Meaningful Employer Involvement - Centre Plan

Please complete the shaded boxes below:

|  |  |
| --- | --- |
| **Subject** | **Level 2 Cambridge Technical Diploma in Business Administration** |
| Insert tick ✓ against the relevant qualification(s) |  | 05892 OCR Level 2 Cambridge Technical Diploma in Business Administration |
|  | **Unit No** | **Planned activity** | **Target date for planned activity** | **Date activity completed** | **Comments** |
| Add new lines as required |  |  |  |  |  |
|  |  |  |  |  |

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| --- |
| Insert ticks ✓ below to confirm:  |
|  | I understand and confirm that every learner has had access to meaningful employer involvement. |
|  | I understand that this form must be presented at moderation. |

|  |  |
| --- | --- |
| Signed (HOD or Lead Tutor): |  |

What is meaningful employer involvement?

'Employer involvement in the delivery and/or assessment of technical qualifications provides a clear “line of sight”, enriches learning, raises the credibility of the qualification in the eyes of employers, parents and students and further collaboration between the learning and skills sector and industry'. (DfE)

It's a DfE requirement that:

* Qualifications submitted for approval as Tech Levels expect all students to undertake meaningful activity involving employers during their study.
* Quality assurance processes confirm that education providers have secured employer involvement for every student.

**Meaningful employer involvement is when…**

1 Learners undertake structured work-experience or work placements that develop skills and knowledge relevant to the qualification.

1. Learners undertake project(s), exercise(s) and/or assessment (formative and/or summative) set with input from industry practitioners.
2. Learners take one or more units delivered or co-delivered by an industry practitioner(s). This could take the form of master classes or guest lectures.
3. Industry practitioners operate as 'expert witnesses' that contribute to the assessment of a learner's work or practice, operating within a specified assessment framework. This may be specific project(s), exercises(s) or examination(s), or all assessments for a qualification.

In all cases industry practitioners must be relevant to the industry sector or occupation/occupational group to which the qualification relates.

**Whilst valuable, meaningful employer involvement is not…**

Employers hosting visits, providing premises, facilities or equipment.

Employers or industry practitioners providing talks or contributing to delivery on employability, general careers advice, CV writing, interview training etc.

Learners attending careers fairs, events or other networking opportunities.

Simulated or provider-based working environments e.g. hairdressing salons, restaurants, small manufacturing units, car servicing facilities.

Employers providing learners with job references.