

Model Assignment

Issued September January 2008

OCR Level 2 Nationals in ICT

Unit 2: Webpage creation

Please note:

This OCR model assignment may be used to provide evidence for the unit above. Alternatively, centres may wish to adapt this assignment or devise their own assignment for the purposes of assessment. It is the centre's responsibility to ensure that any adaptations made to this assignment allow candidates to meet all the assessment objectives and provide sufficient opportunity for candidates to demonstrate achievement across the full range of grades.

The scheme codes for these qualifications are:

OCR Level 2 National First Award in ICT	06324
OCR Level 2 National Award in ICT	06325
OCR Level 2 National First Certificate in ICT	06299
OCR Level 2 National Certificate in ICT	06276

The QCA Accreditation Number for this unit is:

Unit 2: Webpage creation	F/500/2222
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This OCR model assignment remains live for the life of these qualifications.

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Model Assignment: Tutor Information

OCR Level 2 Nationals in ICT

Unit 2: Webpage creation

Guidance For Centres

1 General

- 1.1 OCR model assignments are issued free to centres on approval and are available to download from our website: www.ocr.org.uk.
- 1.2 Centres may choose to:
 - use OCR model assignments for formal summative assessment of candidates
 - tailor OCR model assignments for formal summative assessment of candidates
 - use OCR model assignments as a benchmark for devising their own assignment.
- 1.3 This assignment has been designed to meet the full assessment requirements of the unit. Candidates will need to take part in a planned learning programme that covers the underpinning knowledge and skills of the unit.

2 Before carrying out the assignment

- 2.1 Candidates should be provided with a copy of the *Candidate Information* section of this booklet.
- 2.2 Candidates may carry out preparations prior to undertaking the tasks; there is no time limit for this.

3 When completing the assignment

- 3.1 Candidates should be allowed sufficient time to complete all of the tasks. The amount of time may vary depending on the nature of the tasks and the ability of individual candidates. It is suggested that evidence is produced in several sessions.
- 3.2 Each candidate must produce individual and authentic evidence for each task within the assignment.
- 3.3 Centre staff may give support and guidance to candidates. This support and guidance should focus on checking that candidates understand what is expected of them. It is not acceptable for tutors to provide model answers or to work through answers in detail.
- 3.4 Candidates may use information from any relevant source to help them with producing evidence for the tasks.
- 3.5 It is acknowledged that candidates in their responses may refer to situations in the scenario but as the scenario is fictitious this does not break any rules of confidentiality.

However, candidates must be guided on the use of information from other sources to ensure that confidentiality is maintained at all times.

4 After completing the assignment

- 4.1 Candidates' evidence is assessed by the centre's assessor against the qualification specification contained in the Centre Handbook. When grading candidates' work centres **must** use the grading descriptors in the unit. For further information about assessment please refer to the section on Assessment and Moderation in the Centre Handbook.
- 4.2 Assessors' decisions should be quality assured across the centre through internal moderation. For further information about internal moderation please refer to the section on Assessment and Moderation in the Centre Handbook.

5 Presentation of work

- 5.1 Candidates may use the *Candidate Checklist* provided to ensure that they submit evidence for ALL tasks. They can do this by using the *Candidate Checklist* as a contents page inserting references/page numbers in the boxes provided.
- 5.2 Centres may wish to discourage candidates from excessive use of plastic wallets for presentation of their evidence as this may hinder the assessment process. Instead centres may wish to encourage candidates to present their work so that it is easily accessible, eg spiral bound, stapled booklet, treasury tag.

6 Acceptable evidence

- 6.1 For guidance on generation and collection of evidence please refer to the section on Assessment and Moderation in the Centre Handbook.

7 Reworking the assignment

- 7.1 If candidates do not meet the minimum PASS requirements for the assessment objectives, further work will be required.
- 7.2 Tutors may give feedback to candidates to support and guide them in producing evidence to the required standard.

Notes For Tutors

Introduction to the Tasks

The tasks have been designed to enable candidates to demonstrate their knowledge and understanding of the common concepts and features relating to the creation of webpages, webpage formatting and website structure. Using appropriate software they will demonstrate their skills to plan, design, implement, test and evaluate a simple multimedia website for a theme park called Aquastranza.

Either a web-authoring package or HTML coding MUST be used. It is not appropriate to produce the website itself using other software such as DTP or word-processing software and simply saving the final products as HTML.

