

Moderating

Task Descriptors

All tasks must be completed according to relevant instructions and to specified deadlines.

1. Complete the training process.
2. Prepare for and complete the standardisation process.
3. Moderate candidates' work according to the mark scheme/marking guidance.
4. Complete the required reports and supporting documentation.

Essential Criteria

For this task you will need:

- appropriate subject expertise
- relevant knowledge of assessment
- IT skills
- a meticulous approach
- communication skills
- time management skills.

Demonstrated by:

- written application*
- written application*
- written application*
- written application*
- written application*
- written application*