

## Revising Assessment Material

### Task Descriptors

*All tasks must be completed according to relevant instructions and to specified deadlines.*

1. Undertake a detailed review and evaluation of the **first draft** of the assessment material.
2. Provide a report detailing constructive feedback for the improvement of the assessment material.
3. Prepare for and participate in the Assessment Material Evaluation Committee and any related meetings/activities as required.

### Essential Criteria

For this task you will need:

- appropriate subject expertise
- relevant assessment experience
- the ability to review material to a specified brief
- a meticulous approach
- problem solving skills
- collaboration and communication skills
- time management skills
- IT skills.

*Assessed by:*

*written application*

*written application*

*selection task*

*selection task*

*selection task*

*written application*

*selection task*

*selection task*