6.95	2357	2358	2359	2360	2377	2378	2379	2380	B061	B062	B063	B064	B065		



# Appendix B

## GCSE

Qualification	Unit fee (£)	Units										
<b>Applied ICT</b>	19.05	4872										
	19.10	4873	4874									
<b>Latin</b>	6.95	A401	A402	A403	A404	A405						
<b>Law</b>	6.95	B141	B142	B143	B144							
<b>Leisure &amp; Tourism</b>	14.30	B182	B183	B184								
	14.35	B181										
<b>Applied Manufacturing</b>	14.30	B232	B233	B234								
	14.35	B231										
<b>Mathematics</b>	5.20	B271	B272	B273	B274	B275	B276	B277	B278	B279	B280	
	6.95	A501	A502									
	8.30	A381	B391									
	11.60	B291	B293									
	12.20	B281	B282									
	12.45	A382	B392									
	13.90	A503	B811	B812	B813	B814						
	16.20	B292	B294									
<b>Media Studies</b>	9.30	B321										
	9.35	B322	B323	B324								
<b>Music</b>	6.95	B351	B352	B353	B354							
<b>Persian</b>	6.95	A821	A822	A823	A824							
<b>Physical Education</b>	6.95	B451	B452	B453	B454							
<b>Physics</b>	4.65	A331	A332									
	6.95	A181	A182	A183	A184							
	9.30	B651	B751									
	9.35	B652	B655	B656	B752	B753						
	9.45	A333	A339	A340								
<b>Portuguese</b>	6.95	A831	A832	A833	A834							
<b>Psychology</b>	9.30	B541										
	9.35	B542	B543									



# Appendix B

## GCSE

Qualification	Unit fee (£)	Units																
<b>Religious Studies</b>	6.95	B569	B570	B571	B572	B573	B574	B575	B576	B577	B578	B579	B580	B581	B582	B583	B584	B585
		B586	B587	B588	B589	B601	B602	B603	B604	B611	B612	B613	B614					
<b>Science</b>	4.65	A211	A212	A213	A214	A215	A216	A217	A218	A324	A325	A326	A334	A335	A336	B491	B492	B493
		B494	B495															
	6.95	A141	A142	A143	A144	A151	A152	A153	A154									
	9.30	A191	B621	B623	B681	B711	B721											
	9.35	A192	A193	B622	B624	B625	B626	B682	B683	B712	B713	B722	B723					
	9.50	A219	A220															
	14.05	A337	B496															
<b>Applied Science</b>	19.05	B481																
	19.10	B482	B483															
<b>Sociology</b>	9.30	B671																
	9.35	B672	B673															
<b>Spanish</b>	6.95	A721	A722	A723	A724													
<b>Turkish</b>	6.95	A841	A842	A843	A844													



## Level 2 Award

Qualification	Unit fee (£)	Units	
<b>Thinking and Reasoning Skills</b>	6.95	B901	B902

## Level 1 and 2 Certificate

Qualification	Unit fee (£)	Units									
<b>Applied History</b>	6.95	B951	B952	B953	B954	B955	B956	B957	B958	B959	B960
<b>Living Texts</b>	9.30	B931									
	9.35	B932	B933								

# Asset Languages

Secondary and Post-16 options	Entry fee before deadline (£)	Entry fee after deadline (£)
Breakthrough	4.00	8.00
Preliminary	6.50	13.00
Intermediate	6.50	13.00
Advanced	9.10	18.20
Primary options	Entry fee before deadline (£)	Entry fee after deadline (£)
Breakthrough – Listening/Reading	2.00	4.00
– Speaking/Writing	3.00	6.00
Preliminary	6.50	13.00

Entry fees are for each individual skill.

Please see separate series entry deadlines published on [www.assetlanguages.org.uk](http://www.assetlanguages.org.uk)

Fees will be charged at one of two rates, depending on whether they are received before or after the published deadlines. Fees charged at the higher rate will be listed as 'Stepped' on your centre's invoice. Please note that if entries are received after the final entry deadline, OCR cannot guarantee that question papers will arrive by the start of the testing window.

Entry fees are non-refundable after the entry deadline has passed.

For Teacher Assessment Pack details please refer to the *OCR Publications Catalogue*. 



## Asset Languages – post-results services

Fees applicable to November 2011, March, May and June 2012 series

Enquiries about results (EARS)	Fee (£)
<b>Service 1 – Clerical Re-check</b>	
Fee per candidate per skill (Listening and Reading only)	13.10
<b>Service 2 – Review of marking</b>	
Fee per candidate per skill (Writing only)	37.10
<b>Service 3 – Re-moderation</b>	
Fee per candidate/group per skill (Speaking test only)	173.20

# OCR Nationals

Centres delivering Nationals qualifications receive two free Visiting Moderations per academic year. Any additional Visiting Moderations will incur a fee of £260 per visit, unless prior approval to waive the fee has been granted by OCR. Centres are advised, candidates should be entered for either the full award **or** individual units. They should **not** be entered for both. (This is different from many other OCR qualifications, such as GCSEs and A Levels, where both unit and certification entries are required.) Comprehensive instructions for entering candidates for Nationals qualifications can be found [here](#).

## Applied Art, Design and Media

NQF

Code	Scheme title	Level	Unit fee (£)	Full qual fee (£)
03611	National First Award in Applied Art, Design and Media	1	24.45	42.50
04596	National Award in Applied Art, Design and Media (top up from First Award)	1		57.15
03612	National Award in Applied Art, Design and Media	1	24.45	84.80
04597	National Certificate in Applied Art, Design and Media (top up from Award)	1		44.70
03613	National Certificate in Applied Art, Design and Media	1	24.45	117.90

## Art and Design

NQF

Code	Scheme title	Level	Unit fee (£)	Full qual fee (£)
06546	National Award in Art and Design	2	24.45	68.00
06609	National Certificate in Art and Design (top up from Award)	2		51.10
06545	National Certificate in Art and Design	2	24.45	105.85
06526	National Certificate in Art and Design	3	24.45	107.90
06553	National Diploma in Art and Design (top up from Certificate)	3		59.85
06527	National Diploma in Art and Design	3	24.45	152.20
06549	National Extended Diploma in Art and Design (top up from Diploma)	3		51.95
06535	National Extended Diploma in Art and Design	3	24.45	190.65

## Business

NQF

Code	Scheme title	Level	Unit fee (£)	Full qual fee (£)
06329	National Award in Business	2	24.45	68.00
06354	National Certificate in Business (top up from Award)	2		51.10
03634	National Certificate in Business	2	24.45	105.85
03635	National Certificate in Business	3	24.45	107.90
03750	National Diploma in Business (top up from Certificate)	3		59.85
03636	National Diploma in Business	3	24.45	152.20
03751	National Extended Diploma in Business (top up from Diploma)	3		51.95
03637	National Extended Diploma in Business	3	24.45	190.65

## Business and ICT

NQF

Code	Scheme title	Level	Unit fee (£)	Full qual fee (£)
03631	National First Award in Business and ICT	1	24.45	42.50
04594	National First Award top in Business and ICT (top up from First Award)	1		57.15
03632	National Award in Business and ICT	1	24.45	84.80
04595	National Certificate in Business and ICT (top up from Award)	1		44.70
03633	National Certificate in Business and ICT	1	24.45	117.90

## Health and Social Care

NQF

Code	Scheme title	Level	Unit fee (£)	Full qual fee (£)
03651	National First Award in Health and Social Care	1	24.45	42.50
04581	National Award in Health and Social Care (top up from First Award)	1		57.15
03652	National Award in Health and Social Care	1	24.45	84.80
04580	National Certificate in Health and Social Care (top up from Award)	1		44.70
03653	National Certificate in Health and Social Care	1	24.45	117.90
06342	National Award in Health and Social Care	2	24.45	68.00
06344	National Certificate in Health and Social Care (top up from Award)	2		51.10
03654	National Certificate in Health and Social Care	2	24.45	105.85

## Health, Social Care and Early Years

NQF

Code	Scheme title	Level	Unit fee (£)	Full qual fee (£)
03655	National Certificate in Health, Social Care and Early Years	3	24.45	107.90
03752	National Diploma in Health, Social Care and Early Years (top up from Certificate)	3		59.85
03656	National Diploma in Health, Social Care and Early Years	3	24.45	152.20
03753	National Extended Diploma in Health, Social Care and Early Years (top up from Diploma)	3		51.95
03657	National Extended Diploma in Health, Social Care and Early Years	3	24.45	190.65



# ICT NQF

Code	Scheme title	Level	Unit fee (£)	Full qual fee (£)
04626	National First Award in ICT	1	24.45	42.50
04627	National Award in ICT (top up from First Award)	1		57.15
04628	National Award in ICT	1	24.45	84.80
04629	National Certificate in ICT (top up from Award)	1		44.70
04630	National Certificate in ICT	1	24.45	117.90
05659	National Short Course Award in ICT	2	18.65	36.30
05660	National Short Course Award in ICT (top up from Short Course Award)	2		13.50
04676	National First Award in ICT	2	18.65	46.25
04684	National Award in ICT (top up from First Award)	2		29.45
04677	National Award in ICT	2	18.65	68.00
04685	National First Certificate in ICT (top up from Award)	2		37.95
04678	National First Certificate in ICT	2	18.65	96.10
04687	National Certificate in ICT (top up from First Certificate)	2		13.20
04686	National Certificate in ICT (top up from Award)	2		51.10
04679	National Certificate in ICT	2	18.65	105.85
06502	National Certificate in ICT	3	24.45	107.90
06503	National Diploma in ICT	3	24.45	152.20
06505	National Diploma in ICT (top up from Certificate)	3		59.85
06506	National Extended Diploma in ICT (top up from Diploma)	3		51.95
06504	National Extended Diploma in ICT	3	24.45	190.65



# ICT Legacy top-up fees NQF

Code	Scheme title	Level	Full qual fee (£)
06326	National Award in ICT (top up from First Award)	2	29.45
06327	National First Certificate in ICT (top up from Award)	2	37.95
06328	National Certificate in ICT (top up from First Certificate)	2	13.20
04649	National Certificate in ICT (top up from Award)	2	51.10

## ICT (Wales)

NQF

Code	Scheme title	Level	Unit fee (£)	Full qual fee (£)
05696	National Short Course Award in ICT	2	18.65	36.30
05726	National Short Course Award in ICT (top up from Short Course Award)	2		13.50
05697	National First Award in ICT	2	18.65	46.25
05727	National Award in ICT (top up from First Award)	2		29.45
05698	National Award in ICT	2	18.65	68.00
05728	National First Certificate in ICT (top up from Award)	2		37.95
05699	National First Certificate in ICT	2	18.65	96.10
05730	National Certificate in ICT (top up from First Certificate)	2		13.20
05729	National Certificate in ICT (top up from Award)	2		51.10
05700	National Certificate in ICT	2	18.65	105.85

## ICT (Wales) Legacy top-up fees

NQF

Code	Scheme title	Level	Full qual fee (£)
03921	National Award in ICT (top up from First Award)	2	29.45
03922	National First Certificate in ICT (top up from Award)	2	37.95
03923	National Certificate in ICT (top up from Award)	2	51.10
03924	National Certificate in ICT (top up from First Certificate)	2	13.20

