

Moderation day filmed evidence cover sheet

GCSE, AS and A Level Physical Education

This form is designed to accompany filmed evidence of your moderation day, providing OCR with the necessary information to identify the candidates from your centre that took part in activities as part of the moderated sample on the day:

- **Every** centre taking part in a moderation visit **must** complete section 1 and give a copy to the centre submitting the filmed evidence.
- The centre submitting filmed evidence to OCR **must** complete section 2 of this form and submit all the forms connected to centres included in the filmed evidence.

If you have any queries about completing this form, please email us at Centre.Auth@ocr.org.uk

SECTION 1

Centre name: Centre number:

Level (tick as applicable): **GCSE** ☐ **AS** ☐ **A Level** ☐

Date of moderation: Name of moderator:

Did your centre attend a host centre for your moderation visit? Yes ☐ No ☐

If yes:

Provide the details of your host centre:

Host centre name: Host centre number:

Details of all sampled candidates **from your centre** involved in the moderation activities. Candidates should be grouped by activity. If candidates are sampled for more than one activity, list them for each activity.

[illegible]

Important Information: It is your responsibility to make sure any filmed evidence submitted on your behalf is fit for moderation purposes. Once completed, give a copy of this form to the centre submitting the filmed evidence on your behalf.

Declaration: I confirm all the candidates attending the moderation day from my centre have been identified on this form alongside the activities they took part in.

Centre representative
signature
(electronic or typed is acceptable)

Date:

SECTION 2

Only complete this section if you are the centre submitting the filmed evidence to OCR:

- A copy of any forms and filmed evidence, sent to OCR, should be kept for as long as it is required (e.g., until the post-results services have passed). It must then be disposed of securely.
- Upload all cover sheets and filmed evidence within 10 working days of the moderation visit.
- Make sure **every** centre included in your filmed evidence has completed the declaration in Section 1, and a digital copy of each declaration is uploaded with the filmed evidence.

Please upload all cover sheets and filmed evidence to Submit for assessment.

Running order of the day (List all activities in the order they appear on the filmed evidence)		
Activity	Start time on film	Other relevant information

Details of all centres included in this filmed evidence		
Activity	Centre number	Centre name