



OXFORD CAMBRIDGE AND RSA EXAMINATIONS

**LEVEL 3 CERTIFICATE OF PROFESSIONAL
COMPETENCE FOR TRANSPORT MANAGERS
(PASSENGER TRANSPORT)**

05678

**UNIT P2 CERTIFICATE OF PROFESSIONAL COMPETENCE
(PASSENGER TRANSPORT) CASE STUDY**

FRIDAY 13 JUNE 2014 1.00 PM – 3.15 PM TIME: 2 HOURS 15 MINUTES

CASE STUDY

Background

Octavia Community Roadways (OCR) is the trading name of a partnership formed by three brothers, Olaf, Oliver and Oakleigh Etub. OCR is based in Coventry, where it owns the Octavia Special Day Care Centre, adjacent to the local church.

OCR has a Restricted Operator Licence and operates two 16-seat minibuses, each fitted with a digital tachograph. OCR uses these minibuses to provide transport for users of its day centre. The minibuses are parked overnight at a site, owned by OCR 17.5km from the day centre.

The day centre transport service operates during term time, Monday to Friday only. Oliver and Oakleigh are the only two full-time drivers employed by OCR.

From time to time OCR provides the church with a minibus for local community excursions and for an annual trip to Lourdes (France). These are operated not for profit.

Future Plans

On advice from their accountant, the brothers are going to dissolve their partnership and form a limited company in the name of OCR Limited. All three will be directors, and Olaf will be the managing director with a 34% share.

Olaf wants OCR to operate large PSVs commercially and knows that OCR would then require a Standard International Operator Licence. Olaf has asked you to assist in completing the application for this licence and to act as OCR's Transport Manager.

OCR has recently purchased a minibus, but Olaf is concerned that it is not suitable for carrying wheelchairs. The whole matter of accessibility will be of particular concern when selecting the larger vehicles.

Company Policies and Procedures

All drivers (including volunteers) must adhere to Regulation EC 561/2006.

Drivers are allowed 15 minutes at the beginning and 15 minutes at the end of each day, for carrying out the required daily checks and completing paperwork. This includes time for cleaning the buses.

To ensure passenger comfort and safety, all legal breaks from driving must be split, taken as late as possible and for the shortest possible time, but no later than after 2 ¼ hours continuous driving. This 2 ¼ hours limit does not include driving to pick up points, or embarking and disembarking ferries.

Lourdes Pilgrimage

As part of a community interest programme, OCR provides free transport for the annual pilgrimage to Lourdes (France) for members of the local church. The group will depart from the church in Coventry on the last Thursday in July. They will travel in one of OCR's minibuses, driven by the only member of the church congregation who is qualified. He will drive it as a volunteer.

The only stops en route are those required by law or company policy. Overnight stops will be made in Orleans (France) in each direction, where the driver will take a Regular Daily Rest. The group will stay in Lourdes for 2 days (3 nights), during which time the minibus will not be used.

OCR pays all costs relating to the minibus including the ferry crossings, tolls and parking. The church pays for all the hotel accommodation.

The driver on this trip starts work at 05.15, when he arrives at OCR's parking site to collect the vehicle.

15 minutes is allowed for loading or unloading passengers and luggage at the church, at the hotel in Orleans, and at Lourdes.

Ferries are boarded immediately on arrival at ports.

Ferry embarkation and disembarkation take 15 minutes each (counted as driving time).

Ferries sail on the hour and on the half hour.

The ferry journey from Dover to Calais takes 1 hour 15 minutes.

Journey details

Start points	Stage destinations	Road distance(km)
Coventry	Dover	280.0
Calais	Orleans Hotel	367.5
Orleans Hotel	Lourdes	700.0

The minibus maintains an average road speed of 70kph throughout the route. This takes account of time for passengers to board/alight at any stops between stage destinations.

Financial data

Financial Information (all in £)	16-seat Minibus
Standing & Overhead Costs per day	£110.00
Full-time Driver Wages per Day	£90.00
Tolls each way	€120.00
Parking in Lourdes per day	€50.00
Fuel consumption 10 kpl	N/A
Maintenance cost per km	£0.16
Other running costs per km	£0.08
Ferry Costs (Single)	£ 175.00

All fuel is purchased at £1.25 per litre.

€1 equals £0.80

Oxford Cambridge and RSA Examinations is a Company Limited by Guarantee
Registered in England
Registered Office: 1 Hills Road, Cambridge, CB1 2EU
Registered Company Number: 3484466
OCR is an exempt Charity

E102 1406