

The completion and submission of your Visit Arrangement Form is vital to ensure that we can make appropriate moderation arrangements for your centre; please provide as much relevant detail as possible when completing this form.

Please return this form **as soon as you can** and **no later than 14 January** to:

Assessor Deployment
OCR
Progress House
Westwood Way
Coventry CV4 8JQ

Centre name: Centre number:

Centre address:

Contact name: Centre tel number:

Fax number: Centre email address:

Please also supply as many non-centre contact details as possible to enable the moderator to contact you easily.

Home tel number: Mobile number:

Home email address:

The visiting moderation period will be between **15 March** and **15 May**. Please indicate here any dates which would **not be possible** for your Centre to be moderated on:

Are you happy to be moderated face to face as part of a cluster group? If not then you must keep filmed evidence for all activities and send this on request to your moderator

Please indicate whether you are willing to be a host Centre and outline the facilities that are available at your Centre:

Please list the names of Centres which you have been clustered with previously:

<p>I certify that <u>all</u> of the activities which learners will be assessed against in this series have been declared on this form.</p> <p>I certify that all disabled learners activities/roles <u>not</u> listed in the J587 specification which learners will be assessed against in this series have been indicated on this form and that the use of these activities/roles has been <u>permitted</u> by OCR for use in this series for this Centre.</p>			
Name of Head of Physical Education:			
Signature:		Date:	

If you would be interested in becoming a PE moderator or examiner you can find out more information and apply at <http://www.ocr.org.uk/i-want-to/become-an-examiner/>

Please add any approved disability special activities to the bottom in the spare lines of this table. These must have been approved by OCR and permission must have been granted for use in this series.

Team activities	Number of learners assessed in each activity		Individual activities	Number of learners assessed in each activity	
	Males	Females		Males	Females
Association football			Amateur boxing		
Badminton			Athletics		
Basketball			Badminton		
Blind cricket			Boccia		
Camogie			Canoeing		
Cricket			Cycling		
Dance			Dance		
Gaelic football			Fitness training		
Goal ball			Horse riding		
Handball			Golf		
Hockey			Gymnastics		
Hurling			Kayaking		
Lacrosse			Polybat		
Netball			Rock climbing		
Powerchair football			Sculling		
Rowing			Skiing		
Rugby League			Snowboarding		
Rugby Union			Squash		
Squash			Swimming		
Table cricket			Table Tennis		
Table tennis			Tennis		
Tennis			Trampolining		
Volleyball					
Wheelchair basketball					
Wheelchair rugby					

Instructions

The purpose of the VAF is to provide your moderator with an overview of your practical assessments to enable them to plan the moderation of your centre appropriately, as well as contact details for your PE department to enable them to communicate with you as easily as possible.

- Please indicate **ALL** of the activities that learners from your Centre will be assessed in.
- You must include in the numbers for each activity everyone assessed in the activity, regardless of whether it may or may not be one of their final, submitted marks.
- **FINAL** marks are to be submitted to the moderator by the 31st of March for ALL activities.
- **ALL** candidate marks in offsite activities must be accompanied by filmed evidence. A full list of activities considered offsite can be found in Appendix B of the Guide to NEA.
- **ALL** special activities must be accompanied by filmed evidence.
- **Please ensure that you are using the most up to date documents and support materials for OCR GCSE Physical Education, available on the OCR website at: <http://www.ocr.org.uk/qualifications/gcse-physical-education-j587-from-2016/>**