

NATIONAL SKILLS PROFILE

Revised modules for use from September 2006 (first certification June 2007)

SKILL AREA	HAIR AND BEAUTY		
	FIRST GRADE	SECOND GRADE	THIRD GRADE
MODULE 1			Find out about the hair and beauty industry
MODULE 2			Select and find out about a job role in the hair and beauty industry
MODULE 3			Promote good personal hygiene in hair and beauty
MODULE 4			Carry out practical tasks in hair and beauty
MODULE 5			Look after clients in hair and beauty

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Hair and Beauty – Module 1

Grade	Third	<p>Ideas for activities that may generate evidence</p> <ul style="list-style-type: none"> • Use, for example, directories or the local paper to find out about different types of hair and beauty establishments • Visit a hair and beauty salon to find out about the services they offer and the different job roles • Cut and paste images from specialist catalogues and magazines of hair and beauty products and, for each product, identify the purpose
Module title	Find out about the hair and beauty industry	
This module is about:	Identifying different types of hair and beauty establishments (for example, a barber, a mobile beautician) and the services offered by each (for example, a shave, a pedicure), identifying the range of products used and their purpose (for example, aftershave balm to reduce redness and help eliminate nicks) and the different job roles that people do (for example, senior stylist, nail technician)	
Evidence must show that you can:	<ol style="list-style-type: none"> 1. Identify three different types of hair/beauty establishments 2. Identify three services offered by each 3. Identify three different hair/beauty products 4. Identify the purpose of each product 5. Identify three different job roles in the hair and beauty industry 	

Hair and Beauty – Module 2

Grade	Third	<p>Ideas for activities that may generate evidence</p> <ul style="list-style-type: none"> • Visit a hair and beauty salon to interview staff about their job roles • Attend a talk given by someone who is familiar with job roles in the hair and beauty industry • Use, for example, the internet and careers information to find out about job roles in the hair and beauty industry
Module title	Select and find out about a job role in the hair and beauty industry	
This module is about:	Selecting and finding out about a job role in the hair and beauty industry (for example, colour technician, beauty therapist), the key tasks, training/qualifications, personal skills, clothing and usual working pattern	
Evidence must show that you can:	<ol style="list-style-type: none"> 1. Select a job role in the hair and beauty industry to find out about 2. Identify three key tasks of this job role 3. Identify appropriate training and/or qualifications for this job role 4. Identify personal skills useful for this job role 5. Identify appropriate clothing for this job role and the reason/s for wearing it 6. Identify the usual working pattern for this job role 	

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Hair and Beauty – Module 3

Grade	Third	<p>Ideas for activities that may generate evidence</p> <ul style="list-style-type: none"> • Visit a hair and beauty salon and ask staff about the personal protective equipment they wear and the organisation's hygiene procedures • Use, for example, specialist catalogues to find out about the personal protective equipment worn by staff in hair and beauty salons
Module title	Promote good personal hygiene in hair and beauty	
This module is about:	Identifying the purpose of good personal hygiene (for example, to protect yourself against infection) and how to promote it (for example, washing hands, bathing/showering), identifying the personal protective equipment (PPE) worn by staff in hair and beauty salons (for example, gloves, apron) and demonstrating the correct procedure for washing hands and nails	
Evidence must show that you can:	<ol style="list-style-type: none"> 1. Identify at least two purposes of maintaining good personal hygiene 2. Identify at least three ways to promote good personal hygiene 3. Identify the personal protective equipment (PPE) worn by staff in hair and beauty salons 4. Demonstrate the correct procedure for washing hands and nails 	

Hair and Beauty – Module 4

Grade	Third	<p>Ideas for activities that may generate evidence</p> <ul style="list-style-type: none"> • Assist a senior stylist • Assist with a facial • Replenish stock • Gown and seat clients
Module title	Carry out practical tasks in hair and beauty	
This module is about:	Carrying out practical tasks in hair and/or beauty (for example, comb out a client's hair, prepare the beauty therapy area for a manicure), following safe working practices and checking with an appropriate person that each task has been completed to the required standard	
Evidence must show that you can:	<ol style="list-style-type: none"> 1. Carry out at least three different practical tasks in hair and/or beauty 2. For each task, work in a way that minimises the risks to yourself and others 3. For each task, wear the appropriate personal protective equipment (PPE) 4. For each task, use the materials/tools/equipment safely and effectively 5. Confirm that each task has been completed to the required standard 	

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Hair and Beauty – Module 5

Grade	Third	<p><i>Ideas for activities that may generate evidence</i></p> <ul style="list-style-type: none"> • <i>Welcome clients on arrival to the salon</i> • <i>Ask a client if they would like a drink/magazine</i> • <i>At the end of their visit, ask the client if they would like to book their next appointment</i>
Module title	Look after clients in hair and beauty	
This module is about:	Demonstrating appropriate behaviour with clients, presenting the right personal image, making a good first impression, showing willingness and asking for help when needed to provide customer service	
Evidence must show that you can:	<p>On two different days:</p> <ol style="list-style-type: none"> 1. Follow the dress code of the organisation 2. Greet clients politely to make a good first impression 3. Respond willingly to routine requests from clients 4. Ask for help from a colleague when needed to provide customer service 5. Thank clients for their business 	