Unit Title:	**Health and Safety Procedures in the Workplace**
OCR unit number:	18
Level:	2
Credit value:	2
Guided learning hours:	16
Unit reference number:	T/505/4673

Unit aim and purpose

This unit aims to develop the knowledge and skills required to carry out tasks with regard to health and safety in the workplace in line with appropriate procedures and legislation.

Learning Outcomes	Assessment Criteria
The Learner will: 1 Know health and safety procedures in the workplace	**The Learner can:** 1.1 Define the main responsibilities for health and safety in the workplace of the following: a) employers b) employees 1.2 Describe two health and safety laws affecting the workplace 1.3 Define the importance of following health and safety procedures in the workplace 1.4 Define the types of information or support available in relation to a specified aspect of health and safety in the workplace
2 Be able to carry out tasks with regard to health and safety in the workplace	2.1 Carry out a risk assessment of a specified workplace activity 2.2 Use equipment or tools safely in the workplace 2.3 Describe how to prevent accidents in the workplace 2.4 Assess how own health and safety practices could be improved

Assessment

This unit is internally assessed by centre staff and externally verified by OCR Assessors.

Guidance on assessment

Skills CFA Assessment Strategy Competence units (S/NVQ).

Additional information

For further information regarding administration for this qualification, please refer to the OCR document '*Admin Guide: Vocational Qualifications' (A850)* on the OCR website www.ocr.org.uk .

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