

English

OCR Entry Level Certificate R393
Internal Assessment Form

This assessment form **must** be completed by the teacher and attached to the candidate's folder.

Candidate's Name (in capitals) _____
Centre Number _____ Candidate's Number _____
Centre Name _____
Teacher's Name (in capitals) _____

ASSESSMENT SUMMARY

Please write the final marks below after internal moderation.

	Component Name	Mark
	Reading [Max:40]	
	Writing [Max:40]	
	Spoken Language [Max:20]	
R393	Entry Level Certificate in English [Max:100]	

English

OCR Entry Level Certificate R393
Internal Assessment Form

CONTENTS CHECKLIST

Please enclose the following:

The candidate's

- 1 Two Reading tasks (one non-fiction & one literary)
- 2 Two Writing tasks
- 3 A CD or DVD containing an audio recording of the learner's Spoken language task.

READING	
Item	Included = Y Missing = X
Understanding a non-fiction text	
Understanding a literary text	

WRITING		
Item	Title	Included = Y Missing = X
Informative Writing		
Imaginative Writing		

SPOKEN LANGUAGE			
Item	Discussion or Role-Play	Title	Included = Y Missing = X
CD or DVD			

TEACHER COMMENTS

Teachers should give details of:

- any help given to the candidate and by whom
- how the extent and nature of the help has been taken into account when awarding marks
- any other information that may help the moderator to understand how the marks have been awarded.
- summative comment on candidate's overall achievement in relation to the grade descriptions (for Writing and Spoken Language)

Reading

Writing

Spoken Language