The tasks have been designed so that all of the assessment objectives in Unit 2 are addressed.

These guidance notes should be used in conjunction with the unit specification and Centre Handbook.

The Tasks

Task 1: Design a multimedia website of at least five pages

Assessment Objective 1 is assessed in this task.

The scenario for Aquastranza should give candidates a good basis from which to begin the design process. All candidates need to give details of the audience and purpose of the new website. It is not necessary for candidates to include all information given in the scenario on the actual webpages.

Candidates will need to be familiar with the web-authoring package they will be using before they embark on the planning. This will allow them to consider the use of a range of features available to them in their plans.

To assist with the planning of the website, candidates should collect and store suitable components (eg images, text, animations, interactive elements, video, sound) as they plan the website. This will help with the design process and will provide evidence that they have collected and stored suitable components. Candidates do not need to create the components themselves, although they may wish to use components that they have created in other units. Good practice, however, would be to ensure that all components are suitable and that copyright laws have been observed.

Candidates may wish to research existing websites for theme parks to furnish them with ideas for the layout and design of the website. Some websites that may be of interest are listed below:

<http://www.draytonmanor.co.uk/>
<http://www.thorpepark.co.uk/>
<http://www.alton-towers.co.uk/themepark>
<http://www.chessington.co.uk/>
<http://www.legoland.co.uk/>

This list is neither prescriptive nor exhaustive, but is given to provide a starting point for candidates who wish to view existing websites. The website addresses were correct at the time of publication.

The site plan will need to show the pages to be created and how they are linked – this should take the form of a diagram that simply acts as an overview for the website, containing at least five pages.

For the house style, candidates should give details of the chosen colour scheme and the basic position of components on the page, including where the navigation system will be found and the font styles (font family, colour, size, emphasis) to be used for headings and body text. This document does not need to be a written one – it would probably work better as an annotated sketch diagram showing the layout and colour scheme visually.

Task 2: Create at least five multimedia webpages

Assessment Objective 2 is assessed in this task.

Before they begin to produce the website, candidates must demonstrate the creation of a suitable directory structure for it. Components that have been collected (text and at least five different images that are suitable for purpose for Pass level) should be stored in appropriately named directories/folders and the files should have suitable names. At Pass level, the directory/folder structure will be basic and the directory/folder names and filenames may not always be suitable. This should be evidenced through the use of a screenshot(s).

Backing up work to a suitable device must be evidenced using screenshots. Pass level candidates might not provide evidence of doing this. In this unit the back-up could be to an external device, removable storage or an alternative network location. In order to pass this assessment objective, there is no requirement to provide evidence of doing this every time the webpages are worked on – doing so once will suffice.

The pages themselves should be produced using the plans created in Task 1.

Pass level candidates will create a simple template by creating one page and will use this as the template for the other pages to avoid repetition in setting up the layout. There is no requirement for Pass level candidates to use tables to lay out their pages, although they may choose to use them. Although they do not need to provide evidence of optimising their components for use on the Internet although, as good practice, they should be made aware of its importance.

Candidates must be encouraged to proofread (and where appropriate spell check) their work to reduce errors in the text.

Finished pages should be printed out from a web browser. This can only be successfully done once Tasks 3, 4 and 5 have been completed as they should include evidence of hyperlinks, interactive elements and a user form in the printed evidence. Screenshots will be acceptable, as supporting evidence, if design choices make the printout inappropriate for A4 paper – in this case, care must be taken to provide multiple screenshots, if necessary, to show the pages in their entirety.

Task 3: Create functioning hyperlinks

Assessment Objective 3 is assessed in this task.

All candidates must create hyperlinks to link together the pages of the website. It is not appropriate to allow the use of the “BACK” button on the browser as a form of hyperlink. All candidates need to provide hyperlinks to suitable external websites.

Evidence for this assessment objective would best be presented by providing the website in electronic format, but could also be evidenced through the use of annotated screenshots with a supporting Tutor Witness Statement or through highlighted printouts of HTML code).

If a Tutor/Witness Statement is included, tutors should note down the number of links, hotspots/image maps present and confirm their functionality. A comment should also be made on the consistency and structure of the linking system.

Task 4: Create interactive elements

Assessment Objective 4 is assessed in this task.

All candidates must include at least one rollover image/button in their website.

