

This form should only be used for learners **not** using the OCR Evidence Booklet or if supplementary tasks are to be inserted in to the Evidence Booklet.

## Level 1

Candidate's name: .....

**The work you submit for assessment must be your own.**

**You must not copy from someone else or allow someone else to copy from you.**

I confirm that this is all my own work.

Candidate's signature .....

Date .....

Assessment criteria	Document/Page number	Attached (insert ✓)
1.1 Identify personal goals to be achieved in the work placement		
1.2 Outline features of the work placement		
1.3 Plan travel arrangements to the work placement		
2.1 Identify the behaviour expected during the work placement		
2.2 Outline the importance of exhibiting expected behaviour during the work placement		
3.1 Complete work placement tasks		
3.2 Demonstrate skills or personal attributes throughout the work placement		

Assessment criteria	Document/Page number	Attached (insert ✓)
4.1 Review whether personal goals have been met		
4.2 Explain how skills or personal attributes were developed during the work placement		
4.3 Identify the improvements needed when preparing for future employment		