## Leisure, Travel and Tourism

NQF

Code	Scheme title	Level	Unit fee (£)	Full qual fee (£)
03701	National First Award in Leisure and Tourism	1	24.45	42.50
04583	National Award top up (top up from First Award)	1		57.15
03702	National Award in Leisure and Tourism	1	24.45	84.80
04582	National Certificate in Leisure and Tourism (top up from Award)	1		44.70
03703	National Certificate in Leisure and Tourism	1	24.45	117.90

## Media NQF

Code	Scheme title	Level	Unit fee (£)	Full qual fee (£)
06537	National Award in Media	2	24.45	68.00
06610	National Certificate in Media (top up from Award)	2		51.10
06536	National Certificate in Media	2	24.45	105.85
06538	National Certificate in Media	3	24.45	107.90
06559	National Diploma in Media (top up from Certificate)	3		59.85
06539	National Diploma in Media	3	24.45	152.20
06550	National Extended Diploma in Media (top up from Diploma)	3		51.95
06544	National Extended Diploma in Media	3	24.45	190.65

## Public Services NQF

Code	Scheme title	Level	Unit fee (£)	Full qual fee (£)
06507	National Award in Public Services	2	24.45	68.00
06599	National Certificate in Public Services (top up from Award)	2		51.10
03694	National Certificate in Public Services	2	24.45	105.85
03695	National Certificate in Public Services	3	24.45	107.90
03602	National Diploma in Public Services (top up from Certificate)	3		59.85
03696	National Diploma in Public Services	3	24.45	152.20
03603	National Extended Diploma in Public Services (top up from Diploma)	3		51.95
03697	National Extended Diploma in Public Services	3	24.45	190.65

## Science NQF

Code	Scheme title	Level	Unit fee (£)	Full qual fee (£)
05644	National Award in Science	2	24.45	68.00
05940	National Certificate in Science (top up from Award)	2		51.10
05645	National Certificate in Science	2	24.45	105.85

## Sport

NQF

Code	Scheme title	Level	Unit fee (£)	Full qual fee (£)
06341	National Award in Sport	2	24.45	68.00
06343	National Certificate in Sport (top up from Award)	2		51.10
03704	National Certificate in Sport	2	24.45	105.85
03705	National Certificate in Sport	3	24.45	107.90
03754	National Diploma in Sport (top up from Certificate)	3		59.85
03706	National Diploma in Sport	3	24.45	152.20
03755	National Extended Diploma in Sport (top up from Diploma)	3		51.95
03707	National Extended Diploma in Sport	3	24.45	190.65

## Travel and Tourism

NQF

Code	Scheme title	Level	Unit fee (£)	Full qual fee (£)
06597	National Award in Travel and Tourism	2	24.45	68.00
06598	National Certificate in Travel and Tourism (top up from Award)	2		51.10
03724	National Certificate in Travel and Tourism	2	24.45	105.85
03725	National Certificate in Travel and Tourism	3	24.45	107.90
03600	National Diploma in Travel and Tourism (top up from Certificate)	3		59.85
03726	National Diploma in Travel and Tourism	3	24.45	152.20
03601	National Extended Diploma in Travel and Tourism (top up from Diploma)	3		51.95
03727	National Extended Diploma in Travel and Tourism	3	24.45	190.65



# Apprenticeship framework area

Detailed below are those areas where OCR currently offers full apprenticeship framework provision (SASE/SASW compliant).

Where applicable fees for England will be shown in **BLUE**, fees for Wales will be in **RED**

## Advanced Fitness

Code	Qualification	Full qual fee (£)	Level	Component
03915	Level 3 Diploma in Personal Training	83.60	3	Competence
01784	Level 3 Certificate in Personal Training	119.70	3	Knowledge
<i>Either</i>	Application of Number and Communication Level 2	24.00/18.60		Key/Essential Skills (England/Wales)
<i>or</i>	Mathematics and English Level 2	23.70		Functional Skills (England only)
09886	Award in Employment Awareness in Active Leisure and Learning	34.20	3	Employee Rights and Responsibilities

## Business and Administration

Code	Qualification	Full qual fee (£)	Level	Component
04705	Level 2 NVQ Certificate in Business and Administration	76.40	2	Competence
04438	Certificate in Principles of Business and Administration	41.50	2	Knowledge
<i>Either</i>	Application of Number, Communication and ICT Level 1	30.10/20.70		Key/Essential Skills (England/Wales)
<i>or</i>	Mathematics, English and ICT Level 1	35.55		Functional Skills
	Evidence via prepared form/workbook	-		Employee Rights and Responsibilities
04708	Level 3 NVQ Diploma in Business and Administration	142.00	3	Competence
04439	Level 3 Certificate in Principles of Business and Administration	49.80	3	Knowledge
<i>Either</i>	Application of Number, Communication and ICT Level 2	30.10/20.70		Key/Essential Skills (England/Wales)
<i>or</i>	Mathematics, English and ICT Level 2	35.55		Functional Skills
	Evidence via prepared form/workbook	-		Employee Rights and Responsibilities

## Children and Young Peoples Workforce

Code	Qualification	Full qual fee (£)	Level	Component
04694	Level 2 Certificate for the Children and Young People's Workforce	85.50	2	Competence
	Incorporated within Competence based qualification	-	2	Knowledge
<i>Either</i>	Application of Number, Communication and ICT Level 1	30.10/20.70		Key/Essential Skills (England/Wales)
<i>or</i>	Mathematics, English and ICT Level 1	35.55		Functional Skills
04711	Award in Employment Responsibilities and Rights in Health, Social Care and Children and Young People's Settings (England) Evidenced via prepared form/workbook (Wales)	19.00	2	Employee Rights and Responsibilities (England only)
04696	Level 3 Diploma for the Children and Young People's Workforce	116.90	3	Competence
	Incorporated within Competence based qualification		3	Knowledge
<i>Either</i>	Application of Number, Communication and ICT Level 2	30.10/20.70		Key/Essential Skills (England/Wales)
<i>or</i>	Mathematics, English and ICT Level 2	35.55		Functional Skills
04711	Award in Employment Responsibilities and Rights in Health, Social Care and Children and Young People's Settings (England) Evidenced via prepared form/workbook (Wales)	19.00	2	Employee Rights and Responsibilities (England only)



Where applicable fees for England will be shown in **BLUE**, fees for Wales will be in **RED**

## Contact Centre

Code	Qualification	Full qual fee (£)	Level	Component
10265	NVQ Certificate in Contact Centre Operations	79.80	2	Competence
10266	Certificate in Principles of Contact Centre Operations	47.50	2	Knowledge
<i>Either</i>	Application of Number and Communication Level 1	24.00/18.60		Key/Essential Skills (England/Wales)
<i>or</i>	Mathematics and English Level 1	23.70		Functional Skills
	Evidence via prepared form/workbook	-		Employee Rights and Responsibilities
10268	NVQ Diploma in Contact Centre Operations	116.30	3	Competence
10267	Certificate in Principles of Contact Centre Operations	57.00	3	Knowledge
<i>Either</i>	Application of Number and Communication Level 2	24.00/18.60		Key/Essential Skills (England/Wales)
<i>or</i>	Mathematics and English Level 2	23.70		Functional Skills
	Evidence via prepared form/workbook	-		Employee Rights and Responsibilities

## Creative and Digital Media

Code	Qualification	Full qual fee (£)	Level	Component
10283	Level 3 Diploma in Creative and Digital Media Competence	210.00	3	Competence
04311	Level 3 Certificate for Creative iMedia	85.50	3	Knowledge
<i>Either</i>	Application of Number, Communication and ICT Level 2	30.10/20.70		Key/Essential Skills (England/Wales)
<i>or</i>	Mathematics, English and ICT Level 2	35.55		Functional Skills
	Evidence via prepared form/workbook	-		Employee Rights and Responsibilities

## Customer Service

Code	Qualification	Full qual fee (£)	Level	Component
03455	Level 2 NVQ Certificate in Customer Service	65.00	2	Competence
09628	Level 2 Certificate in Principles of Customer Service	45.00	2	Knowledge
<i>Either</i>	Application of Number and Communication Level 1	24.00/18.60		Key/Essential Skills (England/Wales)
<i>or</i>	Mathematics and English at Level 1	23.70		Functional Skills
	Evidence via prepared form/workbook	-		Employee Rights and Responsibilities
03456	Level 3 Diploma Certificate in Customer Service	85.00	3	Competence
09629	Level 3 Certificate in Principles of Customer Service	55.00	3	Knowledge
<i>Either</i>	Application of Number and Communication Level 2	24.00/18.60		Key/Essential Skills (England/Wales)
<i>or</i>	Mathematics and English Level 2	23.70		Functional Skills
	Evidence via prepared form/workbook	-		Employee Rights and Responsibilities



Where applicable fees for England will be shown in **BLUE**, fees for Wales will be in **RED**

## Driving Goods Vehicles

Code	Qualification	Full qual fee (£)	Level	Component
09888	Level 2 Certificate in Driving Goods Vehicles	104.50	2	Competence
	Incorporated with Competence based qualification	-	2	Knowledge
<i>Either</i>	Application of Number and Communication Level 1	24.00/18.60		Key/Essential Skills (England/Wales)
<i>or</i>	Mathematics and English Level 1	23.70		Functional Skills
09884	Award in Employee Rights and Responsibilities in the Logistics Industry	19.00	2	Employee Rights and Responsibilities

## Health and Social Care

Code	Qualification	Full qual fee (£)	Level	Component
05923	Level 2 Diploma in Health and Social Care (Adults) for England	88.40	2	Competence
04700	Level 2 Certificate in Preparing to Work in Adult Social Care (not required in Wales)	51.30	2	Knowledge
<i>Either</i>	Application of Number and Communication Level 1	24.00/18.60		Key/Essential Skills (England/Wales)
<i>or</i>	Mathematics and English Level 1	23.70		Functional Skills
04711	Award in Employment Responsibilities and Rights in Health, Social Care and Children and Young People's Settings (England) Evidenced via prepared form/workbook (Wales)	19.00	2	Employee Rights and Responsibilities (England only)
05924	Level 2 Diploma in Health and Social Care (Adults) for Wales and Northern Ireland	88.40	2	Competence
04700	Level 2 Certificate in Preparing to Work in Adult Social Care (not required in Wales)	51.30	2	Knowledge
<i>Either</i>	Application of Number and Communication Level 1	24.00/18.60		Key/Essential Skills (England/Wales)
<i>or</i>	Mathematics and English Level 1	23.70		Functional Skills
04711	Award in Employment Responsibilities and Rights in Health, Social Care and Children and Young People's Settings (England) Evidenced via prepared form/workbook (Wales)	19.00	2	Employee Rights and Responsibilities (England only)
05926	Level 3 Diploma in Health and Social Care (Adults) for England	116.90	3	Competence
04701	Level 3 Certificate in Preparing to Work in Adult Social Care (not required in Wales)	77.00	3	Knowledge
<i>Either</i>	Application of Number and Communication Level 2	24.00/18.60		Key/Essential Skills (England/Wales)
<i>or</i>	Mathematics and English Level 2	23.70		Functional Skills
04711	Award in Employment Responsibilities and Rights in Health, Social Care and Children and Young People's Settings (England) Evidenced via prepared form/workbook (Wales)	19.00	2	Employee Rights and Responsibilities (England only)
05925	Level 3 Diploma in Health and Social Care (Adults) for Wales and Northern Ireland	116.90	3	Competence
04701	Level 3 Certificate in Preparing to Work in Adult Social Care (not required in Wales)	77.00	3	Knowledge
<i>Either</i>	Application of Number and Communication Level 2	24.00/18.60		Key/Essential Skills (England/Wales)
<i>or</i>	Mathematics and English Level 2	23.70		Functional Skills
04711	Award in Employment Responsibilities and Rights in Health, Social Care and Children and Young People's Settings (England) Evidenced via prepared form/workbook (Wales)	19.00	2	Employee Rights and Responsibilities (England only)