To achieve Distinction level, some limited use of scripting must be used although this may not work as intended. This could simply be some JavaScript that adds the date to the webpage or adds some element of interactivity to the page. It is perfectly acceptable to use material downloaded from the internet, as long as it is appropriate and copyright laws have been observed. **Candidates are not expected to undertake programming or to learn programming languages.**

Evidence for this assessment objective would best be presented by providing the website in electronic format, but could also be evidenced through the use of annotated screenshots with a supporting Tutor Witness Statement or through highlighted printouts of HTML code.

If a Tutor Witness Statement is included, tutors should note down the number of rollover objects and any additional interactive elements. They should also comment on the consistency of approach for button/rollovers on all pages. A comment should also be made on the use of any scripting (this need not work as intended).

Task 5: Create a user form for capturing feedback

Assessment Objective 5 is assessed in this task.

The form must seek feedback from users about the website. Merit and Distinction level candidates must create a form that can be filled in online, using a range of form techniques such as radio buttons, check boxes, text boxes and drop-down menus. The form must include a 'submit' button. The use of form elements is sufficient evidence for the creation of a table-base form.

For Distinction level, candidates do not need to arrange CGI scripting to allow the form to work. Simply submitting the data by email to the candidate's email address would be suitable. As long as there is evidence that the form has been set up in this way, there is no requirement to demonstrate that it actually functions in this way.

Most web-authoring packages include the ability to create forms. Using HTML coding and some free web-authoring tools will limit some candidates although it is still possible.

Task 6: Test the website

Assessment Objective 6 and part of Assessment Objective 2 are assessed in this task.

Prior to completing this task, candidates must print out each of the webpages from a web browser. In circumstances where the page layout does not enable the full contents of the page to be shown, screenshots of the website when viewed in the browser must also be provided. This will provide evidence for part of Assessment Objective 2.

Candidates must produce a test table. The completed test table will be submitted as evidence.

If the website is fully functioning, the test table must be annotated to show this. This will not prevent candidates being able to achieve the higher levels. Candidates should not invent problems simply to show that they are able to correct them.

Task 7: Evaluate the website

Assessment Objective 7 is assessed in this task.

Candidates should evaluate the website they have created for Aquastranza. They will need to consider the quality of the website in terms of:

- suitability for purpose and target audience
- content
- readability (eg use of colour, language)
- usability (eg navigation, ease of use)
- accessibility (eg ALT tags for images, size of text).

They must also consider the strengths and weaknesses of their own working practices.

The amount of detail that candidates include in their evaluation will determine whether or not they can achieve the higher levels.

Candidates are not required to make any further changes to their website following this evaluation.

Tutor Witness Statement – Tasks 3 and 4

AO3	Create functioning hyperlinks
AO4	Create interactive elements

CANDIDATE NAME	
ASSESSOR NAME	
Date of viewing	

ASSESSOR FEEDBACK

All pages link together (AO3)			
Please tick	Yes	<input type="checkbox"/>	No
Assessor comments			
Links to external websites included (AO3)			
Please tick	Yes	<input type="checkbox"/>	No
Assessor comments			
Email link(s) included (AO3)			
Please tick	Yes	<input type="checkbox"/>	No
Assessor comments			

Interactive elements included (AO4)				
Please tick	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Number of rollover images/buttons:				
Additional interactive element(s):	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Consistent approach for button rollovers on all pages:	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Some use of scripting:	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Assessor comments				

RECORD OF QUESTIONS/ANSWERS

ASSESSOR QUESTION 1
CANDIDATE RESPONSE 1
ASSESSOR QUESTION 2
CANDIDATE RESPONSE 2
ASSESSOR QUESTION 3
CANDIDATE RESPONSE 3

ASSESSOR SIGNATURE:		DATE:	
CANDIDATE SIGNATURE:		DATE:	

Model Assignment: Candidate Information

OCR Level 2 Nationals in ICT

Unit 2: Webpage creation

CANDIDATE NAME: _____

General Information for Candidates

Q *Do I have to pass this assignment?*

A Yes. You must pass this assignment to achieve the full qualification.

Q *What help will I get?*

A Your tutor will help you when completing the OCR model assignment and will make sure that you know what resources/facilities you need and are allowed to use.

Q *What if I don't understand something?*

A It is your responsibility to read the assignment carefully and make sure you understand what you need to do and what you should hand in. If you are not sure, check with your tutor.

