



NOTICE TO CENTRES

FAO: Head of Department

Date: October 2013

Subject: OCR Level 4 Higher Apprenticeship in Professional Services

CHANGE OF ASSESSMENT METHOD TO VISITING MODERATION

OCR has reviewed the assessment method for the qualifications listed below. Following this review the decision has been made to change from external verification to visiting moderation to be operational by 1 November 2013.

As a result of this change any staff assessing or quality assuring are no longer required to hold an assessment qualification, although this would remain best practice.

All centres will continue to receive two visits a year where a sample of candidates' work will be reviewed and centre's assessment decisions can be confirmed.

Full administrative instructions on this process will be published shortly.

As part of these changes it is necessary to issue new qualification codes for the affected qualifications below:

Qualification Name	Level	Old code	New code
Diploma in Management Consulting Practice	4	10332	10358
Diploma in Tax	4	10325	10356
Diploma in Tax Practice	4	10326	10357
Diploma in Accounting & Business	4	10328	10354
Diploma in Audit Practice	4	10329	10355

OCR will transfer all registered candidates from the old to the new qualification codes.

Note: the qualification code for the examined Certificate in Management Consulting remains unchanged (10331).

If you have any queries about this notice, please call our Customer Contact Centre on 01223 553998.