Entry Level 3 Cambridge Progression – Read for purpose and meaning in straightforward continuous texts (Entry Code 5427, Assessment Criteria 3.1, 4.1, 4.2)

Life and Living Skills – Making the most of leisure time (Unit M29, Personal Skills, Assessment Criteria 1.1)

Learn a new skill

Instructions and answers for Teacher

These instructions should accompany the OCR resource Learn a new skill’ activity which supports Cambridge Progression Life Skills.

The Activity:
You will need to deliver the following skills before the learners do the tasks:

- How to identify different purposes that texts can have
- How to identify the gist of information from headings
- How to identify specific information using key words

This activity offers an opportunity for English skills development.

Suggested timings:
30 minutes

Version 1
Learn a New Skill

Alex used to ask his children to help him find information on the computer. When his friends said they would send him an email, he had to say no, don’t. One day he wanted a new job, but the advert said that the person had to have IT Skills. Alex felt that he was not part of the real world. In March, last year, he began one of our IT classes.

“It was the best thing I have ever done! I now have a new job.”

Learn IT Skills – Classes Monday and Wednesday 7-9.00pm

City Centre Drop-In Shop

1. This text has 2 purposes. Tick √ the two purposes.

   √ To tell a story.
   □ To report an incident.
   √ To advertise.
   □ To fill in information.

2. What did Alex do in March?

   Alex did some of the Learn IT Skills classes.
Learn a New Skill

To: Josh Andrews@Citycentre_dropin@blobinternet.com

Hello Josh,

Thank you for all the help that you gave me with learning the computer. Join us on Friday – 8.00 at Green Man Pub for our board game night. I will teach you Chess.

- Take 31 Bus
- Get off at Station Street
- Walk down road
- Green Man Pub at the end of road

Cheers

Alex

1. This text has 2 purposes. Tick √ the two purposes.

☐ To tell a story.
√ To report an incident.
☐ To advertise.
√ To fill in information.

2. What number bus does Josh need to take?

31 Bus
Task 2:

Ask the learners to look at the headings below and decide which headings best describe Text 1 and Text 2 (two headings for each Text).

<table>
<thead>
<tr>
<th>A Turning Point in my Life</th>
<th>Have a Great Night Out with a Board Game</th>
<th>Another loss for Alex</th>
</tr>
</thead>
<tbody>
<tr>
<td>Text 1</td>
<td>Text 2</td>
<td></td>
</tr>
<tr>
<td>Drop-In Learning</td>
<td>Quiz Night at the Green Man</td>
<td>Thanks Josh for your help</td>
</tr>
<tr>
<td>Text 1</td>
<td>Text 2</td>
<td></td>
</tr>
</tbody>
</table>

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Version 1