

Please complete the details below.

Name of Applicant

Task and subject applied for

This person has made an application to undertake assessment tasks for OCR and has nominated you as a referee.

Please complete this form within 5 days of receipt and return to [assessor.recruitment@ocr.org.uk](mailto:assessor.recruitment@ocr.org.uk)

You can view the task descriptor and essential criteria for the above task at [www.ocr.org.uk/assessor](http://www.ocr.org.uk/assessor)

Referee's Name

Referee's Position

Referee's email address

### How long have you known the applicant and in what capacity?

### Does the applicant:

1. Communicate effectively?

YES

NO

2. Have good time management skills?

YES

NO

3. Show a meticulous approach?

YES

NO

### Please state how the applicant's qualifications, experience and knowledge are appropriate for this task.

In your opinion, has the applicant maintained his/her professional development in the specialist area for which they are applying?

YES

NO

If you are the applicant's principal employer: This task requires attendance at meetings which may involve absence from work. Are you willing for the applicant to be released for meeting days?

YES

NO

I certify that the information I have given is true and correct to the best of my knowledge.

Referee Name

Date