Q *Can I copy other people's work?*

A No. The work that you produce must be your own work and you may be asked to sign a declaration to say that the work is your own. You should never copy the work of other candidates or allow others to copy your work. Any information that you use from other sources, eg books, newspapers, professional journals, the Internet, must be clearly identified and not presented as your own work.

Q *Can I work in a group?*

A Yes. However, if you work in a group at any stage you must still produce work that shows your individual contribution.

Q *How should I present my work?*

A You can present your work in a variety of ways, eg hand-written, word-processed, on video. However, what you choose should be appropriate to the task(s). For some work, eg presentations, coaching sessions, role-play, work experience, you will need to provide proof that you completed the task(s). A witness statement or observation sheet could be used for this. If you are unsure, check with your tutor.

Q *When I have finished, what do I need to hand in?*

A You need to hand in the work that you have completed for each task. Do not include any draft work or handouts unless these are asked for. When you hand in your work make sure that it is labelled, titled and in the correct order for assessing.

Q *How will my work be assessed?*

A Your work will be marked by an assessor in your centre. The assessor will mark the work using the assessment objectives and the grade descriptors in the qualification specification.

Scenario

Designing and Creating a Website for Aquastranza

You have been asked to design and create a multimedia website of at least five pages for a new theme park called Aquastranza. In addition to the traditional roller coasters and rides found at theme parks Aquastranza will have an indoor/outdoor water park and plenty of healthy eating options.

The theme park will feature:

- a large water park with tropical indoor and heated outdoor areas, flumes, slides, river rapids, wave pools, whirlpools and simulated beaches
- have-a-go water sports including: jet-skiing, surfboarding, water skiing, rafting, windsurfing and sailing, all under the guidance of qualified instructors
- twenty rides for younger visitors (no height restrictions), thirty family rides and fifteen extreme rides for the serious adrenalin junky
- healthy eating restaurants, snack bars and cafés and a shop selling organic picnic foods
- sheltered picnic areas with free barbeque facilities
- an on-site family hotel.
- The park is open from 10.00 am until 10.00 pm every day from 1st March to 30th November.
- Entry fees are as follows:
- Adult: £18.00
- Child: £9.00
- Family (two adults and two children): £30.00
- Large family (two adults and up to four children): £40.00
- Hotel rooms are available from £50.00 for a double room and £70.00 for a family of 4.

The management of Aquastranza want the website to perform the following functions:

- to promote the theme park
- to inform the general public about the activities and facilities available at the park
- to encourage families and young people to visit the park
- to promote the on-site hotel
- to seek feedback from people about the website and how it could be improved.

You will be required to design the website before creating it. Once you have created the website you will test it and evaluate what you have done.

The website does not need to contain components that you have made yourself. You may use and/or adapt suitable components that already exist. If you are completing (or have already completed) unit 3 (Digital imaging – plan and produce computer graphics), unit 4 (Design and produce multimedia products), unit 20 (Creating animation for the WWW using ICT), unit 21 (Creating computer graphics), unit 22 (Creating sound using ICT) or unit 23 (Creating Video), you may be able to use or adapt the components that you created in these unit(s) on your webpages.

Tasks

Task 1: Design a multimedia website of at least five pages

Assessment Objective 1

You need to produce a design for a multimedia website of at least five pages for Aquastranza theme park. Your design should meet the specification given in the scenario. This design will act as the plan for the website you are going to produce. You also need to collect and store a range of suitable components that you are going to use.

The design you produce will be implemented in Tasks 2, 3, 4 and 5.

Use the activities below to produce evidence for your assignment.

A Identify the purpose and target audience of the website.

(This could take the form of a word-processed document.)

B Produce a site plan for the website containing at least five pages:

- show an overview for all pages
- show an overview of the navigation system
- show how each of the pages are linked.

To achieve higher levels your plans must clearly show that the pages link in more than one way.

(This could be a diagram produced using any appropriate software or by hand.)

C Produce a house style for the website:

- colour scheme
- font styles (font family, size, colour, emphasis) for headings and body text
- position of navigation system (showing links)
- position of other common components (eg company logo).

To achieve higher levels, the house style must be detailed and must show more than one way to link the pages.

(This could be a diagram produced using any appropriate software or by hand.)