Where applicable fees for England will be shown in **BLUE**, fees for Wales will be in **RED**

## Instructing Exercise and Fitness

Code	Qualification	Full qual fee (£)	Level	Component
03914	Level 2 Diploma in Instructing Exercise and Fitness	68.40	2	Competence
01783	Level 2 Certificate in Fitness Instructing	87.80	2	Knowledge
<i>Either</i>	Application of Number and Communication Level 1	24.00/18.60		Key/Essential Skills (England/Wales)
<i>or</i>	Mathematics and English Level 1	23.70		Functional Skills
09885	Award in Employment Awareness in Active Leisure and Learning	25.70	2	Employee Rights and Responsibilities

## IT, Software, Web and Telecoms Professionals

Code	Qualification	Full qual fee (£)	Level	Component
08737	Level 2 Diploma in Professional Competence for IT and Telecoms Professionals	133.00	2	Competence
04818	Level 2 Award in ICT Systems and Principles for Practitioners (PROCOM – Technical)	39.90	2	Knowledge
<i>Either</i>	Application of Number, Communication and ICT Level 1	30.10/20.70		Key/Essential Skills (England/Wales)
<i>or</i>	Mathematics, English and ICT Level 1	35.55		Functional Skills
	Completing the ERR portfolio available from e-Skills	-		Employee Rights and Responsibilities
10262	Level 3 Diploma in Professional Competence	159.60	3	Competence
04819	Level 3 Certificate in ICT Systems and Principles for IT Professionals (PROCOM – Technical)	79.80	3	Knowledge
<i>Either</i>	Application of Number, Communication and ICT Level 2	30.10/20.70		Key/Essential Skills (England/Wales)
<i>or</i>	Mathematics, English and ICT Level 2	35.55		Functional Skills
	Completing the ERR portfolio available from e-Skills	-		Employee Rights and Responsibilities

## IT Users

Code	Qualification	Full qual fee (£)	Level	Component
13996	Level 2 QCF Diploma for IT Users	125.40	2	Competence
	Incorporated with Competence based qualifications	-	2	Knowledge
<i>Either</i>	Application of Number and Communication at Level 1, and ICT at Level 2	30.10/20.70		Key/Essential Skills (England/Wales)
<i>or</i>	Mathematics and English at Level 1, and ICT Level 2	35.55		Functional Skills
	Evidenced via prepared form/workbook	-		Employee Rights and Responsibilities
13999	Level 3 QCF Diploma for IT Users	156.80	3	Competence
	Incorporated with Competence based qualifications	-	3	Knowledge
<i>Either</i>	Application of Number, Communication and ICT Level 2	30.10/20.70		Key/Essential Skills (England/Wales)
<i>or</i>	Mathematics, English and ICT Level 2	35.55		Functional Skills
	Evidenced via prepared form/workbook	-		Employee Rights and Responsibilities



Where applicable fees for England will be shown in **BLUE**, fees for Wales will be in **RED**

## Logistics Operations Management

Code	Qualification	Full qual fee (£)	Level	Component
04420	Level 3 Certificate in Logistics Operations	114.40	3	Competence
	Incorporated within Competence based qualification	-	3	Knowledge
<i>Either</i>	Application of Number, Communication and ICT Level 2	30.10/20.70		Key/Essential Skills (England/Wales)
<i>or</i>	Mathematics, English and ICT Level 2	35.55		Functional Skills
09884	Award in Employee Rights and Responsibilities in the Logistics Industry	19.00	2	Employee Rights and Responsibilities

## Management

Code	Qualification	Full qual fee (£)	Level	Component
03366	Level 2 NVQ Certificate in Team Leading	76.00	2	Competence
09878	Certificate in Team Leading	45.60	2	Knowledge
<i>Either</i>	Application of Number, Communication and ICT Level 1	30.10/20.70		Key/Essential Skills (England/Wales)
<i>or</i>	Mathematics, English and ICT Level 1	35.55		Functional Skills
	Evidenced via prepared form/workbook	-		Employee Rights and Responsibilities
03367	Level 3 NVQ Certificate in Management	95.80	3	Competence
09879	Certificate in Management	53.20	3	Knowledge
<i>Either</i>	Application of Number, Communication and ICT Level 2	30.10/20.70		Key/Essential Skills (England/Wales)
<i>or</i>	Mathematics, English and ICT Level 2	35.55		Functional Skills
	Evidenced via prepared form/workbook	-		Employee Rights and Responsibilities



Where applicable fees for England will be shown in **BLUE**, fees for Wales will be in **RED**

<b>Retail</b>				
Code	Qualification	Full qual fee (£)	Level	Component
10288	Level 2 Certificate in Retail Skills*	59.30	2	Competence
10289	Level 2 Diploma in Retail Skills*	77.60	2	Competence
01767	Level 2 Certificate in Retail Knowledge	68.40	2	Knowledge
<i>Either</i>	Application of Number and Communication Level 1	24.00/18.60		Key/Essential Skills (England/Wales)
<i>or</i>	Mathematics Level and English Level 1	23.70		Functional Skills
	Embedded within Retail Knowledge Units	-		Employee Rights and Responsibilities
10293	Level 3 Diploma in Retail (Management)**	103.00	3	Competence
10294	Level 3 Diploma in Retail (Sales Professional)**	103.00	3	Competence
10295	Level 3 Diploma in Retail (Visual Merchandising)**	103.00	3	Competence
01769	Level 3 Certificate in Retail Knowledge	81.00	3	Knowledge
<i>Either</i>	Application of Number and Communication Level 2	24.00/18.60		Key/Essential Skills (England/Wales)
<i>or</i>	Mathematics and English Level 2	23.70		Functional Skills
	Embedded within Retail Knowledge Units	-		Employee Rights and Responsibilities

\* Either 10288 or 10289 to be used for Competence based component.

\*\* Either 10293, 10294 or 10295 to be used for Competence based component dependant upon chosen pathway.

<b>Supporting Teaching and Learning in Schools</b>				
Code	Qualification	Full qual fee (£)	Level	Component
04465	Level 2 Certificate in supporting teaching and learning in schools	79.80	2	Competence
	Incorporated with Competence based qualification	-	2	Knowledge
<i>Either</i>	Application of Number and ICT Level 1, Communication Level 2	30.10/20.70		Key/Essential Skills (England/Wales)
<i>or</i>	Mathematics and ICT Level 1, English Level 2	35.55		Functional Skills
	Evidenced via prepared form/workbook	-		Employee Rights and Responsibilities
04470	Level 3 Diploma in specialist support for teaching and learning in schools	128.30	3	Competence
	Incorporated with Competence based qualification	-	3	Knowledge
	Application of Number, ICT and Communication Level 2	30.10/20.70		Key/Essential Skills (England/Wales)
	Mathematics, English and ICT Level 2	35.55		Functional Skills
	Evidenced via prepared form/workbook	-		Employee Rights and Responsibilities

<b>Warehousing and Storage</b>				
Code	Qualification	Full qual fee (£)	Level	Component
04419	Level 2 Certificate in Warehousing and Storage	71.90	2	Competence
	Incorporated with Competence based qualification	-	2	Knowledge
<i>Either</i>	Application of Number and Communication Level 1	24.00/18.60		Key/Essential Skills (England/Wales)
<i>or</i>	Mathematics and English Level 1	23.70		Functional Skills
09884	Award in Employee Rights and Responsibilities in the Logistics Industry	19.00	2	Employee Rights and Responsibilities

**The six Personal, Learning and Thinking Skills (PLTS) are non-accredited and are normally mapped to either competence or knowledge based units within the framework.**



A fee of £330 will be charged to new centres for the processing of a centre approval for verified schemes. A fee of £260 will be charged to existing centres to add a new verified scheme. This fee will cover all schemes listed on a single Application for Approval form (Form VQ1). Centres outside the UK will need to negotiate prices for evaluation and verification individually. External verifier visits are normally free of charge to centres, being incorporated into the candidate fees charged by OCR. However, OCR reserves the right to charge centres the standard visit fee (currently £260) for any extra visits or advisory visits over and above their normal allocation. Similarly, where a centre consistently enters a small number of candidates each year, the standard visit fee may be applied.

OCR offers customers two fee options for the vast majority of our NQF and QCF vocational qualifications.

**Pay as you go (NQF)** – There is an initial entry fee and then you pay for the certification claim for each unit when you make your unit certification claims.

**Pay up front (NQF)** – A simple one-off payment, payable in advance, that covers the entry fee and the certification claim fee for the whole qualification at a lower total cost than **Pay as you go**.

**Pay as you go (QCF)** – Units are purchased until such time that the required amount of credit has been achieved to attain a full qualification.

**Pay up front (QCF)** – A simple one-off payment, payable in advance, that covers the cost of the whole qualification at a lower cost than **Pay as you go**.

For overseas centres that have been approved by Cambridge International Examinations to offer OCR examinations, a premium of £6.00 per candidate over and above the normal fee is charged. BFPO centres are charged UK rates. Late entries for Examined Schemes are liable to a late entry surcharge of £50.00 per entry document.

## Skills for Business

### Administration (Business Professional)

QCF

Code	Scheme title	Level	Unit fee (£)	Full qual fee (£)
03952	Award in Administration (Business Professional)	1	19.00	28.50
03953	Certificate in Administration (Business Professional)	1	19.00	45.60
03954	Diploma in Administration (Business Professional)	1	19.00	95.00
03955	Award in Administration (Business Professional)	2	19.00	32.30
03956	Certificate in Administration (Business Professional)	2	19.00	68.40
03957	Diploma in Administration (Business Professional)	2	19.00	106.40
03958	Award in Administration (Business Professional)	3	19.00	45.60
03959	Certificate in Administration (Business Professional)	3	19.00	80.80
03963	Diploma in Administration (Business Professional)	3	19.00	119.70
03966	Award in Administration (Business Professional)	4	19.00	51.30
03967	Certificate in Administration (Business Professional)	4	19.00	85.50
03968	Diploma in Administration (Business Professional)	4	19.00	136.80

Please note that the full qualification fee covers Administration (Business Professional) units only. The credit from selected Text Processing (Business Professional) units may be counted towards Administration (Business Professional) qualifications, as shown in each individual qualification structure, but centres must enter for and purchase these units **separately** as shown on pages 38 and 39.

