Unit Title:	**Manage the impact of work activities on the environment**
OCR unit number:	24
Level:	4
Credit value:	4
Guided learning hours:	30
Unit reference number:	J/506/2907

Unit aim and purpose

This unit aims to develop the knowledge and skills required to manage the impact of work activities on the environment. Upon completion of this unit, learners will understand how to support environmentally-friendly working practises. Learners will also be able to organise work so as to minimise the impact on the environment and will also be able to manage the environmental impact of the use of resources.

Learning Outcomes	Assessment Criteria	Additional Guidance
The Learner will:	**The Learner can:**	
1 Understand how to support environmentally-friendly working practices	1.1 Explain how to carry out an environmental impact analysis 1.2 Compare sources of specialist advice on environmentally-friendly working practices 1.3 Analyse the business and environmental benefits of effective energy management policies 1.4 Explain the health and safety requirements for the use and disposal of resources and waste	
2 Be able to organise work so as to minimise the impact on the environment	2.1 Analyse potentially adverse effects on the environment caused by work activities 2.2 Evaluate the effectiveness of methods of improving environmental sustainability in an organisation 2.3 Implement plans and procedures to adapt work practices to make them more environmentally-friendly	

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Learning Outcomes	Assessment Criteria	Additional Guidance
	2.4 Develop a system for colleagues to recommend improvements to make work practices more environmentally-friendly	
3 Be able to manage the environmental impact of the use of resources	3.1 Explain when to obtain specialist environmental management advice 3.2 Explain where to seek specialist environmental management advice 3.3 Determine the environmental impact of the use of different physical resources 3.4 Develop procedures for the disposal of waste and unwanted resources in a way that minimises the impact on the environment 3.5 Evaluate the effectiveness of organisational environmental policies and procedures **3.6 Adhere to organisational policies and procedures, legal and ethical requirements**	Where possible, adherence to **organisational standards, policies and procedures** should be confirmed by a line manager or experienced colleague.

Assessment

This unit is internally assessed by centre staff and externally verified by OCR Assessors.

Guidance on assessment

Skills CFA Assessment Strategy Competence units (S/NVQ)

National Occupational Standards (NOS) mapping/signposting

The mapping in the table below provides an indication of where evidence might be available for assessment against some of the knowledge and understanding contained in the national occupational standards (NOS). It does not claim to guarantee that evidence will meet the NOS.

NOS can be viewed on the relevant Sector Skills Council's website or the Occupational standards directory at www.ukstandards.co.uk.

Occupational standards	Unit number	Title
Management & Leadership (2012) National Occupational Standards:	CFAM&LEB4	• Manage the environmental and social impacts of your work

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Additional information

For further information regarding administration for this qualification, please refer to the OCR document '*Admin Guide: Vocational Qualifications' (A850)* on the OCR website www.ocr.org.uk .