D Produce page plans for at least five webpages showing:

- the layout of all the different components (text, images, multimedia and interactive elements)
- the chosen navigation system (buttons, textual hyperlinks, hotspots etc.)
- the links.

To achieve higher levels, the page plans must be accurate and detailed.

To achieve Distinction level the page plans must show the colour scheme and multimedia components.

(This could be a diagram produced using any appropriate software or by hand.)

E Collect and store suitable components for use on your webpages. For example:

- images
- text
- animations
- interactive elements
- video
- sound.

(Evidence could be screenshot(s) showing that you have collected and stored suitable components.)

Task 2: Create at least five multimedia webpages

Assessment Objective 2

Using the designs and components that you collected and stored when completing Task 1, you should now create at least five multimedia webpages using appropriate web-authoring software.

Use the activities below to produce evidence for your assignment.

To achieve Pass level, you need only complete parts **A** and **B** of this task.

A Create a suitable directory/folder structure for the website. This should allow you to save your pages and the components that you have found in Task 1:

- sub-directories/folders with suitable names
- suitable filenames
- files in appropriate locations.

To achieve higher levels, your directory/folder structure and filenames must be appropriate.

(Evidence for this must be done using screenshots.)

B Produce the pages you have designed:

- apply the house style by using a template and/or a cascading style sheet
- create the navigation system
- insert/import and align text
- set text attributes
- use tables, if appropriate
- use a range of different components.

To achieve Pass level, a simple template will be created and used. A minimum of five different images must be included. Images must be suitable for purpose.

To achieve higher levels, appropriate styles must be used. Errors will be minimal and tables will be used. At Merit level, some use must be made of tables. Either a template or a cascading style sheet may be used. To achieve Distinction level, tables must be used throughout and a cascading style sheet must be used.

(Evidence for Part B of this task will be produced in Task 6, when Assessment Objectives 3, 4 and 5 have been addressed)

C Show that you have optimised components for use on the internet:

- file size
- download times.

At Pass level there is no requirement to do this. To achieve higher levels, images will be optimised and will be of good quality and scaled in proportion.

(Evidence for this must be through the use of screenshots.)

D Show that you have kept backups of the entire website on a suitable backup device.

At Pass level, evidence of backups is not required. To achieve higher levels, backup procedures must be evidenced.

(Evidence for this must be through the use of screenshots.)

Task 3: Create functioning hyperlinks

Assessment Objectives 3

In this task you will create hyperlinks to link the pages together, link to other websites on the Internet and link to email, where appropriate.

Use the activities below to produce evidence for your assignment.

Create hyperlinks that link the pages together and that link to external websites. For example:

- menus
- navigation bar
- text hyperlink
- buttons
- hyperlink to email (this should be to your own email address)
- hotspots/image maps.

To achieve Pass level all pages must be linked together and there must be links to external websites.

To achieve higher levels, the linking method must be consistent and structured and include at least one link to email and at least one hotspot/image map. To achieve Distinction level there should be more than one email link and more than one hotspot/image map. The method of navigation must be well structured and consistent across all pages.

(Evidence would best be presented by providing the website in electronic format, but could also be evidenced through the use of annotated screenshots with Tutor Witness Statement(s) and/or highlighted printouts of HTML code.)

Task 4: Create interactive elements

Assessment Objective 4

In this task you will add some interactive elements to the pages.

Use the activities below to produce evidence for your assignment.

Create interactive element(s). For example:

- rollover images
- Flash objects
- interactive buttons
- user controls (for audio, video)
- JavaScript, Java, ASP/ASP.NET, CGI scripting, etc.

To achieve Pass level, at least rollover image/button must be included.

To achieve Merit level, at least two different rollover objects and one further interactive element must be included.

To achieve Distinction level, at least three rollover objects must be included and limited scripting must also be used. You can use material downloaded from the internet as long as it is appropriate.

(This evidence would best be presented by providing the website in electronic format, but could also be evidenced through the use of annotated screenshots with Tutor Witness Statement(s) and/or highlighted printouts of HTML code.)

Task 5: Create a user form for capturing user feedback

Assessment Objective 5

In this task you will create a form for Aquastranza to capture user feedback about the website and how it could be improved.

Use the activities below to produce evidence for your assignment.

A Create a form to be printed out or submitted online. This form should seek opinions about user experience eg:

- ease of use
- appearance of website
- ease of navigation
- use of interactive elements.