## Bookkeeping and Accounting

QCF

Code	Scheme title	Level	Unit fee (£)	Full qual fee (£)
05524	Award in Bookkeeping Skills (Manual)	1	19.00	30.40
05525	Award in Bookkeeping Skills (Computerised)	1	19.00	30.40
05526	Extended Award in Bookkeeping Skills	1	19.00	53.20
05527	Award in Bookkeeping and Accounting Skills (Manual)	2	19.00	41.10
05528	Award in Bookkeeping and Accounting Skills (Computerised)	2	19.00	41.10
05529	Certificate in Bookkeeping and Accounting Skills	2	19.00	68.40

## Business and Administration

QCF

Code	Scheme title	Level	Unit fee (£)	Full qual fee (£)
04702	NVQ Award in Business and Administration	1	19.00	38.00
04703	NVQ Certificate in Business and Administration	1	19.00	68.40
04438	Certificate in Principles of Business and Administration	2	8.30	
04704	NVQ Award in Business and Administration	2	19.00	45.60
04705	NVQ Certificate in Business and Administration	2	19.00	76.40
04706	NVQ Diploma in Business and Administration	2	19.00	125.40
04439	Certificate in Principles of Business and Administration	3	8.30	
04707	NVQ Certificate in Business and Administration	3	19.00	99.80
04708	NVQ Diploma in Business and Administration	3	19.00	142.00
04709	NVQ Certificate in Business and Administration	4	19.00	126.20
04710	NVQ Diploma in Business and Administration	4	19.00	157.70

## Business Enterprise

QCF

Code	Scheme title	Level	Unit fee (£)	Full qual fee (£)
06753	Award in Understanding Business Enterprise Activities	1	20.40	52.10
06754	Award in Understanding Business Enterprise Activities	2	20.40	52.10
06755	Award in Understanding Business Enterprise Activities	3	28.20	72.00
06510	Award in Business Enterprise	2	20.40	69.40
06511	Award in Business Enterprise	3	20.40	86.70
09896	Award in Preparing for a Business Venture	2	19.00	46.80
09897	Certificate in Preparing for a Business Venture	2	19.00	85.50
09898	OCR Level 3 Award in Preparing for a Business Venture	3	19.00	37.30
09899	OCR Level 3 Certificate in Preparing for a Business Venture	3	19.00	90.30

## Business Skills

QCF

Code	Scheme title	Level	Unit fee (£)	Full qual fee (£)
10186	Award in Business Skills	1	19.00	39.90
10187	Certificate in Business Skills	1	19.00	68.40
10188	Award in Business Skills	2	19.00	45.60
10189	Certificate in Business Skills	2	19.00	79.80
10190	Diploma in Business Skills	2	19.00	123.50
10191	Award in Business Skills	3	19.00	54.20
10192	Certificate in Business Skills	3	19.00	99.80
10193	Diploma in Business Skills	3	19.00	133.00

Please note: the full qualification fees do not include entries for the selected units from Bookkeeping and Accounting and Text Processing (Business Professional) which need to be purchased separately using the relevant scheme codes resulting in additional cost. Centres will require separate Centre Approval for these units.

## OCR Text Processing (Business Professional)

QCF

Code	Scheme title	Level	Unit fee (£)
<b>Entry Level Qualifications</b>			
<b>Award in Initial Text Processing (06957)    Award in Speed Keying (06956)</b>			
06964	Text Production	Entry 3	9.50
06965	Speed Keying	Entry 3	9.50
00003	Text Production (Screen Reader)	Entry 3	9.50
<b>Level 1 –</b>			
<b>Award in Text Processing (06947)    Certificate in Text Processing (06948)    Diploma in Text Processing (06949)</b>			
06967	Audio-Transcription	1	13.20
06968	Business Presentations	1	13.20
06969	Computer Keyboard Skills	1	13.20
06970	Legal Text Processing	1	13.20
06971	Mailmerge	1	13.20
06972	Shorthand Speed Skills	1	13.20
06973	Speed Keying	1	13.20
06966	Text Production	1	13.20
00004	Text Production (Screen Reader)	1	13.20
06974	Word Processing	1	13.20
03945	Cynhrchu Testun	1	13.20
03946	Prosesu Geiriau	1	13.20

Code	Scheme title	Level	Unit fee (£)
<b>Level 2 – Award in Text Processing (06958) Certificate in Text Processing (06959) Diploma in Text Processing (06960)</b>			
06976	Audio-Transcription	2	15.30
06977	Business Presentations	2	15.30
06978	Document Presentation	2	15.30
06980	Legal Audio-transcription	2	15.30
06994	Mailmerge	2	15.30
06995	Medical Audio-transcription	2	15.30
06996	Medical Word Processing	2	15.30
06997	Shorthand Speed Skills	2	15.30
06998	Speed Keying	2	15.30
06975	Text Production	2	15.30
00005	Text Production (Screen Reader)	2	15.30
06999	Word Processing	2	15.30
03947	Cynhrchu Testun	2	15.30
03948	Prosesu Geiriau	2	15.30
<b>Level 3 – Award in Text Processing (06961) Certificate in Text Processing (06962) Diploma in Text Processing (06963)</b>			
03933	Audio-transcription	3	17.90
03934	Document Presentation	3	17.90
03935	Legal Word Processing	3	17.90
03936	Shorthand Speed Skills	3	17.10
03937	Speed Keying	3	17.10
03932	Text Production	3	17.90
00007	Text Production (Screen Reader)	3	17.90
03938	Word Processing	3	17.90
03949	Cynhrchu Testun	3	17.90
04606	Prosesu Geiriau	3	17.90



## Contact Centres

QCF

Code	Scheme title	Level	Unit fee (£)	Full qual fee (£)
10263	NVQ Award in Contact Centre Operations	1	19.00	53.20
10264	NVQ Certificate in Contact Centre Operations	1	19.00	66.50
10266	Certificate in Principles of Contact Centre Operations	2	19.00	47.50
10265	NVQ Certificate in Contact Centre Operations	2	19.00	79.80
10267	Certificate in Principles of Contact Centre Operations	3	19.00	57.00
10268	NVQ Diploma in Contact Centre Operations	3	19.00	116.30
10269	NVQ Diploma in Contact Centre Operations	4	19.00	125.40

## Customer Service

QCF

Code	Scheme title	Level	Unit fee (£)	Full qual fee (£)
03454	NVQ Certificate in Customer Service	1	19.00	55.00
09628	Certificate in Principles of Customer Service	2	19.00	45.00
03455	NVQ Certificate in Customer Service	2	19.00	65.00
09629	Certificate in Principles of Customer Service	3	19.00	55.00
03456	NVQ Diploma in Customer Service	3	19.00	85.00
03457	NVQ Diploma in Customer Service	4	19.00	125.00



Code	Scheme title	Level	Full qual fee (£)
08762	Award in English	Entry	38.00
08763	Award in Speaking English	Entry	19.00
08764	Award in Understanding Spoken English	Entry	19.00
08765	Award in Reading English	Entry	19.00
08766	Award in Writing English	Entry	19.00
08791	NVQ Award in English	1	49.40
08792	NVQ Award in Speaking English	1	19.00
08793	NVQ Award in Understanding Spoken English	1	19.00
08794	NVQ Award in Reading English	1	19.00
08795	NVQ Award in Writing English	1	19.00
09480	NVQ Certificate in English	2	57.00
09481	NVQ Award in Speaking English	2	19.00
09482	NVQ Award in Understanding Spoken English	2	19.00
09483	NVQ Award in Reading English	2	19.00
09484	NVQ Award in Writing English	2	19.00
09485	NVQ Certificate in English	3	68.40
09486	NVQ Award in Speaking English	3	19.00
09487	NVQ Award in Understanding Spoken English	3	19.00
09488	NVQ Award in Reading English	3	19.00
09489	NVQ Award in Writing English	3	19.00
09490	NVQ Diploma in English	4	72.20
09491	NVQ Award in Speaking English	4	19.00
09492	NVQ Award in Understanding Spoken English	4	19.00
09493	NVQ Award in Reading English	4	19.00
09494	NVQ Award in Writing English	4	19.00



Code	Scheme title	Level	Full qual fee (£)
04740	Award in French	Entry	38.00
04741	Award in Speaking French	Entry	19.00
04742	Award in Understanding Spoken French	Entry	19.00
04743	Award in Reading French	Entry	19.00
04744	Award in Writing French	Entry	19.00
04745	NVQ Award in French	1	49.40
04746	NVQ Award in Speaking French	1	19.00
04747	NVQ Award in Understanding Spoken French	1	19.00
04748	NVQ Award in Reading French	1	19.00
04749	NVQ Award in Writing French	1	19.00
04775	NVQ Certificate in French	2	57.00
04776	NVQ Award in Speaking French	2	19.00
04777	NVQ Award in Understanding Spoken French	2	19.00
04778	NVQ Award in Reading French	2	19.00
04779	NVQ Award in Writing French	2	19.00
04780	NVQ Certificate in French	3	68.40
04781	NVQ Award in Speaking French	3	19.00
04782	NVQ Award in Understanding Spoken French	3	19.00
04783	NVQ Award in Reading French	3	19.00
04784	NVQ Award in Writing French	3	19.00
04785	NVQ Diploma in French	4	72.20
04786	NVQ Award in Speaking French	4	19.00
04787	NVQ Award in Understanding Spoken French	4	19.00
04788	NVQ Award in Reading French	4	19.00
04789	NVQ Award in Writing French	4	19.00



Code	Scheme title	Level	Full qual fee (£)
04966	Award in German	Entry	38.00
04967	Award in Speaking German	Entry	19.00
04968	Award in Understanding Spoken German	Entry	19.00
04969	Award in Reading German	Entry	19.00
04970	Award in Writing German	Entry	19.00
06143	NVQ Award in German	1	49.40
06144	NVQ Award in Speaking German	1	19.00
06145	NVQ Award in Understanding Spoken German	1	19.00
06146	NVQ Award in Reading German	1	19.00
06147	NVQ Award in Writing German	1	19.00
06148	NVQ Certificate in German	2	57.00
06149	NVQ Award in Speaking German	2	19.00
06150	NVQ Award in Understanding Spoken German	2	19.00
06151	NVQ Award in Reading German	2	19.00
06152	NVQ Award in Writing German	2	19.00
06805	NVQ Certificate in German	3	68.40
06806	NVQ Award in Speaking German	3	19.00
06807	NVQ Award in Understanding Spoken German	3	19.00
06808	NVQ Award in Reading German	3	19.00
06809	NVQ Award in Writing German	3	19.00
06835	NVQ Diploma in German	4	72.20
06836	NVQ Award in Speaking German	4	19.00
06837	NVQ Award in Understanding Spoken German	4	19.00
06838	NVQ Award in Reading German	4	19.00
06839	NVQ Award in Writing German	4	19.00



