Request for Speaking Test Materials 2011/12

Centre number						Centre name	

All Asset Languages Speaking test materials for the November 2011, March, May and June 2012 series will be sent in a single despatch using the information you provide on this form.

If you do not return this form, you will not receive your Speaking test materials.

Please return your completed form by **5 October 2011** to:

Centre Services, OCR, 1 Hills Road, Cambridge, CB1 2EU; fax 01223 552742; email centre.services@ocr.org.uk

Please complete the table below for **each** of the Speaking tests you require materials for. Information about the tests available is provided in the OCR *Admin Guide: Asset Languages*. If you do not require Speaking test materials, you do not need to return this form.

Language	Stage	Assessment code	Option code	First series materials will be required	Total no of candidates
French	*Breakthrough*	*P203*	*A*	*November 2011*	*35*

If, after submitting your request, there are any significant changes to the number of candidates/ stages, please complete another request form. Materials will normally be despatched up to four weeks after the request is received.

Please note that, as well as completing this form, **you must still make final entries** for Speaking tests (see the *Admin Guide* for more details).

Declaration: I declare that I have read and accepted the instructions on this form and that the request for Speaking test materials information given by my centre is correct to the best of my knowledge.			
Exams Officer			
Signature		**Date**	