Consider using the following form elements when creating your form:

- tables
- text boxes
- radio buttons
- check boxes

- drop-down menus.

For Pass level, a table must be used to create the form, which can be printed out and completed.

To achieve higher levels, the form must be created so it can be filled in online and submitted using a 'submit' button. The form will be well-laid out and easy-to-use.

(This evidence would best be presented by providing the website in electronic format, but could also be evidenced through printouts of the actual form, screenshots, annotated where necessary and/or printouts of HTML code.)

Task 6: Test the website

Assessment Objective 6 and part of Assessment Objective 2.

In this task you will print out the pages of the Aquastranza website. You will then test a number of areas of your website using a test table. This will enable you to ensure the website works appropriately.

For Pass level, you need only complete parts **A** and **B** of this task.

Use the activities below to produce evidence for your assignment.

- A** From a web browser, print out each page of the Aquastranza website. This will provide evidence for Assessment Objective 2 (see pages 19-20).

To achieve Distinction level, the entire content of each page will be printed.

*(All webpages **must** be printed from a web browser. However, where the page layout does not enable the full contents of the page to be shown, screenshots of the website when viewed in the browser must also be provided.)*

- B** Produce a test table for use when testing the website. You must conduct **at least four** tests from the following:

- suitability for target audience
- purpose of website
- use of consistent house style
- navigation system
- use of different components
- interactive elements
- hyperlinks
- user form
- ease of use.

To achieve Pass level, a minimum of **four** tests must be carried out.

To achieve Merit level, at least **five** tests that cover the main areas of the website must be carried out.

To achieve Distinction level, at least **six** tests must be carried out that cover all the main areas of the website and any action required to solve any problems must be given.

(The test table could be produced as a word-processed document.)

C Where appropriate, for the tests carried out for Part B:

- provide annotated printouts of the webpages, HTML code or screenshot printouts highlighting the problem areas
- make the necessary amendments to solve the problem(s)
- provide annotated webpages, HTML code or screenshot printouts highlighting the changes that have been made.

For Pass level, no evidence is required for Part C.

(Part C must be evidenced using annotated screenshots, printouts of the HTML code or, if no errors or problems were identified, by annotations on your test table from Part B.)

Task 7: Evaluate the website

Assessment Objective 7

In this task you will evaluate the website you have created. The amount of detail that you include in your evaluation will determine whether or not you can achieve the higher levels.

Use the activities below to produce evidence for your assignment.

A Evaluate the website you have created for Aquastranza. Consider the quality of the website in terms of:

- suitability for purpose and target audience (eg content)
- readability (eg use of colour, language)
- usability (eg navigation, ease of use)
- accessibility (eg ALT tags for images, size of text).

You must support your comments using examples from your website.

For Pass level, the evaluation must cover the suitability of the website for purpose and audience and the readability of the website.

To achieve Merit level, the evaluation must also cover the usability of the website.

To achieve Distinction level, the evaluation must also cover the accessibility of the website.

B Give examples of your own strengths and weaknesses relating to your work in this unit.

For Pass level, you need only give a few examples of your strengths and weaknesses.

To achieve Merit level, you must give fuller descriptions of your strengths and weaknesses.

To achieve Distinction level, you must describe a wider range of strengths and weaknesses.

(Evidence for this task could be presented as a word-processed document with screenshots, or as a presentation).

Model Assignment: Candidate Checklist

OCR Level 2 Nationals in ICT

Unit 2: Webpage Creation

CANDIDATE NAME: _____

For task 1 (AO1) have you:	Completed (✓)
A identified the purpose and audience of the website?	
Evidence provided (please ✓):	Ref/Page no(s)
<input type="checkbox"/> written notes	
<input type="checkbox"/> or other (please give details) _____	

For task 1 (AO1) have you:	Completed (✓)
B produced a site plan for the website?	
Evidence provided (please ✓):	Ref/Page no(s)
<input type="checkbox"/> sketches	
<input type="checkbox"/> or other (please give details) _____	

For task 1 (AO1) have you:	Completed (✓)
C produced a house style for the website?	
Evidence provided (please ✓):	Ref/Page no(s)
<input type="checkbox"/> sketches with notes	
<input type="checkbox"/> or other (please give details) _____	

(continued overleaf)