Code	Scheme title	Level	Full qual fee (£)
10125	Award in Irish	Entry	38.00
10126	Award in Speaking Irish	Entry	19.00
10127	Award in Understanding Spoken Irish	Entry	19.00
10128	Award in Reading Irish	Entry	19.00
10129	Award in Writing Irish	Entry	19.00
10130	NVQ Award in Irish	1	49.40
10131	NVQ Award in Speaking Irish	1	19.00
10132	NVQ Award in Understanding Spoken Irish	1	19.00
10133	NVQ Award in Reading Irish	1	19.00
10134	NVQ Award in Writing Irish	1	19.00
10135	NVQ Certificate in Irish	2	57.00
10136	NVQ Award in Speaking Irish	2	19.00
10137	NVQ Award in Understanding Spoken Irish	2	19.00
10138	NVQ Award in Reading Irish	2	19.00
10139	NVQ Award in Writing Irish	2	19.00
10140	NVQ Certificate in Irish	3	68.40
10141	NVQ Award in Speaking Irish	3	19.00
10142	NVQ Award in Understanding Spoken Irish	3	19.00
10143	NVQ Award in Reading Irish	3	19.00
10144	NVQ Award in Writing Irish	3	19.00
10145	NVQ Diploma in Irish	4	72.20
10146	NVQ Award in Speaking Irish	4	19.00
10147	NVQ Award in Understanding Spoken Irish	4	19.00
10148	NVQ Award in Reading Irish	4	19.00
10149	NVQ Award in Writing Irish	4	19.00



Code	Scheme title	Level	Full qual fee (£)
07713	Award in Italian	Entry	38.00
07714	Award in Speaking Italian	Entry	19.00
07715	Award in Understanding Spoken Italian	Entry	19.00
07716	Award in Reading Italian	Entry	19.00
07717	Award in Writing Italian	Entry	19.00
07718	NVQ Award in Italian	1	49.40
07719	NVQ Award in Speaking Italian	1	19.00
07720	NVQ Award in Understanding Italian	1	19.00
07721	NVQ Award in Reading Italian	1	19.00
07722	NVQ Award in Writing Italian	1	19.00
07723	NVQ Certificate in Italian	2	57.00
07724	NVQ Award in Speaking Italian	2	19.00
07725	NVQ Award in Understanding Spoken Italian	2	19.00
07726	NVQ Award in Reading Italian	2	19.00
07727	NVQ Award in Writing Italian	2	19.00
07735	NVQ Certificate in Italian	3	68.40
07736	NVQ Award in Speaking Italian	3	19.00
07737	NVQ Award in Understanding Spoken Italian	3	19.00
07738	NVQ Award in Reading Italian	3	19.00
07739	NVQ Award in Writing Italian	3	19.00
08364	NVQ Diploma in Italian	4	72.20
08365	NVQ Award in Speaking Italian	4	19.00
08366	NVQ Award in Understanding Spoken Italian	4	19.00
08367	NVQ Award in Reading Italian	4	19.00
08368	NVQ Award in Writing Italian	4	19.00



## Languages – Japanese

QCF

Code	Scheme title	Level	Full qual fee (£)
10155	Award in Japanese	Entry	38.00
10156	Award in Speaking Japanese	Entry	19.00
10157	Award in Understanding Spoken Japanese	Entry	19.00
10158	Award in Reading Japanese	Entry	19.00
10159	Award in Writing Japanese	Entry	19.00

## Languages – Mandarin Chinese

QCF

Code	Scheme title	Level	Full qual fee (£)
10233	Award in Mandarin Chinese	Entry	38.00
10234	Award in Speaking Mandarin Chinese	Entry	19.00
10235	Award in Understanding Spoken Mandarin Chinese	Entry	19.00
10236	Award in Reading Mandarin Chinese	Entry	19.00
10237	Award in Writing Mandarin Chinese	Entry	19.00
10238	NVQ Award in Mandarin Chinese	1	49.40
10239	NVQ Award in Speaking Mandarin Chinese	1	19.00
10240	NVQ Award in Understanding Spoken Mandarin Chinese	1	19.00
10241	NVQ Award in Reading Mandarin Chinese	1	19.00
10242	NVQ Award in Writing Mandarin Chinese	1	19.00
10243	NVQ Certificate in Mandarin Chinese	2	57.00
10244	NVQ Award in Speaking Mandarin Chinese	2	19.00
10245	NVQ Award in Understanding Spoken Mandarin Chinese	2	19.00
10246	NVQ Award in Reading Mandarin Chinese	2	19.00
10247	NVQ Award in Writing Mandarin Chinese	2	19.00
10248	NVQ Certificate in Mandarin Chinese	3	68.40
10249	NVQ Award in Speaking Mandarin Chinese	3	19.00
10250	NVQ Award in Understanding Spoken Mandarin Chinese	3	19.00
10251	NVQ Award in Reading Mandarin Chinese	3	19.00
10252	NVQ Award in Writing Mandarin Chinese	3	19.00
10253	NVQ Diploma in Mandarin Chinese	4	72.20
10254	NVQ Award in Speaking Mandarin Chinese	4	19.00
10255	NVQ Award in Understanding Spoken Mandarin Chinese	4	19.00
10256	NVQ Award in Reading Mandarin Chinese	4	19.00
10257	NVQ Award in Writing Mandarin Chinese	4	19.00



## Languages – Russian

QCF

Code	Scheme title	Level	Full qual fee (£)
10150	Award in Russian	Entry	38.00
10151	Award in Speaking Russian	Entry	19.00
10152	Award in Understanding Spoken Russian	Entry	19.00
10153	Award in Reading Russian	Entry	19.00
10154	Award in Writing Russian	Entry	19.00

## Languages – Spanish

QCF

Code	Scheme title	Level	Full qual fee (£)
08369	Award in Spanish	Entry	38.00
08370	Award in Speaking Spanish	Entry	19.00
08371	Award in Understanding Spoken Spanish	Entry	19.00
08372	Award in Reading Spanish	Entry	19.00
08373	Award in Writing Spanish	Entry	19.00
08385	NVQ Award in Spanish	1	49.40
08386	NVQ Award in Speaking Spanish	1	19.00
08387	NVQ Award in Understanding Spoken Spanish	1	19.00
08388	NVQ Award in Reading Spanish	1	19.00
08389	NVQ Award in Writing Spanish	1	19.00
08620	NVQ Certificate in Spanish	2	57.00
08621	NVQ Award in Speaking Spanish	2	19.00
08622	NVQ Award in Understanding Spoken Spanish	2	19.00
08623	NVQ Award in Reading Spanish	2	19.00
08624	NVQ Award in Writing Spanish	2	19.00
08742	NVQ Certificate in Spanish	3	68.40
08743	NVQ Award in Speaking Spanish	3	19.00
08744	NVQ Award in Understanding Spoken Spanish	3	19.00
08745	NVQ Award in Reading Spanish	3	19.00
08746	NVQ Award in Writing Spanish	3	19.00
08757	NVQ Diploma in Spanish	4	72.20
08758	NVQ Award in Speaking Spanish	4	19.00
08759	NVQ Award in Understanding Spoken Spanish	4	19.00
08760	NVQ Award in Reading Spanish	4	19.00
08761	NVQ Award in Writing Spanish	4	19.00



## Languages – Welsh

QCF

Code	Scheme title	Level	Full qual fee (£)
10100	Award in Welsh	Entry	38.00
10101	Award in Speaking Welsh	Entry	19.00
10102	Award in Understanding Spoken Welsh	Entry	19.00
10103	Award in Reading Welsh	Entry	19.00
10104	Award in Writing Welsh	Entry	19.00
10105	NVQ Award in Welsh	1	49.40
10106	NVQ Award in Speaking Welsh	1	19.00
10107	NVQ Award in Understanding Spoken Welsh	1	19.00
10108	NVQ Award in Reading Welsh	1	19.00
10109	NVQ Award in Writing Welsh	1	19.00
10110	NVQ Certificate in Welsh	2	57.00
10111	NVQ Award in Speaking Welsh	2	19.00
10112	NVQ Award in Understanding Spoken Welsh	2	19.00
10113	NVQ Award in Reading Welsh	2	19.00
10114	NVQ Award in Writing Welsh	2	19.00
10115	NVQ Certificate in Welsh	3	68.40
10116	NVQ Award in Speaking Welsh	3	19.00
10117	NVQ Award in Understanding Spoken Welsh	3	19.00
10118	NVQ Award in Reading Welsh	3	19.00
10119	NVQ Award in Writing Welsh	3	19.00
10120	NVQ Diploma in Welsh	4	72.20
10121	NVQ Award in Speaking Welsh	4	19.00
10122	NVQ Award in Understanding Spoken Welsh	4	19.00
10123	NVQ Award in Reading Welsh	4	19.00
10124	NVQ Award in Writing Welsh	4	19.00

## Management

QCF

Code	Scheme title	Level	Unit fee (£)	Full qual fee (£)
09878	Certificate in Team Leading ( <i>Knowledge</i> )	2	19.00	45.60
03366	NVQ Certificate in Team Leading ( <i>Competence</i> )	2	19.00	76.00
09879	Certificate in Management ( <i>Knowledge</i> )	3	19.00	53.20
03367	NVQ Certificate in Management ( <i>Competence</i> )	3	19.00	95.80
03368	NVQ Diploma in Management	5	19.00	124.70
03369	NVQ Diploma in Management	7	19.00	111.80

# Employability and Life Skills

## Functional Skills

NQF

Code	Scheme title	Level	Unit fee (£)	Full qual fee (£)
09495	Functional Skills in English*	Entry 1	3.00	
09862	Functional Skills in Mathematics	Entry 1		9.00
09873	Functional Skills in Information and Communication Technology	Entry 1		9.00
09496	Functional Skills in English*	Entry 2	3.00	
09863	Functional Skills in Mathematics	Entry 2		9.00
09874	Functional Skills in Information and Communication Technology	Entry 2		9.00
09497	Functional Skills in English*	Entry 3	3.00	
09864	Functional Skills in Mathematics	Entry 3		9.00
09875	Functional Skills in Information and Communication Technology	Entry 3		9.00
09498	Functional Skills in English*	1	3.95	
09865	Functional Skills in Mathematics	1		11.85
09876	Functional Skills in Information and Communication Technology	1		11.85
09499	Functional Skills in English*	2	3.95	
09866	Functional Skills in Mathematics	2		11.85
09877	Functional Skills in Information and Communication Technology	2		11.85

\*Entries for Functional Skills in English can only be made by the constituent components of the qualification: *Reading*  
*Writing*  
*Speaking, Listening & Communication*



Code	Scheme title	Level	Full qual fee (£)
04091	Essential Skills Wales in Application of Number	Entry 1	9.30
04094	Essential Skills Wales in Communication	Entry 1	9.30
04448	Essential Skills Wales in Information and Communication Technology	Entry 1	9.30
04092	Essential Skills Wales in Application of Number	Entry 2	9.30
04095	Essential Skills Wales in Communication	Entry 2	9.30
04449	Essential Skills Wales in Information and Communication Technology	Entry 2	9.30
04093	Essential Skills Wales in Application of Number	Entry 3	9.30
04096	Essential Skills Wales in Communication	Entry 3	9.30
04450	Essential Skills Wales in Information and Communication Technology	Entry 3	9.30
04490	Access to Essential Skills Wales	1 to 3	20.70
04491	Essential Skills Wales in Application of Number	1 to 3	9.30
04492	Essential Skills Wales in Communication	1 to 3	9.30
04493	Essential Skills Wales in Information and Communication Technology	1 to 3	9.30
04499	Access to Wider Key Skills (Wales)*	1 to 4	FREE

\* Entry to 04499 is only permissible where a candidate has already been entered for 04490. This overarching code accesses all three wider Key Skills (Working with Others, Improving own Learning & Performance and Problem Solving) and allows entry for each qualification at any one level (Levels 1-4).

