

Unit Title:	Remaining up to date with current tax regulatory, professional and technical information
OCR unit number:	24
Credit value:	3
Level:	4
Guided learning hours:	26
Unit reference number:	L/504/1301

Unit aim and purpose

By completing this unit the learner will be able to meet their professional and personal obligations to keep up to date with current tax regulatory, professional and technical information.

Learning Outcomes	Assessment Criteria
<p>The Learner will:</p> <p>1 Understand the professional and personal obligations to remain up to date with current tax regulatory, professional and technical information</p>	<p>The Learner can:</p> <p>1.1 Explain the importance of the professional obligations to remain up to date with regulatory, technical, professional, individual competency standards and technical requirements of professional bodies</p> <p>1.2 Assess the relevance of sources of information for regulatory, professional and technical updates including:</p> <ul style="list-style-type: none"> • UK tax legislation • HMRC guidelines • professional body guidelines • regulatory instruments <p>1.3 Identify relevant sources for tax regulatory, professional and technical updates</p> <p>1.4 Explain how to meet personal obligations to remain up to date with employer's internal technical and policy updates</p>

Assessment

This unit is internally assessed by the centre and externally moderated by OCR.

Evidence requirements

Candidates must produce evidence that meets all of the Assessment Criteria.

It is not necessary for candidates to meet all the criteria every time they carry out an activity, but **it is necessary that all candidates produce evidence to demonstrate they have met all assessment criteria.** There must be sufficient evidence for centre assessors to be able to confirm that the candidate is competent in their working environment.

Additional information

For further information regarding administration for this qualification, please refer to the OCR document '*Admin Guide: Vocational Qualifications*' (A850) on the OCR website www.ocr.org.uk.