For task 1 (AO1) have you:	Completed (✓)
D produced page plans for all pages (at least five)?	
Evidence provided (please ✓):	Ref/Page no(s)
<input type="checkbox"/> sketches with notes	
<input type="checkbox"/> or other (please give details) _____	

For task 1 (AO1) have you:	Completed (✓)
E collected and stored suitable components?	
Evidence provided (please ✓):	Ref/Page no(s)
<input type="checkbox"/> screenshot	
<input type="checkbox"/> or other (please give details) _____	

For task 2 (AO2) have you:	Completed (✓)
A created a suitable directory structure for the website?	
Evidence provided (please ✓):	Ref/Page no(s)
<input type="checkbox"/> screenshot	
<input type="checkbox"/> or other (please give details) _____	

For task 2 (AO2) have you:	Completed (✓)
B produced at least five pages that you designed?	
Evidence provided (please ✓):	Ref/Page no(s)
This evidence will be produced in task 6 A.	

(continued overleaf)

For task 2 (AO2) have you:	Completed (✓)
C shown that you have optimised components for use on the internet (Merit and Distinction levels only)	
Evidence provided (please ✓):	Ref/Page no(s)
<input type="checkbox"/> screenshot(s)	
<input type="checkbox"/> or other (please give details) _____	

For task 2 (AO2) have you:	Completed (✓)
D shown that you have made backups of your work? (Merit and Distinction levels only)	
Evidence provided (please ✓):	Ref/Page no(s)
<input type="checkbox"/> screenshot(s)	
<input type="checkbox"/> or other (please give details) _____	

For task 3 (AO3) have you:	Completed (✓)
A created functioning hyperlinks that link the pages together and that link to external websites?	
Evidence provided (please ✓):	Ref/Page no(s)
<input type="checkbox"/> website in electronic format	
<input type="checkbox"/> HTML code printouts	
<input type="checkbox"/> or other (please give details) _____	

For task 3 (AO3) have you:	
B created email links and hotspots/image maps? (Merit and Distinction levels only)	
Evidence provided (please ✓):	Ref/Page no(s)
<input type="checkbox"/> website in electronic format	
<input type="checkbox"/> HTML code printouts	
<input type="checkbox"/> or other (please give details) _____	

(continued overleaf)

For task 4 (AO4) have you:	Completed (✓)
created interactive elements?	
Evidence provided (please ✓):	Ref/Page no(s)
<input type="checkbox"/> website in electronic format	
<input type="checkbox"/> HTML code printouts	
<input type="checkbox"/> or other (please give details) _____	

For task 5 (AO5) have you:	Completed (✓)
created a form to be printed out or submitted online?	
Evidence provided (please ✓):	Ref/Page no(s)
<input type="checkbox"/> website in electronic format	
<input type="checkbox"/> printout of the form	
<input type="checkbox"/> screenshot(s)	
<input type="checkbox"/> HTML code printouts	
<input type="checkbox"/> or other (please give details) _____	

For task 6 (AO2) have you:	Completed (✓)
A printed out the pages you have produced from a web browser?	
Evidence provided (please ✓):	Ref/Page no(s)
<input type="checkbox"/> printouts of each webpage (minimum of five)	
<input type="checkbox"/> or other (please give details) _____	

(continued overleaf)

For task 6 (AO6) have you:	Completed (✓)
B produced a test table with at least four tests?	
Evidence provided (please ✓):	Ref/Page no(s)
<input type="checkbox"/> completed test table	
<input type="checkbox"/> or other (please give details) _____	

For task 6 (AO6) have you:	Completed (✓)
C provided annotated HTML code or screenshots showing before and after changes for the tests carried out, where appropriate? (Merit and Distinction levels only)	
Evidence provided (please ✓):	Ref/Page no(s)
<input type="checkbox"/> HTML code printouts	
<input type="checkbox"/> screenshot(s)	
<input type="checkbox"/> or other (please give details) _____	

For task 7 (AO7) have you:	Completed (✓)
A evaluated your work?	
Evidence provided (please ✓):	Ref/Page no(s)
<input type="checkbox"/> written notes	
<input type="checkbox"/> or other (please give details) _____	

For task 7 (AO7) have you:	Completed (✓)
B given examples of your own strengths and weaknesses?	
Evidence provided (please ✓):	Ref/Page no(s)
<input type="checkbox"/> written notes	
<input type="checkbox"/> or other (please give details) _____	