Each individual Essential Skills Wales qualification fee entitles a candidate to enter that individual qualification at any one level (Levels 1-3).

**The overarching code (04490) is a one-off payment giving access to all three Essential Skills at levels 1 to 3 only.**

This fee entitles a candidate to:

- Take each of the three Essential Skills qualifications
- Enter each qualification at any one level (Levels 1–3)



## Key Skills

NQF

Code	Scheme title	Level	Unit cert fee (£)	Full qual fee (£)
01710	Access to all six Key Skills qualifications	1 to 4		30.10
01711	Communication	1 to 4		12.00
01712	Application of Number	1 to 4		12.00
01713	Information and Communication Technology	1 to 4		12.00
03904	Working with Others	1 to 4		9.40
03905	Improving own Learning and Performance	1 to 4		9.40
03906	Problem Solving	1 to 4		9.40
	Test resit		7.90	
	Proxy claim		Free (for when entered for one of the above schemes)	

The overarching code (01710) is a one-off payment giving access to all six Key Skills. This fee entitles a candidate to:

- Take each of the six Key Skills qualifications
- Enter each qualification at any one level (Levels 1–4)
- Enter the tests for Communication, Application of Number and ICT
- Moderation of portfolio evidence
- Certification.

Each individual Key Skills qualification fee entitles a candidate to:

- Enter that individual qualification at any one level (Levels 1–4)
- Enter a test at any one level (Levels 1–4), where applicable
- Moderation of portfolio evidence
- Certification.

## Basic Skills

NQF

Code	Scheme title	Level	Unit fee (£)	Full qual fee (£)
03392	Certificate in Adult Literacy	Entry	10.40	26.30
03393	Certificate in Adult Numeracy	Entry	10.40	17.70
05556	Certificate in ICT Skills for Life	Entry	10.40	26.30
03640	Certificate in Adult Literacy (on-screen)	1 or 2		10.40
03648	Certificate in Numeracy (on-screen)	1 or 2		10.40
03668	Certificate in Adult Literacy (paper-based)	1 or 2		10.40
03669	Certificate in Numeracy (paper-based)	1 or 2		10.40



## Life and Living Skills

QCF

Code	Scheme title	Level	Unit fee (£)	Full qual fee (£)
10160	Introductory Award in Life and Living Skills	Entry 1	10.40	13.60
10161	Award in Life and Living Skills	Entry 1	10.40	23.80
10162	Extended Award in Life and Living Skills	Entry 1	10.40	33.30
10163	Certificate in Life and Living Skills	Entry 1	10.40	36.40
10181	Extended Certificate in Life and Living Skills	Entry 1	10.40	67.60
10164	Diploma in Life and Living Skills	Entry 1	10.40	83.00
10165	Introductory Award in Life and Living Skills	Entry 2	10.40	13.60
10166	Award in Life and Living Skills	Entry 2	10.40	23.80
10167	Certificate in Life and Living Skills	Entry 2	10.40	36.40
10182	Extended Certificate in Life and Living Skills	Entry 2	10.40	67.60
10168	Diploma in Life and Living Skills	Entry 2	10.40	83.00
10169	Introductory Award in Life and Living Skills	Entry 3	10.40	13.60
10170	Award in Life and Living Skills	Entry 3	10.40	23.80
10171	Certificate in Life and Living Skills	Entry 3	10.40	36.40
10183	Extended Certificate in Life and Living Skills	Entry 3	10.40	67.60
10172	Diploma in Life and Living Skills	Entry 3	10.40	83.00

## Work Related Learning

NQF

Code	Scheme title	Level	Unit fee (£)	Full qual fee (£)
03326	Certificate in Citizenship Studies	Entry 3	9.00	27.50

## National Skills Profile

NQF

Code	Scheme title	Level	Claim fee (£)
00330	National Skills Profile	Entry	28.60

## Accreditation for Life and Living

NQF

Code	Scheme title	Level	Unit cert fee (£)
00339	Accreditation for Life and Living	Pre Entry	4.70

## Employability Skills

QCF

Code	Scheme title	Level	Unit fee (£)	Full qual fee (£)
10178	Award in Employability Skills	Entry 3	10.40	20.30
00017	Certificate in Employability Skills	Entry 3	10.40	26.00
10179	Award in Employability Skills	1	10.40	20.30
00018	Certificate in Employability Skills	1	10.40	26.00
10180	Award in Employability Skills	2	10.40	20.30
00019	Certificate in Employability Skills	2	10.40	26.00

## Personal Life Skills

QCF

Code	Scheme title	Level	Unit fee (£)	Full qual fee (£)
10273	Award in Personal Skills	Entry 3	10.40	20.30
10274	Certificate in Personal Life Skills	Entry 3	10.40	26.00
10311	Certificate in Skills for Life, Living and Employment	Entry	10.40	23.30
10275	Award in Personal Life Skills	1	10.40	20.30
10276	Certificate in Personal Life Skills	1	10.40	26.00
10312	Certificate in Skills for Life, Living and Employment	1	10.40	23.30
10277	Award in Personal Life Skills	2	10.40	20.30
10278	Certificate in Personal Life Skills	2	10.40	26.00



# Health and Social Care

## Children and Young People's Workforce

QCF

Code	Scheme title	Level	Unit fee (£)	Full qual fee (£)
04694	Certificate for the Children and Young People's Workforce	2	19.00	85.50
04695	Diploma in Children's Care, Learning and Development (Wales and Northern Ireland)	2	19.00	88.40
04696	Diploma for the Children and Young People's Workforce	3	19.00	116.90
04697	Diploma in Children's Care, Learning and Development (Wales and Northern Ireland)	3	19.00	117.00
05927	Diploma in Health and Social Care (Children and Young People) for Wales and Northern Ireland	3	19.00	116.90
04699	Diploma in Leadership in Children's Care, Learning and Development (Advanced Practice) Wales and Northern Ireland	5	19.00	129.30
04698	Diploma in Leadership in Children's Care, Learning and Development (Management) Wales and Northern Ireland	5	19.00	129.20

## Mental Health

QCF

Code	Scheme title	Level	Unit fee (£)	Full qual fee (£)
05919	Award in Awareness of Dementia	2	19.00	30.40
05920	Certificate in Dementia Care	2	19.00	73.20
05921	Award in Awareness of Dementia	3	19.00	41.80
05922	Certificate in Dementia Care	3	19.00	85.50

## Health and Social Care

QCF

Code	Scheme title	Level	Unit fee (£)	Full qual fee (£)
04711	Award in Employment Responsibilities and Rights in Health, Social Care and Children and Young People's Settings	2		19.00
04700	Certificate in Preparing to Work in Adult Social Care	2	19.00	51.30
05923	Diploma in Health and Social Care (Adults) for England	2	19.00	88.40
05924	Diploma in Health and Social Care (Adults) for Wales and Northern Ireland	2	19.00	88.40
04701	Certificate in Preparing to Work in Adult Social Care	3	19.00	77.00
05926	Diploma in Health and Social Care (Adults) for England	3	19.00	116.90
05925	Diploma in Health and Social Care (Adults) for Wales and Northern Ireland	3	19.00	116.90

## Health and Social Care Leadership and Management

QCF

Code	Scheme title	Level	Unit fee (£)	Full qual fee (£)
04316	Diploma in Leadership for Health and Social Care (Adults' Advanced Practice) Wales and Northern Ireland	5	19.00	129.20
09626	Diploma in Leadership for Health and Social Care and Young People's Services (England) (Adults' Advanced Practice)	5	19.00	129.20
09625	Diploma in Leadership for Health and Social Care and Young People's Services (England) (Adults' Management)	5	19.00	129.20
09624	Diploma in Leadership for Health and Social Care and Young People's Services (England) (Adults' Residential Management)	5	19.00	129.20
09623	Diploma in Leadership for Health and Social Care and Young People's Services (England) (Children and Young People's Advanced Practice)	5	19.00	129.20
09622	Diploma in Leadership for Health and Social Care and Young People's Services (England) (Children and Young People's Management)	5	19.00	129.20
09621	Diploma in Leadership for Health and Social Care and Young People's Services (England) (Children and Young People's Residential Management)	5	19.00	129.20
04318	Diploma in Leadership for Health and Social Care Services (Adults' Management) Wales and Northern Ireland	5	19.00	129.20
04317	Diploma in Leadership for Health and Social Care Services (Adults' Residential Management) Wales and Northern Ireland	5	19.00	129.20
04313	Diploma in Leadership for Health and Social Care Services (Children and Young People's Advanced Practice) Wales and Northern Ireland	5	19.00	129.20
04315	Diploma in Leadership for Health and Social Care Services (Children and Young People's Management) Wales	5	19.00	129.20
04314	Diploma in Leadership for Health and Social Care Services (Children and Young People's Residential Management) Wales	5	19.00	129.20



## Learning, Development and Support Services

QCF

Code	Scheme title	Level	Unit fee (£)	Full qual fee (£)
04717	Diploma in Learning, Development and Support Services (Connexions)	5	19.00	129.20
04719	Diploma in Learning, Development and Support Services (Education Welfare)	5	19.00	129.20
04718	Diploma in Learning, Development and Support Services (Learning Mentor)	5	19.00	129.20

## Health and Safety

QCF

Code	Scheme title	Level	Unit fee (£)	Full qual fee (£)
10176	NVQ Certificate in Occupational Health and Safety	3	19.00	119.70
10177	NVQ Diploma in Occupational Health and Safety Practice	5	19.00	171.00

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# Information Technology

## CLAiT International

NQF

Code	Scheme title	Level	Unit fee (£)
04636	New CLAiT International Certificate/Diploma* for IT Users	1	14.30
04637	CLAiT Plus International Certificate/Diploma* for IT Users	2	19.30
04638	CLAiT Advanced International Certificate/Diploma* for IT Users	3	26.00

\* Certificate = 3 units, Diploma = 5 units

## Creative and Digital Media

QCF

Code	Scheme title	Level	Unit fee (£)	Full qual fee (£)
04304	Award for Creative iMedia	1	19.00	30.40
04305	Certificate for Creative iMedia	1	19.00	66.50
04306	Diploma for Creative iMedia	1	19.00	114.00
04307	Award for Creative iMedia	2	19.00	32.30
04308	Certificate for Creative iMedia	2	19.00	80.80
01728	Certificate in Preparing to Work in Creative Media	2	19.00	79.80
04309	Diploma for Creative iMedia	2	19.00	119.70
04310	Award for Creative iMedia	3	19.00	34.20
04311	Certificate for Creative iMedia	3	19.00	85.50
01729	Certificate in Preparing to Work in Creative Media	3	19.00	91.20
04312	Diploma for Creative iMedia	3	19.00	136.80
10283	Diploma in Creative and Digital Media Competence	3	19.00	210.00

