

Qualification title:	OCR Level 2 NVQ Certificate in Team Leading		
Qualification number:	501/0501/2	Credit value:	17
An overview of this qualification	<ul style="list-style-type: none"> • The OCR Level 2 NVQ Certificate in Team Leading allows you to evidence the key skills, knowledge and competence that employers would expect of someone who has the responsibility for the work of a team. It is also appropriate for you if you are entering a management role. • It is a competence based qualification that supports you in confirming that you are proficient in a role where you have responsibility for the work of others. You will develop a portfolio of evidence that meets the assessment criteria in your chosen units. The units encompass a broad range of competencies from the management and leadership sector allowing you to contextualise the qualification to your own occupational field. • You will complete: <ul style="list-style-type: none"> ○ three mandatory units covering: managing personal development, developing working relationships with colleagues and communicating information and knowledge. ○ optional units that allow for contextualisation to the requirements of your individual role. These include: planning, allocating and monitoring the work of a team, setting objectives and providing support for team members, managing conflict in a team, leading and managing meetings and supporting team members in identifying, developing and implementing new ideas. • Each unit within this qualification has a credit size allocated. You must achieve 17 credits in total consisting of 10 credits from the mandatory units and 7 from the optional units. • Minimum amount of vocational learning = 17 credits • Maximum amount of vocational learning = 17 credits 		
Entry requirements	There are no formal entry requirements for this qualification and there is no need for you to have completed any lower level qualifications beforehand. However, it is anticipated that you will have the ability and opportunity to demonstrate recognisable management and leadership skills.		
Age restrictions	This qualification is for learners aged 16 years and over.		
Is this qualification right for me?	This Level 2 certificate size qualification is suitable if you have responsibility for the work of others, as you lead a team. It is also relevant if you are entering a management role, or have the ability and opportunity to demonstrate recognisable management and leadership skills which may		

	<p>include, providing leadership for your team, encouraging innovation or allocating and checking work.</p> <p>The primary purpose of this qualification is to confirm that you are competent in a specific job role. This qualification will enable you to undertake a learning programme to confirm that you are competent in a role where you have responsibility for the work of others. It targets the key skills, knowledge and competence that employers would expect of someone operating as a team leader at this level.</p> <p>The OCR Level 2 NVQ Certificate in Team Leading sits within a suite of Management and Leadership NVQ qualifications that allow for natural progression from Level 2 to Level 7. The qualifications also come in different sizes:</p> <ul style="list-style-type: none"> • Certificates allow you to evidence a range of skills, knowledge and competence relevant to your role • Diplomas allow you to evidence a breadth of skills, knowledge and competence relevant to your role <p>This specific size, type and level of qualification might be right for you if you:</p> <ul style="list-style-type: none"> • would like a shorter course of 80 guided learning hours (GLH) • have previously studied qualifications at Level 1 • would like a course that can be tailored to your specific requirements • would like to confirm that you are competent in Team Leading • are studying for career development and are already in employment • wish to gain a Level 2 qualification to support further study in Further Education (FE) or Higher Education (HE) in any other sector or subject area
<p>How could I progress from this qualification?</p>	<p>The primary purpose of this qualification is to confirm that you are competent in a specific job role such as:</p> <ul style="list-style-type: none"> • Operations Team Leader • Team Co-ordinator • Senior Support Agent • Office Supervisor • Assistant Manager • Trainee Support Supervisor <p>You may want to take this qualification if you are seeking employment, progression or self-development in a role that requires you to lead a team. The qualification is designed for those in employment wanting to evidence the skills, knowledge and competence needed for a career as a team leader. The units encompass a broad range of competencies from the management and leadership sector. This qualification can be</p>

	<p>contextualised to all occupations and sectors of employment.</p> <p>Achievement of your chosen units allows you to evidence the knowledge, skills and competence that are truly pertinent to your role and, where relevant, the organisation in which you work. The choice of units included in the qualification enables you to match the qualification to the needs of your own, specific role.</p> <p>Alternatively, this qualification supports progression to further learning. You could progress to other qualifications suitable to your level of experience and autonomy, such as the:</p> <ul style="list-style-type: none"> • OCR Level 3 NVQ Certificate in Management (QCF) – Competence Qualification • OCR Level 3 Certificate in Management (QCF) - Knowledge Qualification • OCR Level 3 Diploma in Management (QCF) – Combined Knowledge and Competence Qualification
<p>Support</p>	<p>This qualification was developed in conjunction with the Sector Body for Management and Leadership.</p> <p>The following employers directly support this qualification, recognising it as valuable for their employees:</p> <p>HR Department Scottish Power McKechnies SkillForce Flick Learning</p>
<p>Further information</p>	<p>To find out more about the OCR Level 2 NVQ Certificate in Team Leading please refer to the Centre Handbook available on the OCR website: http://www.ocr.org.uk/Images/97460-centre-handbook.pdf</p> <p>If you have any other queries please contact: vocational.qualifications@ocr.org.uk</p>
<p>About us</p>	<p>OCR is a leading UK awarding body. We provide qualifications which engage people of all ages and abilities at school, college, in work or through part-time learning programmes.</p> <p>Our general and vocational qualifications equip learners with the knowledge and skills they need for their future, helping them achieve their full potential.</p>