

## **Moderating by visit**

### **Task Descriptors**

*All tasks must be completed according to relevant instructions and to specified deadlines.*

1. Complete the training process.
2. Prepare for and complete the standardisation process.
3. Visit centres to moderate candidates' work according to the mark scheme/marketing guidance.
4. Complete the required reports and supporting documentation.

### **Essential Criteria**

For this task you will need:

- appropriate subject expertise
- relevant knowledge of assessment
- IT skills
- a meticulous approach
- communication skills
- time management skills.

*Demonstrated by:*

- written application*
- written application*
- written application*
- written application*
- written application*
- written application*