## Digital Literacy

QCF

Code	Scheme title	Level	Full qual fee (£)
01779	Award in Digital Literacy	Entry 3	11.10

## Information Technology

QCF

Code	Scheme title	Level	Unit fee (£)	Full qual fee (£)
01679	Award in Using ICT	Entry 3	10.40	26.30

## ITQ

QCF

Code	Scheme title	Level	Unit fee (£)	Full qual fee (£)
03991	Award in IT User Skills (ITQ)	1	19.00	34.20
03992	Certificate in IT User Skills (ITQ)	1	19.00	57.00
03993	Diploma in IT User Skills (ITQ)	1	19.00	114.00
03994	Award in IT User Skills (ITQ)	2	19.00	45.60
03995	Certificate in IT User Skills (ITQ)	2	19.00	72.20
13995	Extended Certificate in IT User Skills (ITQ)	2	19.00	91.20
03996	Diploma in IT User Skills (ITQ)	2	19.00	125.40
13996	Diploma in IT User Skills (ITQ) <b>(Apprenticeship component)</b>	2	19.00	125.40
03997	Award in IT User Skills (ITQ)	3	19.00	64.60
03998	Certificate in IT User Skills (ITQ)	3	19.00	99.90
03999	Diploma in IT User Skills (ITQ)	3	19.00	156.80
13999	Diploma in IT User Skills (ITQ) <b>(Apprenticeship component)</b>	3	19.00	156.80

## PROCOM

QCF

Code	Scheme title	Level	Unit fee (£)	Full qual fee (£)
08730	Award in ICT Systems and Principles for Practitioners (PROCOM)	2	19.00	39.90
04818	Award in ICT Systems and Principles for IT Practitioners (PROCOM-Technical) <b>(Apprenticeship component)</b>	2	19.00	39.90
04816	Certificate in ICT Systems and Principles for Practitioners (PROCOM)	2	19.00	79.80
08737	Diploma in ICT Professional Competence (PROCOM)	2	19.00	133.00
08732	Diploma in ICT Systems and Principles for Practitioners (PROCOM)	2	19.00	121.60
08733	Award in ICT Systems and Principles for Professionals (PROCOM)	3	19.00	39.90
04819	Certificate in ICT Systems and Principles for IT Professionals (PROCOM-Technical) <b>(Apprenticeship component)</b>	3	19.00	79.80
04817	Certificate in ICT Systems and Principles for Professionals (PROCOM)	3	19.00	79.80
10262	Diploma in ICT Professional Competence (PROCOM)	3	19.00	159.60
08736	Extended Diploma in ICT Systems and Principles for Professionals (PROCOM)	3	19.00	159.60
08735	Diploma in ICT Systems and Principles for Professionals (PROCOM)	3	19.00	119.70

# Retail and Logistics

## Certificates of Professional Competence

NQF

Code	Scheme title	Level	Full qual fee (£)
05677	Certificate of Professional Competence (Passenger Transport) Multiple Choice	3	35.00
05678	Certificate of Professional Competence (Passenger Transport) Case Study	3	50.00
05679	Certificate of Professional Competence (Passenger Transport) Multiple Choice (e Test)	3	35.00
05680	Certificate of Professional Competence (Road Haulage) Multiple Choice	3	35.00
05689	Certificate of Professional Competence (Road Haulage) Case Study	3	50.00
05690	Certificate of Professional Competence (Road Haulage) Multiple Choice (e Test)	3	35.00
05610	Unit 6 - Managing International Road Haulage Transport Operations	3	37.60
05643	Unit 7 - Managing International Road Passenger Transport Operations	3	37.60

## Distribution

QCF

Code	Scheme title	Level	Unit fee (£)	Full qual fee (£)
09884	Award in Employee Rights and Responsibilities in the Logistics Industry	2		19.00
04419	Certificate in Warehousing and Storage	2	19.00	71.90
04420	Certificate in Logistics Operations	3	19.00	114.40

## Lift Truck Operations

QCF

Code	Scheme title	Level	Unit fee (£)	Full qual fee (£)
01793	Certificate in Plant Operations	2	41.50	105.90

## Retail Knowledge

QCF

Code	Scheme title	Level	Unit fee (£)
01766	Award in Retail Knowledge	2	11.40
01767	Certificate in Retail Knowledge	2	11.40
01768	Award in Retail Knowledge	3	13.50
01769	Certificate in Retail Knowledge	3	13.50

## Retail Skills

QCF

Code	Scheme title	Level	Unit fee (£)	Full qual fee (£)
10284	Award in Retail Skills	1	19.00	36.50
10285	Certificate in Retail Skills	1	19.00	54.80
10286	Diploma in Retail Skills	1	19.00	81.70
10287	Award in Retail Skills	2	19.00	41.70
10288	Certificate in Retail Skills	2	19.00	59.30
10289	Diploma in Retail Skills	2	19.00	77.60
10290	Certificate in Retail (Management)	3	19.00	86.50
10291	Certificate Retail (Sales Professional)	3	19.00	86.50
10292	Certificate in Retail (Visual Merchandising)	3	19.00	86.50
10293	Diploma in Retail (Management)	3	19.00	103.00
10294	Diploma in Retail (Sales Professional)	3	19.00	103.00
10295	Diploma in Retail (Visual Merchandising)	3	19.00	103.00

## Road Transport

QCF

Code	Scheme title	Level	Unit fee (£)	Full qual fee (£)
09888	Certificate in Driving Goods Vehicles	2	19.00	104.50



# Other qualifications

## Advice and Guidance

QCF

Code	Scheme title	Level	Unit fee (£)	Full qual fee (£)
10270	Certificate in Supporting Legal Advice Provision	2	19.00	66.50
10271	Award in Providing Initial Legal Advice	3	19.00	46.60
10272	Certificate in Providing Initial Legal Information and Advice	3	19.00	95.80
10184	NVQ Certificate in Advice and Guidance	3	19.00	106.40
10185	NVQ Diploma in Advice and Guidance	4	19.00	142.50
10214	Award for Supporting Clients to Overcome Barriers to Learning and Work	3	19.00	36.10
04512	Diploma in Career Information and Advice	4	19.00	155.10
10215	Diploma in Career Guidance and Development	6	19.00	155.10
09867	Award in Employment Related Services	3		19.00
09868	Certificate in Employment Related Services	3	19.00	38.00
09869	Diploma in Employment Related Services	3	19.00	47.90

## Learning and Development

QCF

Code	Scheme title	Level	Unit fee (£)	Full qual fee (£)
08353	Award in Assessing Competence in the Work Environment	3	19.00	36.10
08354	Award in Assessing Vocational Related Achievement	3	19.00	36.10
08355	Certificate in Assessing Vocational Achievement	3	19.00	54.20
08359	Award in the External Quality Assurance of Assessment Processes and Practice	4	19.00	36.10
08357	Award in the Internal Quality Assurance of Assessment Processes and Practice	4	19.00	36.10
08360	Certificate in Leading the External Quality Assurance of Assessment	4	19.00	54.20
08361	Certificate in Leading the Internal Quality Assurance of Assessment Processes and Practice	4	19.00	54.20
10229	Award in Facilitating Learning and Development	3	19.00	36.10
10230	Certificate in Learning and Development	3	19.00	91.20
10231	Award in Learning and Development	4	19.00	54.20
10232	Diploma in Learning and Development	4	19.00	119.70

## Policing

QCF

Code	Scheme title	Level	Unit fee (£)	Full qual fee (£)
03358	Certificate in Policing (Police Community Support Officers)	3	19.00	46.80
03458	Diploma in Policing (top up from PCSO Certificate)	3		70.20
03463	Diploma in Policing	3	19.00	98.80
04689	Certificate in Police First Line Management	4	19.00	68.40
04690	Certificate in Police First Line Management	5	19.00	77.60

## Product Design and Development

QCF

Code	Scheme title	Level	Unit fee (£)	Full qual fee (£)
10258	Award in New Product Design and Development	2	19.00	54.20
10259	Certificate in New Product Design and Development	2	19.00	79.80
10260	Diploma in New Product Design and Development	2	19.00	98.80

## Sport and Recreation

QCF

Code	Scheme title	Level	Unit fee (£)	Full qual fee (£)
03977	NVQ Award in Sport and Active Leisure	1	19.00	61.80
09885	Award in Employment Awareness in Active Leisure and Learning	2	19.00	25.70
01783	Certificate in Fitness Instructing	2	19.00	87.80
10279	Certificate in Leisure Operations	2	19.00	51.30
03979	NVQ Certificate in Active Leisure, Learning and Well-being Operational Services	2	19.00	83.60
03978	NVQ Certificate in Activity Leadership	2	19.00	83.60
03914	NVQ Diploma in Instructing Exercise and Fitness	2	19.00	68.40
09886	Award in Employment Awareness in Active Leisure and Learning	3	19.00	34.20
10280	Certificate in Leisure Management	3	19.00	59.90
01784	Certificate in Personal Training	3	19.00	119.70
10281	NVQ Diploma in Leisure Management	3	19.00	111.20
03915	NVQ Diploma in Personal Training	3	19.00	83.60
10282	NVQ Diploma in Sports Development	3	19.00	111.20

## Teaching and Support

QCF

Code	Scheme title	Level	Unit fee (£)	Full qual fee (£)
06459	Award in Preparing to Teach in the Lifelong Learning Sector	3		41.50
04510	Certificate in Teaching in the Lifelong Learning	3	41.50	132.80
06612	Award in Preparing to Teach in the Lifelong Learning Sector	4		41.50
06613	Certificate in Teaching in the Lifelong Learning Sector	4	41.50	141.10
10261	Certificate in Technology in Learning Delivery	4	41.50	99.60
10173	Diploma in Teaching in the Lifelong Learning Sector	5	41.50	242.80
10174	Diploma in Teaching English (Literacy) in the Lifelong Learning Sector	5	41.50	205.50
10175	Diploma in Teaching Mathematics (Numeracy) in the Lifelong Learning Sector	5	41.50	205.50
10216	Subsidiary Diploma in Teaching English (Literacy) in the Lifelong Learning Sector	5	41.50	118.30
10217	Subsidiary Diploma in Teaching Mathematics (Numeracy) in the Lifelong Learning Sector	5	41.50	118.30
10218	Diploma in Teaching Learners with Specific Learning Difficulties	5	41.50	149.40
10219	Diploma in Teaching Learners with Specific Learning Difficulties	7	41.50	186.80

## Teaching Support

QCF

Code	Scheme title	Level	Unit fee (£)	Full qual fee (£)
04464	Award in Support Work in Schools	2	19.00	66.50
04465	Certificate in Supporting Teaching and Learning in Schools	2	19.00	79.80
04466	Certificate in Supporting the Wider Curriculum in Schools	2	19.00	60.80
04467	Award in Supporting Teaching and Learning in Schools	3	19.00	72.20
04469	Certificate in Cover Supervision	3	19.00	94.10
04468	Certificate in Supporting Teaching and Learning in Schools	3	19.00	94.10
04470	Diploma in Specialist Support for Teaching and Learning in Schools	3	19.00	128.30

## Young Enterprise

QCF

Code	Scheme title	Level	Unit fee (£)	Full qual fee (£)
03981	Award for Young Enterprise	Entry 3	8.30	25.60
03982	Award for Young Enterprise	1		29.90
03983	Certificate for Young Enterprise	2		33.10
03984	Certificate for Young Enterprise	3		36.90

# For certification only

## Advice and Guidance

NQF

Code	Scheme title	Level	Unit cert fee (£)
05715	NVQ in Advice & Guidance	2	14.00
05716	NVQ in Advice & Guidance	3	14.00
05717	NVQ in Advice & Guidance	4	14.00

## Business and Administration

NQF

Code	Scheme title	Level	Unit cert fee (£)
05558	NVQ in Business and Administration	2	8.80
05559	NVQ in Business and Administration	3	13.10
06607	NVQ in Business and Administration	3	13.10
05560	NVQ in Business and Administration	4	16.90

## Business Skills

QCF

Code	Scheme title	Level	Unit cert fee (£)
06683	Award in Business Skills	2	14.60
06684	Certificate in in Business Skills	2	14.60
06685	Diploma in Business Skills	2	14.60
06686	Award in Business Skills	3	14.60
06687	Certificate in Business Skills	3	14.60
06688	Diploma in Business Skills	3	14.60

## Business Support

NQF

Code	Scheme title	Level	Unit cert fee (£)
04646	NVQ in Starting a New Business Enterprise	3	12.50
04647	NVQ in Business Support	4	16.90
04648	NVQ in Developing an Established Business Enterprise	4	15.90

## Children and Young People's Workforce

NQF

Code	Scheme title	Level	Unit cert fee (£)
05547	NVQ in Health and Social Care (Children and Young People)	3	9.30
05549	NVQ in Health and Social Care (Children and Young People)	4	16.90



## Customer Service

NQF

Code	Scheme title	Level	Unit cert fee (£)
05943	NVQ in Customer Service	2	9.70
05944	NVQ in Customer Service	3	9.70
05945	NVQ in Customer Service	4	9.70

## Distribution

NQF

Code	Scheme title	Level	Unit cert fee (£)
04619	NVQ in Warehousing and Storage	2	6.50
04620	NVQ in Logistics Operations Management	3	9.70

## Health and Safety

NQF

Code	Scheme title	Level	Unit cert fee (£)
03943	NVQ in Occupational Health and Safety	3	17.70
03944	NVQ in Occupational Health and Safety Practice	4	12.20
04610	NVQ in Health and Safety Regulation	5	15.00
03942	NVQ in Management of Health and Safety	5	13.30
00012	Competence Award in Environmental Safety	-	6.20
00011	Competence Award in Managing Health and Safety Review	-	6.20
00009	Competence Award in Managing Safety and Investigation	-	6.20
00010	Competence Award in Managing Safety and Promotion	-	6.20
00008	Competence Award in Working Safely	-	6.20

## Health and Social Care

NQF

Code	Scheme title	Level	Unit cert fee (£)
05545	NVQ in Health and Social Care	2	6.30
05546	NVQ in Health and Social Care (Adults)	3	9.30
05548	NVQ in Health and Social Care (Adults)	4	16.90
04639	NVQ in Leadership and Management for Care Services	4	19.60

## Learning and Development

NQF

Code	Scheme title	Level	Unit cert fee (£)
03413	NVQ in Direct Training and Support	3	13.70
03345	NVQ in Learning and Development	3	11.10
03412	NVQ in Co-ordination of Learning and Development Provision	4	20.90
03346	NVQ in Learning and Development	4	12.30
03414	NVQ in Management of Learning and Development Provision	4	18.30
03347	NVQ in Learning and Development	5	13.50
03436	Certificate in Coaching Learners in the Workplace	-	13.80
03438	Certificate in Initial Assessment and Support of Learners	-	13.80
03440	Certificate in Mentoring in the Workplace	-	13.80
03441	Certificate in Review and Assessment of Learning	-	13.80

## Learning, Development and Support Services for Children, Young People and Those who Care for Them

NQF

Code	Scheme title	Level	Unit cert fee (£)
04537	NVQ in Learning, Development and Support Services for Children, Young People and Those who Care for Them (Education Welfare)	3	15.30
04536	NVQ in Learning, Development and Support Services for Children, Young People and Those who Care for Them (Learning Mentoring)	3	15.30
03780	NVQ in Learning, Development and Support Services for Children, Young People and Those who Care for Them (Supporting Young People)	3	15.30
04539	NVQ in Learning, Development and Support Services for Children, Young People and Those who Care for Them (Education Welfare)	4	13.70
04538	NVQ in Learning, Development and Support Services for Children, Young People and Those who Care for Them (Learning Mentoring)	4	13.70
03781	NVQ in Learning, Development and Support Services for Children, Young People and Those who Care for Them (Supporting Young People)	4	13.70

## Lift Truck Operations

NQF

Code	Scheme title	Level	Unit cert fee (£)
05939	NVQ in Plant Operations	2	18.90

## Management

NQF

Code	Scheme title	Level	Unit cert fee (£)
05565	NVQ in Team Leading	2	10.70
05566	NVQ in Management	3	22.00
05567	NVQ in Management	4	22.00
05568	NVQ in Management	5	22.00

## Policing

NQF

Code	Scheme title	Level	Unit cert fee (£)
06508	NVQ in Intelligence Analysis	3	7.90
06616	NVQ in Police Supervisory Management	3	7.90
06615	NVQ in Policing	3	7.90
03765	NVQ in Police Operational Management	4	9.50
03769	NVQ in Policing	4	9.50
03766	NVQ in Policing Organisational Management	4	9.50
03771	NVQ in Policing Operational Management	5	8.80
03770	NVQ in Policing Strategic Management	5	8.80

## Retail

NQF

Code	Scheme title	Level	Unit cert fee (£)
06395	NVQ in Retail (Management)	3	9.70
06396	NVQ in Retail (Sales Professional)	3	9.70
06397	NVQ in Retail (Visual Merchandising)	3	9.70
06516	Award in Retail Skills	1	9.90
06517	Certificate in Retail Skills	1	9.90
06520	Diploma in Retail Skills	1	9.90
06521	Award in Retail Skills	2	9.90
06522	Certificate in Retail Skills	2	9.90
06524	Diploma in Retail Skills	2	9.90
06525	Certificate in Retail (Management)	3	9.90
06528	Certificate Retail (Sales Professional)	3	9.90
06529	Certificate in Retail (Visual Merchandising)	3	9.90
06515	Diploma in Retail (Management)	3	9.90
06530	Diploma in Retail (Sales Professional)	3	9.90
06534	Diploma in Retail (Visual Merchandising)	3	9.90



## Road Transport

NQF

Code	Scheme title	Level	Unit cert fee (£)
03796	NVQ in Carry and Deliver Goods	2	10.10
03564	NVQ in Driving Goods Vehicles	2	10.50
03565	NVQ in Driving Goods Vehicles	3	12.00

## Sport and Recreation

NQF

Code	Scheme title	Level	Unit cert fee (£)
03546	NVQ in Sport, Recreation and Allied Occupations	1	6.20
06926	NVQ in Instructing Exercise and Fitness	2	3.50
03547	NVQ in Sport, Recreation and Allied Occupations: Activity Leadership	2	4.30
03566	NVQ in Sport, Recreation and Allied Occupations: Coaching, Teaching, Instructing in the context of Association Football	2	3.50
03548	NVQ in Sport, Recreation and Allied Occupations: Operational Services	2	4.20
03939	NVQ in Instructing Physical Activity and Exercise (Group Exercise)	3	6.70
03940	NVQ in Instructing Physical Activity and Exercise (Gym)	3	6.70
03941	NVQ in Instructing Physical Activity and Exercise (Pilates)	3	6.70
05949	NVQ in Leisure Management	3	6.50
05948	NVQ in Sports Development	3	6.50

## Teaching Support

NQF

Code	Scheme title	Level	Unit cert fee (£)
06748	NVQ in Supporting Teaching and Learning in Schools	2	8.90
06749	NVQ in Supporting Teaching and Learning in Schools	3	7.50



# Post results services

OCR-timetabled Vocationally-related examinations, Text Processing examinations and on-demand units of Vocationally-related qualifications.

## Enquiries about results

	Fee (£)
Clerical Re-check	Free
Post-results review without report (for an individual candidate)	37.10
Post-results review with individual report (for an individual candidate)	80.80
Post-results review with report (for a group of candidates):	
For first five candidates	173.20
Each extra candidate (maximum 15)	37.10
Post-results review of moderation	173.20

## Access to scripts (Certificate of Professional Competence and Key Skills levels 3 and 4 only)

	Fee (£)
Photocopy (per script)	9.80

# Replacement certificate fees

## Vocational Qualifications

Replacement certificates for Vocational Qualifications can be claimed free of charge within the first six months of sitting the examination.

After the first six months the charges are as follows:

	Fee (£)
First replacement certificate	36.00
Each certificate thereafter	15.00

Please note: while we endeavour to find your result, unfortunately we are unable to guarantee success. In such cases we cannot offer a refund as the fee is charged for the search, not the certificate.

# Miscellaneous fees

## Vocational Qualifications

	Fee (£)
Centre approval fee (new centre) for verified schemes	330.00
Centre approval fee (for existing centres) for verified schemes	260.00
Inspection fee*	260.00

\* Applied where a post-19 centre that is not a school or college, seeks approval to become an OCR Test Centre, ie one delivering examined qualifications.

## Changes to 1.01

- Corrected version number on cover
- 30-35 Added Apprenticeship Component fee information
- 66 Deleted expired NQF Languages

## Changes to 1.02

- 50 Entry for 04499 Access to Wider Key Skills (Wales) is now free

## Changes to 1.03

- 33 Scheme 08738 replaced by Scheme 10262
- 58 Scheme 08738 replaced by Scheme 10262
- 59 New CPC qualifications suite replaces previous suite with the exception of 2 International units (available for entry until Dec 12)

## Changes to 1.04

- 60 Moved expired Retail Skills qualifications to *For certification only* section on page 67
- 60 Add new Retail qualifications 03364

## Changes to 1.05

- 31/57 Revised scheme code from 03364 to 10283 for Diploma in Creative and Digital Media Competence

## Changes to 1.06

- 47 08624 is now correctly shown as a Level 2 qualification

## Changes to 1.07

- 30-34 Changes to Apprenticeship framework area to incorporate revised transferable skills requirements

## Changes to 1.08

- 53 Added Personal Life Skills qualifications 10311 and 10312

## Changes to 1.09

- 61 Added new Employment Related Services qualifications

## Changes to 1.10

- 4 Added Cambridge TEC fees for 2012/13





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